Councils, cabinets, and committees shall be established as deemed necessary by the President to provide for diverse input into the formulation of policies for the College.

## Membership

There shall exist two basic groups to be included in councils and committees. These groups shall be defined as external and internal. External members or groups shall be individuals who are not full-time employees of the College. Internal members or groups shall be individuals employed on a full-time basis by the College.

## **Functions**

The purpose of councils, cabinets, and committees is advisory. The primary function of individuals and/or groups serving on councils, cabinets, and committees is to provide input into the formulation of decisions which affect the welfare of the College.

## Committee Assignments

Where possible, no employee shall be required to serve on more than two (2) standing committees per semester or to attend committee meeting during final examination week each semester. If appointed or nominated and elected to a College committee, the employee shall participate in committee meetings unless excused by the committee chair. Special assignments and additional duties, such as, but not limited to stipend positions, may require extra committee service.

Adopted:

Amended: July 12, 2016

Legal Ref: