

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
DECEMBER 3, 2019 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, December 3, 2019 in the Rodney J. Brenner Board Room. On roll call, the following members were present:

Dr. Pat York, Mrs. Debbie Hughes, Mr. Jim Ellis, Dr. Frank Barbre, and Miss Bridget Payne. Also present: Ms. Kimberly Walker (Kemper CPA Group), Ms. Alex Jackson (Kemper CPA Group), Mrs. Lisa Hite, Dr. Chad Flannery, Mrs. Gina Sirach, Dr. Karen Weiss, Mrs. Sara DeNeal, Dr. Jonah Rice, and Mrs. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

Annual Audit Report – Kemper CPA Group

Ms. Kimberly Walker and Ms. Alex Jackson of Kemper CPA Group, the College's external auditing firm, presented their analysis of the College's finances. The audit was unqualified and demonstrated strong stewardship.

Certificate of 2019 Tax Levy Report – Lisa Hite

The history of Board Policy on Tax Levy is to maintain stability in tax levy rates, recognize the regional trend in tax levy rates, monitor the appropriate tax rate needed to provide quality education for the region, and strive to hold the tax levy at less than or equal to 105% of the previous year's extension. District #533 EAV has increased an average of 3.19% per year over the last ten years. Lisa Hite presented a fund description (instructional services, administrative services, academic support services, student services, and institutional support services) which totaled \$1,680,600 – an increase of \$48,871 compared to 2018, She also presented a fund description (custodial services, buildings and grounds maintenance, buildings and grounds repair, utilities, supplies) which totaled \$600,200 – an increase of \$17,440 compared to 2018. The education and building funds make up the operating fund and that levy has a revenue increase of 3.0%. The audit fund has a 2.96% increase. For 2019 the tax revenue increase caused by our Tort and Medicare fund levy will be about 7%. The bond fund levy increase is 8% as a result of the 1 bond issue and 2 retirements. Total estimated tax for 2019 is .95137. The taxpayer estimated cost per \$100 excluding bonds is 64 cents. The 2018 cost was 63 cents. The Truth in Taxation Act requires that the aggregate amount to be levied for 2019 exclusive of bond cost cannot exceed 105% of the taxes extended by the district in 2018 without a public hearing. For 2019 the increase in taxes levied in this resolution will be 4.76%. Dr. Barbre asked what the tax rate was last year. Lisa Hite replied last year's rate was .85013.

ICCTA Report – Dr. Barbre

Lieutenant Governor, Juliana Stratton spoke at the November ICCTA meeting. She and the Governor are supportive of community colleges and hopefully the next few years of state funding will be forth coming. The ICCTA round table discussion was about student trustees. Some community colleges have more than one campus, so they desire to have more than one student trustee. The Legislature wants to study this along with the possibility of student trustees being able to have voting power. Dr. Rice asked if the possibility of having more than one student trustee is coming only from one community college and asked if this was an opt in deal. Dr. Weiss answered it was an opt in deal. Dr. Barbre continued his report by saying BSN continues to be a big topic of discussion for a few community colleges.

SICEA – Sara DeNeal

Maggie Calcaterra, Psychology and Softball: SIC Softball team completed community service by operating a water station for the Shawnee Marathon on Saturday, Oct 26th. Kelsie Rodman, Business: PBL is collecting and wrapping gifts for Angel Tree, and helping at Breakfast with Santa. They had three guest speakers this fall: Amy Mings – SIC Career Evaluator, Saline County CEO Coordinator, and Co-owner of Maison de Mings Melissa Presser – Melissa Presser, Attorney at Law, LLC Meghan Densch – Banterra Bank. Dr. Diane King, Education and Early Childhood Education: The Education Club had two successful raffles. They are having the end of the semester Lunch and Learn this Friday at Morellos with guest speaker Ashley Payne from Carrier Mills High School. Last Tuesday, they held their Lunch and Learn at Morellos with guest speakers Larra Booth and Glenda Hall. Their final Lunch and Learn will be Monday, December 9th with guest speaker Lori VanHorn from DCFS. Anita Lowery, TRIO: Anita presented a Test Anxiety Workshop on Friday, November 15. They celebrated Native American Heritage Month with a display of Indian artifacts, posters, books, and videos. The National First-Generation Celebration was celebrated the week of November 4 finishing with an Honor's Luncheon on Friday, November 8. TRIO Mentors hosted TRIO Night at the November 20th Falcon Basketball Game. Cory Garmane, Music: SIC Concert and Community Choirs along with the Harrisburg High School Concert Band and Jazz Band will be performing in the VPAC on Sunday, December 8th at 2pm. Gareth York, Theater and Sara DeNeal, Art: Accompanied Allan Kimball, retired SIC Theater instructor as responders for the Illinois High School Theater Festival as they traveled to Effingham High School to respond to "Radium Girls" and to Edwardsville High School to respond to "Little Shop of Horrors." Sara DeNeal, Art: Judged the Chalk Contest at Harrisburg Middle School attended by 200 area high school students on Oct. 25th. As a member of the IAI Art Panel, she reviewed 16 courses from across the state on November 21st. The Art club had a table at the annual Heritage Fest and a Bake Sale. Proceeds from both go to the Spring trip to New York and for gifts for the Angle Tree. Insect Introspection is up in the VPAC Gallery through January. This show comes to us from Galatia 5th and 6th graders under the direction of Ms. Kristen Jones. Art Club members assisted with the Charlie Brown paint party to benefit SIC Foundation scholarships.

Dr. Rice's Report

The state could freeze property tax when they write the property tax relief bill. The state's task force report will be out at the end of this month. This report includes 23 items (7 of them are major items) that will determine the amount of state funding for community colleges. SIC has been selected as a top tier college in the country by the Aspen Institute. As an Aspen School, SIC is eligible to apply for cash prizes and Kyla Burford, Assistant Dean of Student Services will head up the prize submission report. Jim Reed, Executive Director of ICCTA has sent an updated Board Self Evaluation form for us to use. Dr. Rice distributed copies to Board members and asked them to take a look at the form and let us know if they wanted any changes made. The HLC appeal team (Cabinet members, Chris Barr, and Tyler Billman) will travel to Chicago next week for the IAC Hearing, taking a 100 page document of appeal with them. Dr. Rice thanked Dr. Weiss for her work on the Illinois Community College Board Recognition Review Report. Dr. Rice told the Board that he hosted the Eldorado and Harrisburg Rotary Clubs for lunch last month in the Ella Elizabeth Hise Museum of Regional Art. Last night State Representative, Patrick Windhorst used the museum for a non-profit meeting and a local bank has reserved the museum for their upcoming retreat. "Long-term strategic fiscal sustainability coupled with collaborative ventures to enhance enrollment as well as guided student pathways, developmental reform, and organizational efficiency are all on our horizon. SIC was one of the few colleges in the state with an increase in enrollment this year, increasing headcount by 5%. The state average was -4.5%. Illinois is still over 30% underfunded per pupil in higher education since the last recession. Colleges all over the country are preparing for continued lean times as we deliver the most affordable, accessible, and quality education around. One constant in higher education is that of change. We have to remain nimble, flexible, and ever-changing to the context with which we are given. It's nothing to fear, but an exciting challenge as we all re-shape higher education in our country." Dr. Rice is working along with President Wilkerson from Rend Lake College on collaborative ideas to share, keeping cost low, and exploring a proprietary role for some special projects. Student success will require all hands on deck as we continue to refine our effort and learn to be creative as we serve our students. Dr. Rice distributed a copy of the Learning Commons Virtual Reality Policy to the Board and told them that legal has approved it. Dr. Rice is studying a sustainability plan for the Carmi campus and will bring recommendations to the Board this spring.

Student Trustee Report

The Art Club donated to Angel Tree and set up a booth at Heritage Festival. BASIC Club is meeting every week. The Education Club attended a fall conference and held 2 fundraising raffles. The Math and Science Club will help with Breakfast with Santa and they hosted a game tournament with Student Government. Phi Theta Kappa and Circle K donated to Angel Tree and volunteered at Heaven's Kitchen. Theta Sigma Phi did the production of Charlie Brown. Student Government is selling bricks to honor veterans in the Veteran's Glory Project. The Nursing Club volunteered at the WSIL blood drive. The National PAS Organization made a list of future events and fundraisers that they would like to do and are waiting to hear from Cabinet if they are approved to become a club.

Consent Agenda

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve the Consent Agenda which included the October 24, 2019 minutes, destroying tapes of the November 2017 closed session, the Treasurer's Report and the approval of bills for October 2019 which totaled \$1,239,405.52 which included \$536,651.57 in payroll. On roll call all members voted aye. Motion carried.

Action Items

Dr. York asked the Board to combine action items A- I for the vote. A motion was made by Trustee Hughes, seconded by Trustee Ellis to approve action items A – I. All members voted aye. Motion carried.

A. Approve Board Policy Revision #4001.1 Faculty Qualifications/Credentials.

B. Approve Board Policy Revision #5016 Bereavement Leave.

C. Approve Board Policy Revision #6013 Security Clearance.

D. Approve Board Policy Revision #5026 Orientation Period.

E. Approve Board Policy Revision #2012 Closed Session.

F. Approve Board Policy Revision #3002 Line and Staff Relationships.

G. Approve Board Policy Revision #2012.1 Recordings of Closed Meetings.

H. Approve Board Policy Revision #6007 Reporting Child Abuse.

I. Approve Board Policy Revision #5022 Maternity Leave.

J. Approve Learning Commons Change Order #G-3.

A motion was made by Trustee Barbre, seconded by Trustee Hughes to approve Learning Commons change order #G-3. All members voted aye. Motion carried.

K. Approve Health Insurance Renewal Rates for 2020.

Trustee Barbre made the motion to accept our health insurance renewal contingent upon the premium/maximum plan cost being negotiated by IPMG with the request for Employer benefits (Renewal Column) to match the Premium offered to Rockport benefits (Option 2); or if not matched, to change our self-insured Stop Loss coverage carrier with Rockport Benefits Group.

The motion was seconded by Trustee Hughes. All members voted aye. Motion carried.

L. Approve Certificate of Tax Levy for 2019.

A motion was made by Trustee Barbre, seconded by Trustee Ellis to approve certificate of tax levy for 2019. All members voted aye. Motion carried.

M. Approve Annual Audit.

A motion was made by Trustee Ellis, seconded by Trustee Hughes to approve annual audit. All members voted aye. Motion carried.

N. Approve Curriculum Report.

A motion was made by Trustee Hughes, seconded by Trustee Barbre to approve curriculum report. All members voted aye. Motion carried.

O. Approve Budget Transfers.

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve budget transfers. All members voted aye. Motion carried.

P. Approve Fees for Google IT Support Assistant Certification Course.

A motion was made by Trustee Hughes, seconded by Trustee Ellis to approve fees for Google IT Support Assistant Certification Course. All members voted aye. Motion carried.

Non-Action Items

A. Board Policy Revision #5032 Employee Resignation.

B. Board Policy Revision #6002 Non-Discrimination, Sexual Harassment, Anti-Harassment, and Non-Retaliation Policy.

C. Board Policy Revision #6015 School Visitation Rights Act Policy.

D. Board Policy Deletion #6002.1 Prohibition of Sexual Discrimination, Harassment and Misconduct.

Personnel

A motion was made by Trustee Ellis, seconded by Trustee Hughes to approve all items listed in Personnel.

A. Approve to Hire Part-Time Student Resource Assistant.

B. Approve Adjunct Faculty.

All members voted aye. Motion carried.

Adjournment

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:21 pm.