

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD; HARRISBURG, IL 62946  
JANUARY 17, 2017

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, January 17, 2017 at 6:00 pm in the Rodney J. Brenner Board Room. On roll call, the following members were present: Blake Bradley, David Dennison, Debbie Hughes, Jim Ellis, Richard Morgan, Dr. Frank Barbre, Dr. Pat York, and Bridget Fitzpatrick, student trustee. Absent: None. Also present were: Dr. Jonah Rice, Dr. Karen Weiss, Chad Flannery, Gina Sirach, Lori Cox, Karla Lewis, Dr. Diane King, and Barbara Potter.

Dr. York welcomed guests and allowed a time for comment.

### **Reports**

Dr. Frank Barbre reported that the first Illinois Community College Trustees Association (ICCTA) meeting for 2017 would normally have been held in conjunction with the Association of Community College Trustees (ACCT) National Legislative Summit held in Washington, D.C. However, in 2016 the ICCTA representatives opted to forego the Summit due to lack of funding from the State of Illinois which led to budget concerns. The Trustees have elected in 2017 to hold a conference call to the Summit rather than send representatives. The conference call is currently scheduled for Saturday, February 11, 2017 at 10:00 am (time and date subject to change). He noted the March ICCTA meeting will be held on March 10.

Dr. Rice reported on the following items: Legislative Update: Senate Plan (multiple bills) include a two-year property tax freeze on school districts with mandated relief efforts, local government consolidation (mainly municipality), pension reform, workers comp, minimum wage increase, school funding formula, FY 17 budget, tax increases, corporate loopholes, tax credits, \$7 billion bond package to pay outstanding bills, term limits for leaders, gaming bill, etc. The package will be in limbo until committee hearings in the Senate on January 24<sup>th</sup>. Opposition will surely mount even though the two architects of this plan held a joint press event to emphasize their commitment to push through this package. Dr. Rice noted that he, along with Dr. Karen Weiss, attended the Illinois Legislative Inauguration Ceremony in Springfield. Health Insurance Committee Meeting Update: We have met once to discuss the probably increases for next year and engaged ideas to face such increases. We will meet again this month. This committee is made up of representatives from all employee groups on campus and is advisory only. In Foundation news, he noted there are two new scholarships recently acquired: the Frank Schneider Memorial Scholarship and a new endowed \$300,000 scholarship being held in escrow. The Foundation is planning new fundraisers, one a joint venture with a local healthcare organization as well as new ventures for SICF members. Recent fundraising events for a possible new Title III endowment are being raised, including over \$7,000 for White Christmas dinner/auction, brick sales of over \$10,000, and a current annual giving drive. We will be working on gym ad sales and bass and bow fishing tournaments as well as the MJOCCS event and fundraising drive. Bond Issue 2017: We anticipate an Alternative

Revenue Bond/Funding Bond initiative to be engaged in March. Mr. Pistorius has will present the plan for the ARB and funding bond issues at the March 21, 2017 board meeting. He said the process takes approximately 6 months. We have discussed this with the BOT subcommittee on budget and finance. This move is prudent as we look to reserve depletion due to the State's budget impasse. Board Subcommittee on Finance and Budget: He thanked Mr. Ellis for his service and dedication on the finance committee and welcomed Ms. Hughes for accepting to serve with Dr. York on the board finance committee. IBHE Meeting: He said he attended the December meeting representing the southern region. The IBHE Board invited community college presidents to attend and network. The informal discussions allowed me to communicate to some of the IBHE board members the plight of southern colleges that rely greatly on State funds. It was fruitful discussion that helped communicate our message. HLC Annual Informational Update: We are in the process of our annual informational update. Chiefly, Dr. Weiss, Mr. Wright, and Mr. McCulloch steer the submissions of this report. Upcoming Budget Talks: The Center for Tax and Budget Accountability is hosting a series of panel discussions across the state examining Illinois' budget cuts to higher education. Overall, state funding for Higher Education in FY2016 was cut by \$1.318 billion or 67.9% from FY2015 levels. In partnership with the Center for Urban Research and Learning at Loyola University, the first of these panels will be held in Chicago on Friday, January 27, 2017. He noted that Senator Fowler visited campus for about two hours and toured our mine facility. He reported he was fortunate to listen to and meet with newly elected Senator Shimpf last week and that he got a chance to speak to him at the capitol during the inauguration ceremony. New Program Development, Vet Assistant/ACS, Allied Health Pursuits, Farm Tech: We are making progress with all these programs are excited by the possibilities. SIC and SCC Joint Agreement: SCC will be providing adult education services for our area in a partnership with us. RLC has also offered services if needed. He noted that three colleges have officially withdrawn from SICCM programs and have been told that Shawnee Community College has plans to do the same. ERI Impact: We are assessing the fiscal and personnel impact of the ERI. Much planning will be involved and this will also help with budget construction.

The administrative cabinet presented brief reports.

Student trustee Bridget Fitzpatrick reported that since the spring semester had just started she did not have student initiatives and club events to discuss at this time.

### **Consent Agenda**

A motion was made by Trustee Ellis and seconded by Trustee Dennison to approve the consent agenda which included the December 6, 2016 regular and closed session minutes, destroying tapes of the July 2015 closed session, the Treasurer's report and the November bills which totaled \$2,227,729.78 that included \$540,141.12 in payroll and the December bills which totaled \$953,245.30 that included \$522,241.63 in payroll.

On roll call the following members voted:

Aye \_\_\_\_\_ Nay \_\_\_\_\_  
Mr. Bradley

Mr. Dennison  
Ms. Hughes  
Mr. Ellis  
Mr. Morgan  
Dr. Barbre  
Dr. York  
Ms. Fitzpatrick, Advisory Vote

All members voted aye. Motion carried.

### **Action Items**

A motion was made by Trustee Barbre seconded by Trustee Hughes that the Board of Trustees approve the budget transfers as presented in the board packet.

All members voted aye. Motion carried.

A motion was made by Trustee Bradley seconded by Trustee Ellis that the Board of Trustees approve the PHS change request that include providing reducer strips along each side of floor expansion joints, needed as transition to new floor tile in the amount of One Thousand Two Hundred Thirty-Nine and 20/100 Dollars (\$1,239.20), and to provide three (3) additional type F-4 light fixtures on Building D in the amount of Two Thousand Three Hundred Twenty-Nine and 45/100 Dollars (\$2,329.45) for a total change request in the amount of \$3,568.65.

All members voted aye. Motion carried.

A motion was made by Trustee Morgan seconded by Trustee Ellis that the Board of Trustees approve the following tuition and universal fee schedule effective summer semester 2017:

In-District Tuition - \$106.00 per credit hour a \$7.00 increase;  
Out-of-District Tuition - \$172.00 per credit hour a \$8.00 increase;  
Out-of-State Tuition - \$180.00 per credit hour a \$8.00 increase;  
Out-of-State-Border County Special Tuition Rate - \$128.00 per credit hour a \$8.00 increase;  
International Tuition - \$188.00 per credit hour a \$8.00 increase;  
Activity Fee - \$2.00 per credit hour with no change from current year;  
Technology Fee - \$8.00 per credit hour a \$2.00 increase;  
Facility Fee - \$10.00 per credit hour a \$4.00 increase;  
Current FY17 local universal T&F rate is \$113 with \$13 increase to new rate of \$126;

All members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Hughes that the Board of Trustees approve the request to use general obligation funds up to \$30,000 to complete minor remodeling at the David L. Stanley Center in Carmi and for the purchase of needed equipment and supplies for the Vet Assistant program.

All members voted aye. Motion carried.

A motion was made by Trustee Bradley seconded by Trustee Dennison that the Board of Trustees approve to adopt the revisions to board policy 4024 Email Retention with an effective date of February 17, 2017.

All members voted aye. Motion carried.

### **Non-Action Items**

In non-action items, the Board was presented with a Gap report that included how the college will maintain fiscal sustainability should the State's impasse reach catastrophic levels. Dr. Rice noted that the report is merely for planning purposes with general estimates only, should the State force SIC and similar colleges to reshape ourselves into different institutions.

As for revenue for FY18, we hope that the tax levy and enrollment (tuition/fees) will hold true to expectations for revenue's sake, and know that certain "non-fills" will help us save funds. The ERI will save us some funds for FY18, roughly calculating about \$75,000 including the cost of the ERI weighted against the savings. Athletics will again be reduced and end up at a D II level funding. Other reductions at the institutional level include: possible elimination of custodial/maintenance services and contract out those services for savings, especially over time; possible reductions in force among different employee groups to save expenses without reducing core capacity essential to our core mission to serve students; other reduction strategies.

He noted beyond FY18, the estimate for a path of sustainability operates on the premise of what SIC would have to look like if we only receive 40% of our expected State funding as was the case in FY16 and currently the case in FY17. Sustainability is not possible under current expected expenses and revenues. Change will have to occur. For example, our typical \$11,500,000 as in FY15 budgeted expected revenues would be just over \$9,300,000 at 40% State funding as it was in FY16. SIC would have to have a "step down" plan and borrow funds to allow for time to reshape the College based on available revenues.

The Board was also presented with a WSBDC report from Lori Cox, Associate Dean of Workforce and Community Education, who reported some issues discussed concerning the WSBDC is to move the offices to campus which would save the College approximately \$10,000 a year. Ms. Cox reported that Dr. Rice has asked her to seek community support for fundraising and that the plan was approved by the WSBDC state office in Springfield who indicated they may use the plan as a model to try to help save other Centers in the state.

### **Closed Session**

A motion was made by Trustee Bradley seconded by Trustee Hughes to convene into closed session as allowed by the Open Meetings Act 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, (5)

acquisitions of property, (9) student discipline, and (11) litigation. The board went into closed session at 6:57 pm.

On roll call, the following members voted:

<u>Aye</u>	<u>Nay</u>
Mr. Bradley	
Mr. Dennison	
Ms. Hughes	
Mr. Ellis	
Mr. Morgan	
Dr. Barbre	
Dr. York	
Ms. Fitzpatrick, Advisory Vote	

A motion was made by Trustee Bradley seconded by Trustee Dennison to reconvene into open session at 8:06 pm.

### **Personnel**

A motion was made by Trustee Ellis and seconded by Trustee Bradley to approve all items under personnel.

Approved the retirement of Barbara Potter, Executive Assistant to the President and Board and Human Resources Administrator effective April 30, 2017; approved the retirement of Jack Mummert, Math Instructor, effective June 30, 2017; approved the retirement of Peggy McDowell, Administrative Assistant to the Vice President of Academic Affairs, effective June 30, 2017; approved the retirement of Barbara Willmore, Administrative Assistant to the Executive Dean of Student Services, effective June 30, 2017; approved the retirement of David Wright, Executive Dean of Administrative Services, effective April 30, 2018; approved the retirement of John Shultz, Biology Instructor, effective May 31, 2018; approved the retirement of Van Wathen, Custodian, effective June 30, 2018; approved the retirement of Allan Kimball, English/Theatre Instructor, effective May 31, 2019; approved the retirement of Patty Winters, Assistant to the Executive Dean of Administrative Services, effective April 30, 2019; approved the retirement of Gina Sirach, Executive Dean of Academic Services, effective June 30, 2020; approved the transfer of Kathleen Riggs as the Financial Aid Specialist effective December 13, 2016 at a salary of \$20,414; approved the transfer of Devona Morales as the Part-time TRiO Program Specialist effective January 2, 2017 at a salary of \$12.12 per hour up to 28 hours per week; approved the transfer of Angela Dunk as the Part-time TRiO Program Advisor effective January 2, 2017 at a salary of \$10.00 per hour up to 28 hours per week; and, approved a number of adjunct faculty recommendations.

All members voted aye. Motion carried.

### **Adjournment**

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 8:08 pm.