

# SERVICES DIRECTORY

We welcome and encourage students to meet and talk with our staff personally.  
 Regular office hours are Monday-Friday, 8 a.m. to 4:30 p.m. Summer office hours are Monday-Thursday, 7:30 a.m. to 4:30 p.m.  
 Local: 618-252-5400 Toll-free: 866-338-2742 Fax: 618-252-3062

<u>Administrative Offices</u>	<u>Extension</u>	
Academic Affairs –Vice President’s Office	2201	
Academic Services – Executive Dean’s Office	2251	
Business Affairs –Executive Dean’s Office	2510	
President’s Office	2101	
Student Services– Executive Dean’s Office	2401	
<u>Departments</u>	<u>Extension</u>	<u>Email</u>
Academic Advising	4130	<a href="mailto:advising@sic.edu">advising@sic.edu</a>
ACT/SAT Testing	2431	<a href="mailto:act@sic.edu">act@sic.edu</a>
Admissions	4120	<a href="mailto:registrar@sic.edu">registrar@sic.edu</a>
Adult Education /High School Equivalency Classes	2242	<a href="mailto:ged@sic.edu">ged@sic.edu</a>
Athletics	2424	<a href="mailto:athletics@sic.edu">athletics@sic.edu</a>
Billing/ Payment Assistance	2501	<a href="mailto:payment@sic.edu">payment@sic.edu</a>
Bookstore	2530	<a href="mailto:bookstore@sic.edu">bookstore@sic.edu</a>
Box Office (Theatre)	2486, 2487	<a href="mailto:boxoffice@sic.edu">boxoffice@sic.edu</a>
Cafeteria/ Catering – Falcon Point Bistro	2540	<a href="mailto:catering@sic.edu">catering@sic.edu</a>
Child Study Center (Mary Jo Oldham Center)	3410	<a href="mailto:childcare@sic.edu">childcare@sic.edu</a>
Coal Mining Technology Office	2360	<a href="mailto:coalmining@sic.edu">coalmining@sic.edu</a>
Community Education	2300	<a href="mailto:community.ed@sic.edu">community.ed@sic.edu</a>
Cosmetology Clinic (Falcon Salon & Day Spa)	2213	<a href="mailto:cosmetology@sic.edu">cosmetology@sic.edu</a>
Disability Support Services (ADA Coordinator)	2430	<a href="mailto:ada@sic.edu">ada@sic.edu</a>
Distance Learning Office/Assistance	2265	<a href="mailto:online@sic.edu">online@sic.edu</a>
Early College/ Dual Credit	2245	<a href="mailto:dualcredit@sic.edu">dualcredit@sic.edu</a>
Enrollment Services Fax #	618-252-3062	
Facilities	2572	<a href="mailto:facilities@sic.edu">facilities@sic.edu</a>
Financial Aid/ Scholarships	4110	<a href="mailto:fao@sic.edu">fao@sic.edu</a>
Fitness Center	3205	<a href="mailto:fitness@sic.edu">fitness@sic.edu</a>
Foundation/ Scholarship Office	2482	<a href="mailto:scholarships@sic.edu">scholarships@sic.edu</a>
GED Testing	2442	<a href="mailto:ged@sic.edu">ged@sic.edu</a>
Graduation Information	2453	<a href="mailto:graduate@sic.edu">graduate@sic.edu</a>
Help Desk	151	<a href="http://www.sic.edu/support">www.sic.edu/support</a>
Human Resources	2102	<a href="mailto:humanresources@sic.edu">humanresources@sic.edu</a>
Job Placement Assistance	2301	<a href="mailto:jobs@sic.edu">jobs@sic.edu</a>
Library	2261	<a href="mailto:library@sic.edu">library@sic.edu</a>
Marketing Office	2130	<a href="mailto:marketing@sic.edu">marketing@sic.edu</a>
Media Center	3506, 2265	<a href="mailto:media@sic.edu">media@sic.edu</a>
Nursing and Allied Health Programs Office	2331	<a href="mailto:nursing@sic.edu">nursing@sic.edu</a>
Nursing & Allied Health Programs Admission Testing	2442	<a href="mailto:testing@sic.edu">testing@sic.edu</a>
Online Course Technical Support	2265, 2124	<a href="mailto:online@sic.edu">online@sic.edu</a>
Recruitment	2245	<a href="mailto:recruiters@sic.edu">recruiters@sic.edu</a>
Registration	4120	<a href="mailto:registrar@sic.edu">registrar@sic.edu</a>
Room Reservations	2486	<a href="mailto:reservations@sic.edu">reservations@sic.edu</a>
Security	2911	<a href="mailto:security@sic.edu">security@sic.edu</a>
Student Activities	2486	<a href="mailto:studentactivities@sic.edu">studentactivities@sic.edu</a>
Student Success Center	2383	<a href="mailto:studentsuccesscenter@sic.edu">studentsuccesscenter@sic.edu</a>
Student Worker Positions	2452	<a href="mailto:studentwork@sic.edu">studentwork@sic.edu</a>
Testing Center	2442	<a href="mailto:testing@sic.edu">testing@sic.edu</a>
Theatre (George T. Dennis Visual & Performing Arts Center)	2486	<a href="mailto:theatre@sic.edu">theatre@sic.edu</a>
Transcripts	2453	<a href="mailto:transcripts@sic.edu">transcripts@sic.edu</a>
Tutoring	2383	<a href="mailto:tutor@sic.edu">tutor@sic.edu</a>
TRIO/Student Support Services Program	2435	<a href="mailto:trio@sic.edu">trio@sic.edu</a>
Tuition Payment	2501	<a href="mailto:payment@sic.edu">payment@sic.edu</a>
Veterans’ Benefits	2450	<a href="mailto:veterans@sic.edu">veterans@sic.edu</a>
White County Center, Carmi (David L. Stanley Center)	618-382-8869	<a href="mailto:carmi@sic.edu">carmi@sic.edu</a>
Workforce Investment Act (WIA)	2301	<a href="mailto:wia@sic.edu">wia@sic.edu</a>
Workforce & IL Small Business Dev. Center	618-252-5001	<a href="mailto:wsbdc@sic.edu">wsbdc@sic.edu</a>

For full personnel directory, visit [www.sic.edu/directory](http://www.sic.edu/directory).