

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
JANUARY 15, 2019 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, January 15, 2019 in the Rodney J. Brenner Board Room. On roll call, the following members were present: Dr. Pat York, Mr. David Dennison, Mrs. Debbie Hughes, Mr. Jim Ellis, Dr. Frank Barbre, Mr. Alex McRoy, Mrs. Lisa Hite, Dr. Diane King, Mrs. Jennifer Roehm-Scheffer, Mrs. Sara DeNeal, Mrs. Gina Sirach, Dr. Karen Weiss, Dr. Chad Flannery, Dr. Jonah Rice, and Mrs. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

ICCTA Report – Dr. Barbre

The next ICCTA meeting will be held in conjunction with the ACCTA Legislative Summit in Washington DC in early February. Dr. Barbre will attend. Illinois representatives will meet with the Senators during this summit. This is the first time since 2015 that he has attended this summit to represent our Board. The summit has been successful in the past, and he assumes it will be this time as well.

SIC Employees – Sara DeNeal

Maggie Calcaterra-Pancake Breakfast Fundraiser tomorrow morning in the VPAC lobby. Sara DeNeal, Art- Art Club held their annual Christmas party with a Taco Bar lunch from the Falcon Bistro. Loving Life: Senior Adult Art Exhibit will be installed this week in the VPAC Art Gallery. Dr. Diane King – Diane and Dr. Matt Buckman from Egyptian Health are partnering to offer Project Connect 2.0 to Birth to age 5 practitioners. This program has been put into place in K-12 districts in our area but this is the first training in the state of Illinois for early childhood educators. Kim Martin, Mathematics- is currently serving on the board as a director for the Illinois Mathematics Association of Community Colleges (IMACC), an organization in close communication with ICCB and IAI on issues regarding Community College Mathematics. Mrs. Martin created and administers a Facebook page that seeks to promote the programs of the Math and Science Division. “Grad-Talk”, a luncheon speaker series for students continues, with plans to hold one event each spring.

Dr. Rice’s Report

New program update – Rend Lake College and SIC will work together to have an agricultural program up and running this fall. We’ll see new dual credit opportunities with this. Taxidermy – 13 students are in this class. There are 510 (maybe less) seniors in our high schools this year. This is the smallest class ever. Today headcount is up at 8% and credit hours are flat. Yearly 45,000 people are leaving Illinois. Chicago loses 130 people every day. Academics and Student Services have helped mitigate loss during this time as we get smaller. We had a second meeting today with SIU E and will provide more news about this soon, but we are working together to provide an

accelerated BSN program that will be available soon. This will be effective as soon as we sign an agreement with SIU E. This is a win for SIC, a win for students, and a win for SIU E. Mr. Ellis asked if students had to have already passed their board exam to enter the program. Gina Sirach said that depends and students can attend with or without their board exams being done. Dr. Pembroke and his staff have been great to work with. White County Superintendents are requesting to bus students to SIC in the afternoons for programs like welding and diesel classes. February 16th is the SICF/Ferrell Hospital fundraiser. We will have a Hise Art Museum meeting tomorrow. We need additional help and will be rethinking/restructuring personnel so that we don't have to employ anyone new. Dr. Rice distributed the Top Ten brochure that will go to community members and showcases a decade of change for SIC. HLC will also be provided with the brochure that provides fiscal, academic, enrollment, planning, facilities, governance, diversity, assessment, foundation, and institutional effectiveness information. We also have a new marketing project targeting parents that shows the price difference between SIC's tuition as compared to universities tuition. Dr. Rice said that he and President Wilkerson from RLC met with newly elected Representative Patrick Windhorst for a very positive meeting in which they discussed the issues regarding to higher education. Lisa Hite, Ed Fitzgerald, and Chad Flannery have been doing good work with our Police MOU to ensure security at the College. We've had a threat assessment team in place for a long time, but we will be adding additional members and promoting its presence at the College so that everyone knows we take security very seriously. Dr. Rice said the Illinois Universities and Illinois Community Colleges have met recently and identified 5 commonalties that they will use to work together for higher education. With the new administration and 45 new legislatures we need to show our unity. The group will begin a pilot study that will include advisors from the different regions for the purpose of evaluating the articulation and transfer processes. Phil Chalmers will be here February 8th to give a behavior threat presentation. RLC will split the cost with us and in-district K-12 personnel have been invited to join us. FY19 is on track to be in the black as was discussed in a BOT finance subcommittee. In FY20 and FY21 we may have to mitigate loss based on the tax levy and lower enrollment projections. New programs will help us stay on track. The assessment report looks good, retention in face to face classes was up, but retention in online classes was down for 4 years in a row. HLC will look at this and so will IPED's. Overall our retention is the highest combined in 4 years. The Learning Commons area is moving forward. Dr. Rice congratulated Chad Flannery for earning his doctorate degree. Dr. York asked if HLC will see student surveys. Dr. Rice said student surveys are conversation starters for HLC and that HLC will only be here to verify compliance with criteria. Dr. Rice thanked Cabinet members for their work as seen in their reports.

Student Trustee Report

Circle K attended a bowling tournament hosted by Kiwanis. Nursing Club is participating in Harrisburg Medical Center's Teddy Bear Care event. PBL is selling Malone taffy for their fundraiser. Phi Theta Kappa has submitted a Hallmark and College Project to National Headquarters. The Speech Team will attend the COD Tournament this weekend in Chicago. Student Ambassadors will help with the Cultural Arts Series on January 27th. Student Government is participating in a food pantry awareness campaign. The Theatre Club went to Theatre Festival at the University of Illinois last weekend.

Consent Agenda

A motion was made by Trustee Ellis seconded by Trustee Barbre to approve the Consent Agenda which included the December 4, 2018 minutes, destroying tapes of the February 2017 closed session, the Treasurer's Report and the approval of bills for November 2018 which totaled \$1,203,373.83 which included \$521,648.39 in payroll. December 2018 which totaled \$1,310,451.93 which included \$497,084.23 in payroll. On roll call the following members voted:

All members voted aye. Motion carried.

A motion was made by Trustee Dennison seconded by Trustee Hughes to approve the Reimbursement of Travel, Meal, and Lodging Expenses. On roll call the following members voted:

All members voted aye. Motion carried.

Action Items

A. Approve New Board Policy #6018.1 Institutional Research and Effectiveness Policy on Research and Survey Use.

A motion was made by Trustee Barbre seconded by Trustee Hughes to approve New Board Policy #6018.1 Institutional Research and Effectiveness Policy on Research and Survey Use.

All members voted aye. Motion carried.

B. Approve the Awarding of Investment Services.

Lisa Hite said that sealed proposals from commercial banking institutions within the district of Southeastern Illinois College were opened on December 4th, 2018 at 10AM in the business office of Southeastern Illinois College for the purpose of providing certificate of deposit services. The bids were opened and reviewed by Lisa Hite, Executive Dean of Administrative Services, Erica Griffin, Director of Business Services, and Marzel Scates, Assistant to the Dean of Administrative Services. After a review of the proposals and careful analysis of projections of revenue as well as maintaining some fluidity with regard to cash flow, the recommendation from the Board Finance Subcommittee and Administration is that the Board of Trustees of Southeastern Illinois College accept these services to be individually provided by four local banks with the following amounts per advertised rates: Farmers State Bank (\$2 million), Banterra Bank (\$.5 million), People National Bank (\$250 thousand), and the First National Bank of Carmi (\$250 thousand). Interest revenue is a loss mitigation strategy. Trustee Dennison asked why the CD's were broken down the way they were and why didn't we give all of the investment to the highest bidder. Dr. Rice answered, we can't tie revenue up for a long period, we need to keep fluidity and that is why we decided to stagger the CD's so that every year we get a CD back and can then choose to reinvest it if we want to. This is a long term investment but the "CD Ladder" approach yields us cash flow fluidity without penalty for early partial investments if needed. Trustee Dennison said he agreed 100% that it was a good idea to spread the money around. Dr. Rice said this is supplemental

income and we will continue checking rates and reinvesting because it keeps us from having to get another bond. Dr. York agreed about checking rates and reinvesting on a continual basis. Trustee Hughes said the first CD will mature in one year. Mitigating is the name of the game, said Dr. Rice and this will be a constant process.

A motion was made by Trustee Ellis seconded by Trustee Dennison to approve the awarding of investment services.

Trustee Hughes requested not to participate in this vote and she abstained from voting.

All other members voted aye. Motion carried.

Dr. York said that we would combine action items C, D, E, and F together for the vote.

C. Approve Completion of PHS – A – Phase II – Campus Security Upgrades.

D. Approve Completion of PHS – A – Phase II – Plumbing HVAC Code Upgrades.

E. Approve Completion of PHS – A – Phase II – Theatre Curtain Repair.

F. Approve Completion of PHS – A – Phase II – Tuck Pointing Walls to Buildings A, B, C, & F.

A motion was made by Trustee Barbre seconded by Trustee Ellis to approve action items C, D, E, and F.

All members voted aye. Motion carried.

G. Approve Hise Museum Change Order Number 2.

A motion was made by Trustee Hughes seconded by Trustee Barbre to approve Hise Museum Change Order Number 2.

All members voted aye. Motion carried.

H. Approve New PHS Bond Projects for FY2020.

Dr. Rice said SIC has gone through five years of projects and now we can close them out. We need approval, he said to start the process of the bonding schedule for work to be done on the A,B, and C buildings. Work will be done on the floors and lighting in the T and G building. Work will be done in the D, E, and F buildings HVAC systems. The F building will also have roof repair done. The bond will maintain the bond ceiling to protect taxpayer interests.

A motion was made by Trustee Dennison seconded by Trustee Ellis to approve New PHS Bond Projects for FY2020.

All members voted aye. Motion carried.

I. Approve Tuition and Fees Increase Recommendation.

Dr. Rice said that we have a freeze on tuition with modest technology fee increases. This increase will help fund a server needs and things that PHS won't pay for. The BOT Finance Subcommittee met about the technology fee increase.

A motion was made by Trustee Hughes seconded by Trustee Barbre to approve Tuition and Fees Increase Recommendation.

All members voted aye. Motion carried.

J. Approve Budget Transfers.

A motion was made by Trustee Barbre seconded by Trustee Dennison to approve Budget Transfers.

All members voted aye. Motion carried.

Non-Action Items

A. New Board Policy #9023.1 State Seal of Biliteracy Policy.

Dr. Rice said this is mandated from the State. Dr. Weiss said this is like advanced placement.

B. Correspondence

Correspondence was from ICCB and an appreciation letter from a community member.

Dr. Rice and the Board appreciated the very nice letter about our nursing students from Mary Luke.

Trustee Hughes left the meeting at 8:34 and was not there to discuss or vote on Personnel items.

Personnel

A motion was made by Trustee Dennison seconded by Trustee Barbre to approve all items listed under personnel:

All members voted aye. Motion carried.

The Board approved Keturah (Katie) Dusch for full-time Academic Resource Specialist effective January 16, 2019. The Board approved Travis Bond for the full-time Learning Commons Paraprofessional effective January 2, 2019. The Board approved Ricky Sauls for full-time employment for CTE and Special Projects Coordinator effective January 16, 2019. The Board approved a new Financial Aid Job Description. The Board approved a part-time ICCB Leadership Grant Career Evaluation Job Description. The Board approved the Presidential Employment Agreement. The Board approved employment of adjunct faculty.

Adjournment

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 8:36 pm.