

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
APRIL 21, 2020 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, April 21, 2020 online in a virtual format (Zoom). On roll call, the following members were present: Dr. Barbre, Mr. Bradley, Mr. Dennison, Mr. Ellis, Mrs. Hughes, Mr. Morgan, Dr. York, and Mr. Sexton. Also present: Mrs. Hite, Mrs. Sirach, Dr. Weiss, Dr. Billman, Dr. Flannery, Ms. Lewis, Mrs. DeNeal, Dr. Rice, and Mrs. Dye.

Dr. York welcomed guests and allowed a time for comment.

Dr. York - Seating of Student Trustee, Mr. Collin Sexton.

ICCTA Report – Dr. Barbre

ICCTA highlights of the Washington D.C. meeting were included in his written report. Dr. Barbre said he was not able to attend, but the report is a good summary of that meeting. The March 13-14 ICCTA meeting was cancelled. The April 30 Lobby Day is cancelled. The Board of Representatives will meet via Zoom on April 29. The annual meeting in June has been cancelled. The annual meeting would have been ICCTA's 50th anniversary. It is tentatively rescheduled for the second week in September. The awards committee has continued to work as has the finance committee. There is concern for the 2021-2022 finance year as well as this coming year.

Consent Agenda

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve the Consent Agenda which included the February 2020 minutes, destroying tapes of the February 2018 and March 2018 closed session, the Treasurer's Report and the approval of bills for February 2020 which totaled \$2,321,501.93 which included \$551,940.04 in payroll and March 2020 which totaled \$948,358.85 which included \$567,788.14 in payroll. On roll call all members voted aye. Motion carried.

Action Items

A. Approve Board Policy Revision #5014.4 Family Related Medical Leave.

A motion was made by Trustee Bradley, seconded by Trustee Dennison to approve Board Policy Revision #5014.4 Family Related Medical Leave. All members voted aye. Motion carried.

B. Approve Fee Increase for Welding 192.

Trustee Hughes asked if the \$100 increase was our cost. Dean Sirach answered that the \$100 increase is the cost of the certification exam for the student.

A motion was made by Trustee Hughes, seconded by Trustee Ellis to approve Fee Increase for

Welding 192. All members voted aye. Motion carried.

C. Approve PHS Lighting Repairs Change Order Number E-1.

A motion was made by Trustee Bradley, seconded by Trustee Morgan to approve PHS Lighting Repairs Change Order Number E-1. All members voted aye. Motion carried.

D. Approve Bid Proposal for PHS Project – Walk-In Cooler/Freezer Replacement.

A motion was made by Trustee Bradley, seconded by Trustee Barbre to approve Bid Proposal for PHS Project – Walk-In Cooler/Freezer Replacement. All members voted aye, motion carried.

E. Approve Status of Batting Cage Project.

A motion was made by Trustee Dennison, seconded by Trustee Hughes to approve Status of Batting Cage Project. All members voted aye. Motion carried.

F. Approve Budget Transfers.

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve Budget Transfers. All members voted aye. Motion carried.

G. Approve Curriculum Report.

A motion was made by Trustee Hughes, seconded by Trustee Barbre to approve Curriculum Report. All members voted aye. Motion carried.

Non-Action Items

A. Review of Master Agreement between SIC and SCIF. (York/Barbre/Rice)

Dr. York said SIC and SICF works well together. Dr. Barbre agreed.

B. ACEN Candidacy Presentation. (Weiss/Sirach/Murphy)

Dr. Rice said thank you to Dean Sirach, Dr. Weiss, and Amy Murphy for doing great work on this. Trustee Bradley said they all did a fantastic job.

C. Impact of COVID-19 on SIC.

Dr. Rice said the CARES Act did not include full-time online students in their formula, and this hurt us. We will work on distribution of the \$460,000 – half of which can go towards SIC needs/expenses. The other half goes to students who are the neediest on PELL, and to special need situations (application will be required for these situations). Dr. Rice has worked with Dr. Scott from Chicago State who wanted student testimonials. The state has set aside 2.5% for small colleges.

D. Budget Update. (Rice)

Dr. Rice said we expect full payment from the state, but it will probably be late. He is most concerned about FY21. He is looking at 11 scenarios. His guess for SIC is that state will have a 6 month flat budget with late payments. We will have to come up with an interesting 12 month budget for receiving only 6 months' worth of state funding. Enrollment is down 25% state wide for summer. High unemployment could take 18 months for people to return to college. Expect reductions in phases and furlough recommendations to be brought to the Board for cost cutting and consolidations. Five our closest universities are in junk bond status. SIC is not, we are in conservative fiscal management.

Trustee Hughes said that some schools are scheduled to reopen. How can they do that without the Governor's permission? Dr. Rice said until the Governor says we can reopen, we can't.

E. IPEDS (Federal) Data Report.

Dr. Rice said there is a good uptick in enrollment and in the retention rate. This is a good example of SIC team work, good job.

F. Correspondence.

Dr. Rice said a nice letter of encouragement was received from Joanna Lane.

Personnel

A motion was made by Trustee Ellis, seconded by Trustee Dennison to approve all items listed in Personnel. All members voted aye. Motion carried.

A. Evaluations/Recommendations for Re-Employment:

1. President.
2. Administrative Cabinet.
3. Other Administrative Personnel.
4. Staff and Tenured Personnel.

B. Approve Resignation of Part-Time Grounds/Custodian.

C. Approve Resignation of Assistant Director of Financial Aid.

D. Approve Transfer of Administrative Assistant to VP of Academic Affairs to Assistant Director of Financial Aid.

E. Approve Transfer of Administrative Assistant to Dean of Academic Services to Administrative Assistant to VP of Academic Affairs.

F. Approve to Hire Communications and Relations Specialist.

G. Approve to Hire Academic Advisor – ADA/International/Veterans.

H. Approve Adjunct Faculty.

Adjournment

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 6:35 pm.