

ASSESSMENT COMMITTEE
MINUTES
August 12, 2011, 12:45 p.m.
Room B202

Members Present: Sarah Adams, Lori Cox, Chad Flannery, Dan Holt, Cathryn Jones, Chris Jones, Gary Jones, Dana Keating, Allan Kimball, Barb Keller, Greg McCulloch, Stacy Moore, Jack Mummert, Scott Reed, Gina Sirach, Brian Surprenant, Karen Weiss, Patty Winters

Members Absent: Tyler Billman

Others Present: Peggy McDowell

Dr. Keating called the meeting to order at 1:30 p.m. The following information was discussed.

There will be no change in our assessment process. The committee members are representatives for their areas. The representatives are not to do the work, but their responsibility is to make sure their department is kept on track and to bring feedback from their area to the committee.

Feedback in regard to last year's changes indicated the changes to the process worked well.

The peer view schedule was distributed via email. The peer review cycle has been changed to reduce work load time. Every plan scheduled for review will now be reviewed by three people instead of five.

The assessment calendar was distributed via email. Please check the calendar for due dates.

The results reports were due by the end of spring semester. The ones that have been turned in have been posted to the website. Dr. Keating will check to see which reports are outstanding and will send reminders. These are due October 28.

Committee was asked to take a look at the assessment website as items have been migrated to Intrinsic so the items left will be old information. Actual plans and reports stay on Intrinsic. Members were asked to please provide feedback as to what should be seen by the public. Any feedback will be appreciated.

The A-Team consists of Allan Kimball, Gina Sirach, Dana Keating, Tyler Billman, and Karen Weiss.

The gen ed areas, Writing, Diversity, and Critical Thinking, will remain the same as last year as this is their second year.

Always ask – “Are we doing what we do well?” and “How do we prove it?”

Dr. Keating closed the meeting at 1:15 p.m.

Respectfully submitted by Peggy McDowell