

The agenda of regular meetings shall be emailed to Board members prior to the regular meeting. It shall be the responsibility of the College President to have prepared an agenda and necessary support information for all meetings of the Board of Trustees.

The College President shall prepare information on agenda items to give the Board of Trustees to sufficiently prepare them to make judgments and decisions. In addition, minutes of the previous meeting are included in the packet of materials to be emailed to the Board members.

Adopted:
Amended:
Legal Ref: