

PRACTICAL NURSING PROGRAM ADMISSION/SELECTION PROCEDURE

1. Submit a student information form to the admissions office at SIC. The form may be completed electronically at Southeastern's website. www.sic.edu/apply
2. Provide proof of graduation from an accredited high school or submit proof of having successfully completed the GED exam.
3. Submit official transcripts from all high schools (or official GED exam scores) and post-secondary institution attended.
4. Attend a scheduled advisement meeting regarding the Practical Nursing Program. Signature on sign-in form is required as proof of attendance. Remote access to an advisement meeting may be arranged in advance by contacting nursing@sic.edu.
5. Submit an online application for the Practical Nursing Program. Apply online by visiting www.sic.edu/apply and then select nursing applications in the bottom right corner. Be prepared to attach proof of residency within the application. The deadline date for the PN program is **March 31** for completion of the application process. It is the applicant's responsibility to verify that all information has been received prior to the March 31 deadline.
6. Register to take the ATI TEAS at SIC. Contact the Testing Center at testing@sic.edu or 618-252-5400 ext. 2383 or 2442 in advance to schedule a date and time to test. TEAS tests are administered in the Student Success Center A145 or classroom B224 depending on registration numbers. Payment of \$70 is required per TEAS test. Payment options will be provided by the Testing Center. Bring photo ID and a credit card on your scheduled test date. If you have prepaid, you must bring your receipt on your scheduled test date.
7. The ATI TEAS scores will be used to rank admission to the program. Applicants must score 58.7% (420). Applicants may take the exam a maximum of twice in one academic year (including exams taken at other locations), to improve their scores, if they so choose. The highest score will be used for ranking. If the student is transferring an ATI TEAS score taken at another college, the student is responsible for making arrangements with ATI for the transfer, as well as for all costs incurred with the transfer. The examination must be taken in time for scores to be received by the college prior to the deadline of the program. Students who are reapplying to the program must retake the ATI TEAS exam for continuation.
8. Applicant files will be evaluated and a rank ordering of those with complete files will be done after the March 31 deadline. Provisional letters of acceptance will be sent to applicants from the Director of Nursing after the March 31 deadline. Complete file means the SIC student information form and the application to the PN Program are present along with transcripts, ATI TEAS test scores, documentation of advisement meeting attendance, and proof of successful completion of prerequisite requirements must be present. Please note students have until the end of the Summer 2022 semester to complete prerequisites.
9. Prior to clinical attendance, the student must provide the Nursing and Allied Health Department with:
 - a. Documentation of specific health screening and immunizations as required by the clinical agencies
 - b. Proof of current personal health insurance coverage
 - c. Current CPR certification valid through the program end date for the full-time program and through the first year of the part-time program.