

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
MAY 17, 2022 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, May 17, 2021 in the Rodney J. Brenner Board Room at SIC. On roll call, the following members were present: Dr. Pat York, Mr. Blake Bradley, Mrs. Debbie Hughes, Mr. Jim Ellis, Mr. Richard Morgan, and Mr. David Dennison. Also present: Dr. Karen Weiss, Dr. Tyler Billman, Mrs. Kyla Burford, Mr. Chris Barr, Dr. Jonah Rice, Mrs. Lisa Dye, and Mrs. Amanda Payne.

Dr. York welcomed guests and allowed a time for comment.

ICCTA Report – Dr. Barbre

Dr. Barbre was not present to give his report. Mr. Jim Ellis noted that he is looking forward to attending the Annual ICCTA meeting. He noted that the last ICCTA meeting was mostly major committee meetings.

Dr. Rice's Report

Dr. Rice highlighted the major events taking place at the Carmi campus. He noted that interviews are wrapping up with the local industries and schools. A list of equipment needs will be compiled this summer. Dr. Rice stated that donor engagement of equipment needs and room naming will take place shortly after. Dr. Rice noted that we are still waiting to hear back from the CDB regarding the second appropriation of funds. He noted that he will be emailing the Board with updates soon.

Dr. Rice noted that graduation went well. He stated that he received a lot of positive feedback. He is entertaining the idea of continuing a Saturday ceremony with two sessions. He noted that the Associates in Arts & Science ceremony was smaller due the fact that students didn't walk. The Board had a brief discussion regarding the change. The pros and cons were evaluated and it was decided that a Friday ceremony would be easier on faculty and staff. Dr. Rice thanked the Board for their input.

Dr. Rice briefed the Board on the Jazz Under the Stars event that is taking place June 25th. He stated that Banterra Bank is the \$2,000 sponsor. He noted that Ed Fitzgerald has been working with Angie Wilson and Kendra Zirkelbach on event set-up and preparation. One of the local Jazz bands are made up of former SIC students.

Dr. Rice gave a brief enrollment update, he noted that summer is slightly down. Fall enrollment is up, but it is still too early to tell. Dr. Rice noted that staff are going to do a lot of outreach this summer. He noted that we are piloting a new part-time career coach in Pope and Hardin Counties. If we see success we will implement in other schools. Dr. Rice noted that all regions are getting some type of student services from SIC.

Dr. Rice noted that budget hearings are still in progress. He briefed the Board on all the projects around campus; new restroom construction at the athletic field, loading dock renovation, IT office remodel project, as well as several others.

Consent Agenda

A motion was made by Trustee Jim Ellis, seconded by Trustee Blake Bradley to approve the Consent Agenda which included the April 21, 2022 minutes, destroying tapes of the July 2020 closed session, the Treasurer's Report and the approval of bills for April 2022 which totaled \$1,515,458.12 which included \$560,636.37 in payroll. On roll call all members voted aye. Motion carried.

Reimbursement of Travel, Meal and Lodging Expenses. (Separate Roll Call Required). Dr. Barbre and Mr. Ellis will travel to Chicago for the June 10-11 ICCTA Annual Convention. Total estimated expenses will be \$2,800.00. A motion was made by Trustee Blake Bradley, seconded by Trustee Debbie Hughes to approve the reimbursement of travel, meal, and lodging expenses. On roll call all members voted aye. Motion carried.

Action Items

- A. A motion was made by Trustee Blake Bradley, seconded by Trustee Debbie Hughes to approve Working Cash Fund Resolution. All members voted aye. Motion carried.
- B. A motion was made by Trustee Jim Ellis, seconded by Trustee Richard Morgan to approve bid proposals for concessions and toilet facility at baseball and softball fields and loading dock enclosure. All members voted aye. Motion carried.
- C. A motion was made by Trustee Debbie Hughes, seconded by Trustee Blake Bradley to approve Budget Transfers. All members voted aye. Motion carried.
- D. A motion was made by Trustee Blake Bradley, seconded by Trustee Dave Dennison to approve Curriculum Report. All members voted aye. Motion carried.

Non-Action Items

- A. HLC 2022 Trends.
Dr. Rice noted that higher education is changing rapidly and that students are taking a gap year. These HLC trends will be noted and implemented in the Strategic plan process.

B. New Board Policy #9026 honorary and Posthumous Degrees – First Reading.

Dr. Rice noted that this is the first reading of the new board policy #9026 Honorary and Posthumous Degrees. He stated that he had a request for this but did not have a policy in place. He noted that he's looked at a number of colleges policies and this will give us a process and protect the graduation ceremony. Dr. Rice noted that he is welcome to any feedback.

C. Correspondence.

Dr. Rice highlighted the correspondence from ACEN and ICCTA. He noted that we are fully accredited by ACEN. It will be six years before we have to engage them again. He noted how incredibly proud he is of the nursing faculty and staff and all of their due diligence.

Dr. Rice noted that Landon Gates was awarded the ICCTA 2022 Paul Simon Student Essay Scholarship. The Board noted how well written his essay was.

Personnel

A motion was made by Trustee Blake Bradley, seconded by Trustee Richard Morgan to approve all items listed in Personnel. All members voted aye. Motion carried.

- A. Approve Job Description Revision for Title III Student Information Technology Specialist.
- B. Approve Job Description Revision for Assistant to Associate Dean of Community and Workforce Education.
- C. Approve Job Description for Part-time Enrollment Services Associate.
- D. Approve Job Description for Athletic Operations Coordinator.
- E. Approve Title Changes.
- F. Approve to Hire Title III Learning Enhancement Coordinator. (Jessica Bayer)
- G. Approve to Hire Math Support Specialist. (Jarrod Appel)
- H. Approve to Hire Mental Health Counselor. (Brittany Warren)
- I. Approve to Hire Athletic Operations Coordinator. (Sam Swinford)
- J. Approve to Hire Part-Time Secretary for Carmi Center. (Shelly Aldrich)
- K. Approve Retirement of Executive Assistant to the President and Board. (Lisa Dye)
- L. Approve Transfer of Administrative Assistant to Vice President of Academic Affairs to Executive Assistant to the President and Board. (Amanda Payne)
- M. Approve Exempt Compensation Increase.
- N. Approve Faculty Compensation Increase.
- O. Approve Adjunct Compensation Increase.
- P. Approve Adjunct Assignments for Summer & Fall 2022 Academic Terms.

Adjournment

There being no further business to discuss, Trustee Richard Morgan made the motion to adjourn the meeting seconded by Trustee Jim Ellis. All members voted aye. The meeting adjourned at 6:55 p.m.