

# PARALEGAL ASSISTANT



Toward a Bachelor of Science Degree

Minimum 62 hours

## Transfer Curriculum • Associate in Arts Degree • Minimum 2.0 OGPA • Major Code: DAA

This curriculum is designed for transfer to four year institutions for this major. Consult the website of the four year institution where you plan to transfer, regarding specific course needs, requirements and deadlines.

### FIRST YEAR

Fall Semester		Credit Hrs
ENG 121	Rhetoric & Composition I	3
IT 119	Basic Software Applications	3
MATH 144	Heart of Mathematics	3
PHYSICAL AND LIFE SCIENCES (See Below)		4
ELECTIVE (See below)		3
Total Hours		16

Spring Semester		Credit Hrs
ENG 122	Rhetoric & Composition II	3
HUMANITIES AND FINE ARTS (See Below)		3
SOCIAL AND BEHAVIORAL SCIENCES (See Below)		3
PHYSICAL AND LIFE SCIENCES (See Below)		4
SOC 221	Family in Society	3
Total Hours		16

### SECOND YEAR

Fall Semester		Credit Hrs
COM 121	Principles of Speaking	3
GOVT 121	American Government	3
HLTH 121	Personal Health	3
SPAN 121	Spanish I	4
ELECTIVE (See Below)		3
Total Hours		16

Spring Semester		Credit Hrs
MATH 141	Introductory Statistics	3
HUMANITIES AND FINE ARTS (See Below)		3
SPAN 122	Spanish II	4
HUMANITIES AND FINE ARTS (See Below)		3
ELECTIVE (See Below)		3
Total Hours		16

The bolded classes on this curriculum guide indicate the minimum a student must complete in order to receive an Associate degree. See advisor for specific transfer information.

**SUGGESTED ELECTIVES:** NUR 195-3 Medical Terminology, COM 144-3 Interpersonal Communications, BUS 191-3 Financial Accounting, BUS 297-3 Business Law I, ECON 122-3 Microeconomics, PHIL 122-3 Logic, or any other general education transfer course.

#### HUMANITIES AND FINE ARTS: 9 semester hours. At least one course must be taken from each area.

Area 1	<input type="checkbox"/> ART 121-3 (F2 900) Art Appreciation <input type="checkbox"/> ART 222-3 (F2 901) Prehistory to Medieval Art <input type="checkbox"/> ART 223-3 (F2 902) Renaissance to Contemporary Art	<input type="checkbox"/> MUS 121-3 (F1 900) Music Appreciation <input type="checkbox"/> MUS 126-3 (F1 904) Intro to American Music	<input type="checkbox"/> COM 128-3 (F2 905) Film Appreciation <input type="checkbox"/> THTR 121-3 (F1 907) Introduction to Theater
Area 2	<input type="checkbox"/> ENG 243-3 (H3 902) Introduction to Drama <input type="checkbox"/> ENG 245-3 (H3 906) World Literature <input type="checkbox"/> ENG 246-3 (H3 907) Modern Literature	<input type="checkbox"/> ENG 261-3 (H3 914) American Literature I <input type="checkbox"/> ENG 262-3 (H3 915) American Literature II	<input type="checkbox"/> PHIL 121-3 (H4 900) Intro to Philosophy <input type="checkbox"/> PHIL 122-3 (H4 906) Fundamentals of Logic <input type="checkbox"/> PHIL 221-3 (H4 904) Fundamentals of Ethics <input type="checkbox"/> PHIL 224-3 (H5 904N) Comparative Religions

#### SOCIAL & BEHAVIORAL SCIENCES: 3 semester hours.

Area 1	<input type="checkbox"/> ECE 141-3 (S6 903) Child Development <input type="checkbox"/> HIST 161-3 (S2 923D) Black American History	<input type="checkbox"/> PSYC 121-3 (S6 900) Intro Psychology <input type="checkbox"/> PSYC 221-3 (S6 903) Child Psychology	<input type="checkbox"/> SOC 121-3 (S7 900) Intro Sociology <input type="checkbox"/> SOC 221-3 (S7 902) The Family in Society
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Area 2	<input type="checkbox"/> HIST 121-3 (S2 902) Western Civilization to 1648 <input type="checkbox"/> HIST 122-3 (S2 903) Western Civilization from 1648	<input type="checkbox"/> HIST 141-3 (S2 901N) Latin American History	<input type="checkbox"/> HIST 241-3 (S2 900N) American History I <input type="checkbox"/> HIST 242-3 (S2 901N) American History II
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Area 3	<input type="checkbox"/> ECON 121-3 (S3 901) Macroeconomics <input type="checkbox"/> ECON 122-3 (S3 902) Microeconomics	<input type="checkbox"/> GOVT 121-3 (S5 900) American Government <input type="checkbox"/> GOVT 226-3 (S5 904N) Intro International Relations
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#### PHYSICAL AND LIFE SCIENCES: 8 semester hours. At least one course must be taken from each area.

Area 1	<input type="checkbox"/> BIOL 121-4 (L1 900L) Introductory Biology <input type="checkbox"/> BIOL 141-4 (L1 905L) Environmental Science	<input type="checkbox"/> BOT 121-4 (L1 901L) Plants and Society	<input type="checkbox"/> BIOL 221-4 (L1 900L) General Biology I
Area 2	<input type="checkbox"/> CHEM 123-4 (P1 902L) Basic Inorg/Org Chemistry <input type="checkbox"/> CHEM 121-5 (P1 902L) General Chemistry I	<input type="checkbox"/> PHYS 121-4 (P1 900L) Basic Physics <input type="checkbox"/> PHYS 221-5 (P1 900L) General Physics	

#### **Career Opportunities:**

Legal Assistant, Paralegal, Title Examiner, Title Abstractor.

#### **Major Employers:**

Law Firms; Government Agencies; Legal Aid Agencies; Abstract and Title Companies; Real Estate and Other Business Firms.