

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
AUGUST 17, 2021 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, August 17, 2021 in the Heritage Room at SIC. On roll call, the following members were present: Dr. Pat York, Mr. Jim Ellis, Mr. Richard Morgan, Mr. David Dennison, Dr. Frank Barbre, and Mr. Jacob Lemon.

Also present: Mr. Chris Barr, Dr. Karen Weiss, Ms. Lisa Hite, Dr. Tyler Billman, Dr. Chad Flannery, Dr. Jonah Rice, and Ms. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

**Dr. Barbre's Report**

His report is in the board packet and he doesn't have anything to add at this time.

**Jacob Lemon's Report**

Thank you to the Board and Administration for hosting the COVID vaccination clinic for students.

**Dr. Rice's Report**

We are determining protocols on how to handle athletes, speech team members, etc. regarding COVID. We are figuring it out and doing all that we can to protect students. It is good to see students in the Learning Commons, the coffee shop, and in the hallways and they too are glad to be here. We are down in enrollment, but we need to wait for dual credit numbers to come in and for the add/drops as well before we have actual enrollment numbers. The freshman class is up by 26%. We need good retention efforts to keep them all. There are 21 students in the general chemistry class and more in the organic chemistry class than we've had since the mid 90's. There are 16 students in the general physics class and a good number in the technical theater class. Regarding the budget, the PHS federal funds we received are good for 18 months and we must use them or lose them. We have discussed these funds with the Board Finance Subcommittee and decided to use the money to install restrooms at the ballfields and for work that needs to be done on the pond, among other projects. These funds are restricted and can only be used for maintenance and improvement projects. Due to new legislative mandates (without funding) we will have to provide suicide prevention for our students, provide free feminine hygiene products in our restrooms, provide a homeless liaison on campus for students, and have policies and procedures in place for left over food that is prepared in the cafeteria. Most of these new legislative mandates have to do with social issues and we will have to continually monitor this as new mandates are sure to continue. We already have a person on campus from Egyptian Health that will see and assess student's mental health needs. Every five years the Strategic Planning Committee prepares and sends out a survey to get community feedback to help with planning.

Once completed the plan will go to the Board for approval. We purchased a semi-truck and trailer from Kaskaskia College. Rend Lake College gave us a fire truck. We have police training (regional SWAT team and the Illinois Bomb Squad) scheduled, and will be scheduling some custom training as well. Colleges are split into different camps on how to handle COVID issues on their campuses. We will use the SHIELD test to screen for COVID on all athletes and complete teams beginning August 23<sup>rd</sup>. Mr. Ellis asked how many people were vaccinated at the clinic we offered this week? Dr. Rice answered that 11 people were vaccinated (7 students, 2 community members, and 2 staff). Dr. Rice also said that we do not know the percentage of students who are vaccinated and that he just heard that COVID booster vaccines would be needed 8 months after the initial vaccine. We have talked with the Board Finance Subcommittee about options for the Carmi campus. The CDB cannot provide all the funds we need. We can build whatever we want with our own funds and architects say we they could be ready by Summer 2022 with phase 1. Then CDB could pay for phase 2. If we do a phase 3, local contributions could pay for that. Dr. Rice asked the Board how they would like to proceed. The Board agreed to move forward with phase 1 (welding and truck bay). Dr. Rice thanked Dr. Weiss for her work on the CDL program and work force law enforcement trainings; Dr. Billman for his work on E-Sports (they have a full roster), and the great service that the student IT worker provided to students in the Learning Commons (helped over 50 students); Dean Barr for his work on the Strategic Plan; Dean Hite for her work on both internal and external construction projects.

### **Consent Agenda**

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve the Consent Agenda which included the July 13, 2021 minutes, destroying tapes of the November 2019 closed session, the Treasurer's Report and the approval of bills for July 2021 which totaled \$882,112.96 which included \$387,150.03 in payroll. On roll call all members voted aye. Motion carried.

A motion was made by Trustee Morgan, seconded by Trustee Dennison to approve the reimbursement of travel, meal, and lodging expenses. On roll call all members voted aye and the motion carried. Dr. Barbre will travel to Kewanee, Illinois for the August 20 - 21 ICCTA Executive Committee Retreat. Total estimated expenses will be \$600.00. Dr. Barbre and Mr. Ellis will travel to Springfield for the September 10 – 11 ICCTA Meeting. Total estimated expenses will be \$1,400.00.

### **Action Items**

There were no action items this month.

### **Non-Action Items**

#### **A. FY 22 Tentative Budget**

Dean Hite distributed tentative budget booklets. She presented a summary of funds for the FY22 tentative budget which has a \$450,000 increase from the FY21 budget.

#### **B. Summer Dual Credit Report**

Dr. Rice said that he is pleased with this report.

### C. Examination of District High School Graduate Destinations, 2018-2020

This is the third year that we have done this project and Dr. Rice thanked Kyla Burford, Dean Barr, and Dean Flannery for their good work in putting it together. This is useful data that we will use for grants. We will also use this information as we talk this month and next month with all local superintendents. We will use this information to be proactive with the obstacles outlined in this report, especially with those students who do nothing after graduating high school. Mr. Ellis asked if the state-wide percentage of high school graduates doing nothing is as high as it is here. Dr. Rice answered that other college presidents that he has talked to about this say that it is a big concern for them as well. Dean Flannery said that he doesn't know if other schools research what high school students do after graduation, but we go through the national clearing house to see what each and every one of these students is doing post high school graduation. Mr. Ellis asked if these high school graduates had an incentive to further their education. Dr. Rice said free college is available and we have free text book rental. Dean Flannery said each high school graduate is required to complete a FAFSA.

### D. Board Policy Revision #6013 Security Clearance.

Dr. Weiss has updated this policy.

### E. Correspondence

We received nice communications from Stephanie Hartford, Woody Thorne, and Jerry King.

### **Personnel**

A motion was made by Trustee Barbre, seconded by Trustee Dennison to approve all items listed in Personnel. All members voted aye. Motion carried.

- A. Approved Job Description Revision for Communications and Relations Specialist.
- B. Approved Request for Transition to Full-time Status for CTE Navigator (Grant plus).
- C. Approved Job Description with Request for Full-time Truck Driving Instructor.
- D. Approved to Employ Full-time IT Network Technician.
- E. Approved Retirement and ERI for Math Instructor.
- F. Approved Retirement and ERI for Assistant to Director of SBCD.
- G. Approved Adjunct Assignments for Fall 2021 Academic Term.

### **Adjournment**

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 6:47 p.m.