

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
JANUARY 16, 2018 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, January 16, 2018 in the Rodney J. Brenner Board Room. On roll call, the following members were present: Jim Ellis, Dr. Frank Barbre, Richard Morgan, Dave Dennison, Debbie Hughes and Callie Smith, student trustee. Also present were: Dr. Jonah Rice, Chad Flannery, David Wright, Gina Sirach, Dr. Karen Weiss, and Lisa Dye.

Dr. Barbre welcomed guests and allowed a time for comment.

ICCTA Report – Dr. Barbre

Dr. Barbre congratulated Debbie Hughes on completing the mandatory 4 hours of Trustee training. ICCTA will hold the February session via teleconference. The next actual ICCTA meeting to attend will be March 9 & 10.

Dr. Rice's Report

In-Service Day went well. October 5, 2018 Staff Development Day will be a campus safety/violence on campus/hands on training day. Tier One Tactical Solutions out of St Louis will bring 4 instructors that day and provide us with the training needed for an emergency situation. Dr. Rice is still working with Sheriff Brown from Saline County on an agreement to have a deputy on campus. Sheriff Brown would like to split an agreement between SIC and another local municipality. The Sheriff's department is on hold with the agreement right now as they await a new budget. Dr. Rice, along with John Avendano, and other presidents are on a task force for all Community Colleges involved in sharing career technology education classes/programs. The boundaries of Community Colleges is what the task force is working on now. The General Assembly is considering the possibility of consolidating Illinois Universities. On February 3rd SIC and Harrisburg Medical Center will be co-hosting a fundraiser, Friendly Feud. WLC Management donated a lift and suction machines to the college. Enrollment was down 13% before Christmas, but as of January 12th, thanks to staff who made one on one calls to students and new initiatives enrollment is now only down 2.3%. Dr. Rice commended the staff for making these calls and developing new programs. Dr. Rice said we are looking to possibly hire a part-time dance instructor, a dual credit fire science instructor, and an adjunct diesel instructor. The MJOCCS will pilot an education initiative project, starting first with SIC's staff who have children who attend the center. Allie Armstrong attended the Archery Trade Association Show and Convention where she obtained an arrow sponsorship and a target sponsorship along with donations for the indoor range. We could be a site for AF-ROTC to reach those students who do not go to either college or tech school after high school. AF-ROTC is a primer that offers high school students a look into what ROTC is about. It is a prepackaged program and we are checking into it to see if it might work for us. Bowling and Archery recruiting is underway. HLC is restricting dual credit by not

allowing TA's. Dr. Rice said that the PowerSports job description is complete (the Curriculum Committee needs to approve it) and we could be ready to hire an instructor for this position. However, the faculty is recommending a conservative approach in that this position can be filled in house. Ralph Boots is willing to recruit, travel, and teach PowerSports. Dr. Rice would choose to hire a new instructor, but will go with the staff's recommendation. The enrollment numbers will dictate the need for an additional instructor. The staff will keep Dr. Rice informed if this turns out to be too much for them to handle. The PowerSports program will be a one year certificate program for now, with an AAS to be developed in the near future. The program will be housed in the garage area, the firetruck will be moved out, giving PowerSports a lab of its own. We are asking ICCB for this to be a regional program. Presidents Wilkerson and Rice have a partnership of sharing to meet each other's needs and are looking at options. Shawnee Community College does not want to continue sharing a Physics instructor.

Dr. Barbre congratulated Dr. Rice on his upcoming new position as President of the ICCCP. Dr. Rice currently serves as the Secretary/Treasurer of ICCCP. Dr. Barbre also commended Cabinet members on their monthly reports, saying they were very informative.

Student Trustee Report

Callie Smith reported that Student Government met on the first day of school – January 8th. Senator Fowler has asked Student Government to give him feedback on the new park planned for Eldorado. Theta Sigma Phi traveled to Bloomington/Normal to attend the Illinois High School Theater Festival for the purpose of helping Harrisburg High School rebuild their set and run their show.

Consent Agenda

A motion was made by Trustee Ellis seconded by Trustee Hughes to approve the Consent Agenda which included the December 5, 2017 minutes, destroying tapes of the April 2016 closed session, the Treasurer's Report and the approval of bills for November 2017 which totaled \$1,169,596.69 which included \$514,526.46 in payroll and the Treasurer's Report and the approval of bills for December 2017 which totaled \$1,206,753.26 which included \$493,622.26 in payroll. On roll call the following members voted:

Aye _____ Nay _____

Mr. Dennison
Mr. Ellis
Dr. Barbre
Mr. Morgan
Mrs. Hughes
Callie Smith (Student Trustee)

All members voted aye. Motion carried.

Action Items

Dr. Barbre told the Board that they would vote on Action Items A – O all together. He asked if there were any questions. There were no questions.

A motion was made by Trustee Morgan seconded by Trustee Dennison to approve Action Items A-O.

Revise Board Policies 4007, 4016, 9007.1, 5035, 6013, 5034, 5030.2, 5010, 5020, 5003, 4010, 5002, 6015.

Delete Board Policies 4011.2, 4010.1

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Morgan to approve Powersports Curriculum.

Dr. Rice told the Board that MATH 151 would be taken out of the curriculum allowing for a faster approval time from ICCB and for focusing more on hands on learning. SIC's Curriculum Committee still needs to give their approval (they were supposed to meet today, but due to weather the college was closed).

Trustee Ellis asked if this certificate program would be applied towards an AAS degree once we get the AAS in Applied Science program. Dr. Rice answered yes and additionally said that when we have the AAS program that the MATH 151 class would be included in that curriculum.

All members voted aye. Motion carried.

Dr. York arrived and joined the meeting at 6:30 p.m.

A motion was made by Trustee Hughes seconded by Trustee Dennison to approve Lisa Hite as the new Treasurer.

Dr. Rice said that David Wright, our current Treasurer will be retiring in April and by approving Lisa Hite as the new Treasurer we will not have to redo our bonding.

All members voted aye. Motion carried.

A motion was made by Trustee York seconded by Trustee Ellis to table the bid acceptance on the Hise project.

Dr. Rice said that 4 bids had been received and that they all were pretty tight bids. He said that the Baysinger Design Group had estimated a cost of \$1.6 million for the project. All bids were over that amount by \$775,000 - \$900,000, making that about a 35% increase over the Baysinger estimate. Masonry work was the most expensive item over budget and has the largest variance, followed by concrete, the electrical system and the mechanical system. Per Dr. Rice, the project will require additional research and discussion with Mr. Hise, as we need to get the price down and we do not want to dip into the Hise endowment fund to do this. Dr. Rice said he discussed this with legal who advised taking a conservative approach and to maybe table this issue until next

month. We could come back with a vote to accept a bid after further research is done. Dr. York asked if Dr. Rice has communicated with Mr. Hise personally regarding the bids. Dr. Rice said yes and he will update Mr. Hise again after this Board meeting. Dr. York suggested that Dr. Rice fly to meet face to face and talk one on one with Mr. Hise. Dr. Rice responded that he will be in the Washington D.C. area next month and will arrange to meet with him then.

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Morgan to approve a tuition and fees request.

Dr. Rice said tuition is not increasing but technology and activity fees will go up slightly. The technology fee will increase to \$10 per credit hour – a \$2 increase. The facility fee will increase to \$12 per credit hour – a \$2 increase. Dr. Rice said SIC tuition is still under the state average.

All members voted aye. Motion carried.

A motion was made by Trustee Dennison seconded by Trustee York to approve the budget transfers.

All members voted aye. Motion carried.

A motion was made by Trustee Morgan seconded by Trustee Ellis to approve the archery building change order number 3.

Dr. Rice said this was a modest change. Mr. Ellis asked if there would be any more changes. David Wright answered no, there would not be any more changes.

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Dennison to approve a course fee for CPR classes.

Dr. Rice said this is a modest increase - \$25.

All members voted aye. Motion carried.

A motion was made by Trustee Morgan seconded by Trustee York to approve the curriculum recommendations.

All members voted aye. Motion carried.

Non-Action Items

Retention, Persistence, and Completion Update

Dr. Rice said that this is a huge push from HLC and from government as well. Our completion rates are stronger and we have some solid data to prove our positive steps. SIC will continue working to help students succeed. SIC must track data to prove what the college is doing to keep students in school.

Discussion Regarding FY19 Budget Process and Establish Board Subcommittee

Dr. Rice said that we will have a Board Sub Committee Meeting soon. David Wright said that the budget process will begin in February. This committee will continue on with the same members – Debbie Hughes and Dr. York.

Closed Session

A motion was made by Trustee York seconded by Trustee Hughes to convene into closed session as allowed by the Open Meetings Act 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, and (11) litigation. The board went into closed session at 7:01 p.m.

On roll call, the following members voted:

<u>Aye</u>	<u>Nay</u>
Dr. York	
Ms. Hughes	
Mr. Ellis	
Dr. Barbre	
Mr. Morgan	
Mr. Dennison	
Ms. Smith, Student Trustee	

A motion was made by Dr. York seconded by Mr. Dennison to reconvene into open session at 7:33 p.m.

Personnel

A motion was made by Trustee Hughes seconded by Trustee York to approve all items under personnel.

All members voted aye. Motion carried.

Approved job description revision for full-time business development specialist; Approved job description for full-time powersports instructor (we will not be hiring a new instructor at this time – the current diesel instructor Ralph Boots will be teaching this); Approved Employee 403(b) requests; Approved change request of retirement date for Patty Winters, Assistant to the Executive Dean of Administrative Services – new date will be 7/31/18; Approved Bethany Mathis as the new part-time Student Resource Assistant; Approved RIF of M. Britt Pavelonis, Small Business Development Specialist as of 12/31/17; Approved adjunct faculty

Comment from David Wright

Good news! Illinois funds equalization money from 2017 was received today and a small check for 2018.

Adjournment

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Ellis. All members voted aye. The meeting adjourned at 7:35 p.m.