

Any individual who has successfully completed the Illinois Department of Corrections - Correctional Academy Training, upon application and documentation, is eligible to receive credit in the following courses:

Orientation to Corrections	CRJ 213	3 semester hours
Security Procedures I	CRJ 119	3 semester hours
Security Procedures II	CRJ 132	3 semester hours
Crisis Management	CRJ 134	3 semester hours
Human Relations	PSYC 131	3 semester hours
Weapon Proficiency (except Juvenile Facility employees)	CRJ 251	3 semester hours
Orientation to Youth Supervision (for Youth Supervision Trainees)	CRJ 131	3 semester hours

The following steps must be completed by Department of Corrections employees who would like to request SIC credit:

1. Employees should get form(s) from their HR office at correctional facility and bring forms to the College for processing.
2. College personnel will complete the middle section of the form (for college name, address, signature of college representative) and will mail the form(s) to Springfield.
3. Upon receipt of returned form(s) from Springfield, College personnel will verify that the form(s) has been signed and will then complete the Transfer Credit form based on the classes listed above. Total possible credits is equal to 21 semester hours (if student has not already completed any of those courses listed).
4. Once the Transfer Credit form is completed, the form will be forwarded to the Admissions and Records department for processing.

Adopted:

Amended: September 15, 2017/December 5, 2017

Legal Ref: