Instructors, administrators and staff shall be reimbursed for attending professional meetings as authorized by the Board and the administration. When authorized, mileage or actual cost of transportation shall be allowed. Lodging, meals, and registration fees shall be compensated. Reimbursement of such expenses for mileage, lodging and meals shall be at the approved per diem rate (see per diem policy).

Adopted: Amended: Legal Ref: