

**SOUTHEASTERN ILLINOIS COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
JANUARY 16, 2018; 6:00 PM
RODNEY J. BRENNER BOARD ROOM**

- I. **Call to Order** (York)
- II. **Roll Call** (Dye)
- III. **Welcome of Guests/Comments (Please Note: Comments from the audience regarding any employee of Southeastern Illinois College must be made in closed session.)**
- IV. **Reports:**
 - A. I.C.C.T.A. (Barbre)
 - B. S.I.C. Employees (Lewis)
 - C. President’s Report (Rice)
 - D. Administrative Reports (As Needed)
 - E. Student Trustee (Smith)
- V. **Approve Consent Agenda:** (York) **(Roll Call Vote Required)**
(Any member may ask for clarification on an item or remove an item from the consent agenda simply by requesting the Chair to do so. Items removed will be discussed and voted upon immediately following passage of the consent agenda.)
 - A. Approve December 2017 regular and closed session minutes.
 - B. Destroy tapes of April 2016 closed session.
 - C. Treasurer’s report.
 - D. Approval of Bills for December 2017.

	November 2017	December 2017
Education Fund	\$ 714,620.61	\$ 550,437.51
Building Fund	\$ 86,598.42	\$ 204,971.72
Auxiliary Fund	\$ 139,452.12	\$ 91,873.24
Restricted Purpose Fund	\$ 142,083.53	\$ 90,813.60
Restricted Building Fund	\$ 41,681.18	\$ 223,222.15
Bond & Interest Fund	\$ 0.00	\$ 0.00
Working Cash	\$ 0.00	\$ 0.00
Tort Fund	\$ 44,719.87	\$ 44,216.43
Audit Fund	\$ 0.00	\$ 0.00
Activity Trust Fund	\$ 440.96	\$ 1,218.61
TOTAL ALL FUNDS	\$ 1,169,596.69	\$ 1,206,753.26
Payroll Total	\$ 514,526.46	\$ 493,622.26

- VI. **Action Items**
 - A. Board Policy #4007 Revision – Tenure (Adoption).
 - B. Board Policy #4016 Revision – Meetings (Adoption).
 - C. Board Policy #9007.1 Revision – Ability to Benefit Policy (Adoption).

- D. Board Policy #5035 Revision – Holidays (Adoption).
- E. Board Policy #6013 Revision – Security Clearance (Adoption).
- F. Board Policy #5034 Revision – Compensatory Time (Adoption).
- G. Board Policy #5030.2 Revision – Pay Rate for Hourly Employees when College is Closed (Adoption).
- H. Board Policy #5010 Revision – Payroll Schedule (Adoption).
- I. Board Policy #5020 Revision – Personal Leave (Adoption).
- J. Board Policy #5003 Revision – Placement on Salary – Transfer and Vocational (Adoption).
- K. Board Policy #4010 Revision – Grievance Procedures (SICEA) (Adoption).
- L. Board Policy #5002 Revision – Tuition Waiver (Adoption).
- M. Board Policy #6015 Revision – School Visitation Rights Act Policy (Adoption).
- N. Board Policy #4011.2 Deletion – Pay Rate for Hourly Employees when College is Closed (Adoption).
- O. Board Policy #4010.1 Deletion – Grievance Procedure (Custodians) (Adoption).
- P. Approve Powersports Curriculum.
- Q. Approve Treasurer for Southeastern Illinois College.
- R. Approve to Accept Bid of Hise Project.
- S. Approve Tuition and Fees Increase.
- T. Approve Budget Transfers.
- U. Approve Archery Building Change Order Number 3.
- V. Approve Course Fee for CPR Classes.
- W. Approve Curriculum Recommendations.

VII. Non-Action Items

- A. Retention, Persistence, and Completion Update.
- B. Discussion Regarding FY19 Budget Process and Establish Board Subcommittee.
- C. Correspondence.

VIII. Closed Session Requested

Roll Call Vote

Purpose: Under the provisions of the Open Meetings Act, 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation etc. of specific employees, (2) negotiations, and (11) litigation.

IX. Personnel

- A. Approve Job Description Revision for Full-Time Business Development Specialist.
- B. Approve Job Description for Full-Time Powersports Instructor.
- C. Approve Employee 403 (b) Request.
- D. Approve Change Request of Retirement Date for Assistant to the Executive Dean of Administrative Services.
- E. Approve Student Resource Assistant.
- F. Approve RIF of Small Business Development Specialist.
- G. Approve Adjunct Faculty.

X. Adjournment