

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
DECEMBER 7, 2021 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, December 7, 2021 in the Rodney J. Brenner Board Room at SIC. On roll call, the following members were present: Dr. Pat York, Mr. Blake Bradley, Mrs. Debbie Hughes, Dr. Frank Barbre, and Mr. Jacob Lemon.

Also present: Mr. Chris Barr, Dr. Karen Weiss, Mrs. Lisa Hite, Dr. Tyler Billman, Dr. Chad Flannery, Dr. Jonah Rice, Mrs. Lisa Dye, Mr. Paul Cummins, Ms. Michelle Smith (from Kemper CPA Group), and Ms. Jennifer Reed (from Kemper CPA Group).

Dr. York welcomed guests and allowed a time for comment.

Kemper CPA Group

Michelle Smith distributed the audit completion letter and the financial statements for the year ending June 30, 2021. The audit completion letter states that Kemper encountered no significant difficulties in dealing with management in performing and completing their audit. The auditors noted 3 findings: lack of internal control over student financial aid, lack of internal controls over return of Title IV funds, and lack of controls over enrollment reporting.

Dr. Barbre's Report

Roundtable discussion at the last ICCTA meeting was about ways to increase enrollment and CTE. I described our CTE program offerings to those in attendance.

Jacob Lemon's Report

I attended the Illinois Student Advisory Committee Meeting and we discussed how to get students involved in clubs. I shared news about our E-Sports Club.

Dr. Rice's Report

We plan to break ground in Carmi in March 2022. Lance Barbre was very instrumental in helping us obtain a ½ million-dollar donation toward this expansion project. We are talking to the people in Carmi so that we build what the community needs. We may meet with Toyota's CEO to see what their needs are. We will listen to industry in the area. Thank you, Ed Fitzgerald and Lisa Hite, for all of your hard work on this project. RAMP considerations include HVAC, erosion control in the parking lots, updating the old home economic lab, and updating some classrooms in Carmi. SIC and RLC teams are working together on our Alliance and plan to meet in the spring. ICCB has approved the SIC/RLC Alliance and community colleges in north Illinois are starting to do course sharing amongst themselves too. Cabinet will engage the topic of safety training at our meeting tomorrow. The tutoring grant is a mega regional grant and we can't find people to fill the

positions. Afternoon Academy is underway, finance has met, and high schools are interested. Students are experiencing stress, depression, and anxiety. Suicide is the second leading cause of deaths for college students. In January, I will be recommending that SIC hires a full-time licensed social worker to support mental health services on campus for students and staff and this will be a shared administrative position between SIC and RLC. E-Sports may get a dedicated internet line so that nothing else will be bothered. We will start monthly phishing trainings on cyber security and remediation training for constant offenders. I have a meeting with the Deputy Governor next week to discuss Omicron. Community colleges have completed a survey regarding handling COVID on campuses. Lisa Hite, Karen Weiss and I will rotate having office hours in Carmi as we want to have a good presence there. The Governor is planning to veto Bill #2778 - the school employee benefit and wage protection Bill. The Bill has been horribly executed and passed through both legislative chambers. It gives almost unlimited FMLA and has a lot of problems. Five of the southern community colleges tried to have a meeting about this with legislatures, but only one legislature would plan to attend, so we cancelled.

Paul Cummins (SICEA) Report

No report.

Consent Agenda

A motion was made by Trustee Bradley, seconded by Trustee Hughes to approve the Consent Agenda which included the October 26, 2021 minutes, destroying tapes of the February 2020 closed session, the Treasurer's Report and the approval of bills for October 2021 which totaled \$2,558,816.64 which included \$501,312.35 in payroll. On roll call all members voted aye. Motion carried.

Action Items

A. Approve Annual Audit.

A motion was made by Trustee Barbre, seconded by Trustee Bradley to Approve Annual Audit. All members voted aye. Motion carried.

B. Approve April 2022 Board Meeting Date Change.

A motion was made by Trustee Hughes, seconded by Trustee Bradley to Approve April 2022 Board Meeting Date Change. All members voted aye. Motion carried.

C. Approve Curriculum Committee Report.

A motion was made by Trustee Bradley, seconded by Trustee Barbre to Approve Curriculum Committee Report. All other members voted aye. Motion carried.

D. Approve Naming of Carmi Vocational Building.

A motion was made by Trustee Barbre, seconded by Trustee Bradley to Approve Naming of Carmi

Vocational Building. All members voted aye. Motion carried.

E. Approve IPMG Health Insurance Renewal.

A motion was made by Trustee Hughes, seconded by Trustee Bradley to Approve IPMG Health Insurance Renewal. All members voted aye. Motion carried.

F. Approve Budget Transfers.

A motion was made by Trustee Bradley, seconded by Trustee Barbre to Approve Budget Transfers. All members voted aye. Motion carried.

G. Approve Certificate of Tax Levy.

A motion was made by Trustee Barbre, seconded by Trustee Hughes to Approve Certificate of Tax Levy. All members voted aye. Motion carried.

H. Approve Strategic Plan.

A motion was made by Trustee Bradley, seconded by Trustee Hughes to Approve Strategic Plan. All members voted aye. Motion carried.

Non-Action Items

- A. New Board Policy #6026 Local Admin Rights and Privileges Policy – First Reading.
- B. Dual Credit Fall 2021 Report.
- C. Correspondence.

Closed

A motion was made by Trustee Hughes, seconded by Trustee Bradley to go into closed session. On roll call all members voted aye. Motion carried.

Personnel

A motion was made by Trustee Bradley, seconded by Trustee Hughes to approve all items listed in Personnel. All members voted aye. Motion carried.

- A. Approved New Job Description for Adult Ed Data and Testing Assistant (Grant Funded).
- B. Approved Revised Organizational Chart for Restructuring at the Executive Level.
- C. Approved Title and Duties Change: Vice-President of Academic Affairs to Vice-President of Academic and Student Services.
- D. Approved Job Description Revision for Executive Dean of Student Services.

E. Approved Title and Duties Change: Dean of Institutional Effectiveness to Executive Dean of Institutional Effectiveness.

F. Approved Title and Duties Change: Controller to Associate Dean of Fiscal Compliance/Controller.

G. Approved Job Description Revision for Executive Dean of Administrative Services.

H. Approved Duties Change for Executive Dean of Academic Services.

I. Approved Job Revision for Financial Aid Director.

J. Approved Retirement and ERI for Associate Dean of Learning Commons.

K. Approved Adjunct Assignments for Spring 2022 Academic Term.

Adjournment

There being no further business to discuss, Trustee Barbre made the motion to adjourn the meeting seconded by Trustee Bradley. All members voted aye. The meeting adjourned at 7:18 p.m.