

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
JANUARY 21, 2020 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, January 21, 2020 in the Rodney J. Brenner Board Room. On roll call, the following members were present: Dr. Pat York, Mr. David Dennison, Mrs. Debbie Hughes, Mr. Jim Ellis, and Miss Bridget Payne. Also present: Dr. Tyler Billman, Mr. Chris Barr, Dr. Chad Flannery, Dr. Karen Weiss, Mrs. Gina Sirach, Mrs. Lisa Hite, Mrs. Sara DeNeal, Mr. Tyler Larson (from Marion High School), Mr. Gabriel Francis (from Marion High School), Mr. Isaiah Francis (from Marion High School), Dr. Jonah Rice, and Mrs. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

Dr. York recognized the HLC appeals team (Dr. Chad Flannery, Dr. Jonah Rice, Mrs. Gina Sirach, Dr. Karen Weiss, Mr. Chris Barr, and Dr. Tyler Billman) and presented them with certificates of appreciation. Dr. Rice thanked the team for the great amount of time they each spent on this appeal and he individually thanked Dr. Karen Weiss for her work on the assessment and persistence part of the appeal, Dr. Chad Flannery for the retention and quality initiative part of the appeal, Mrs. Gina Sirach for the assessment part of the appeal, Mr. Chris Barr for the assessment, retention and institutional effectiveness part of the appeal, and Dr. Tyler Billman for the assessment part of the appeal. Dr. Rice said the appeal was one of the proudest moments he's had here at SIC and that the team could not have done a better job than they did. The appeals team's presentation was over 2 hours long and totally reversed the HLC's report. Dr. Rice said the team turned a B+ paper into an A+ paper. The Board applauded the team and thanked them for their hard work.

**ICCTA Report – Dr. Barbre**

Mr. Jim Ellis reported that the next ICCTA meeting would be in March.

**SICEA – Sara DeNeal**

Maggie Calcaterra completed her Master's Degree in Psychology. She and the assistant softball coach attended a coach's clinic on January 19 and 20<sup>th</sup> in Greenville, IL. Two upcoming softball camps are scheduled for February 1<sup>st</sup> and 8<sup>th</sup>. The softball team will have a welcome back pancake breakfast on January 29<sup>th</sup> in the VPAC, pending approval. The softball team just completed a successful fundraiser, profiting over \$500 in cookie sales. The softball team had a cumulative team GPA of 3.12, while Madison Murphy and Kenedi Simon had perfect 4.0 GPAs. Jason Fitzgerald – Tomorrow is the annual STEM day on campus. The Division of Mathematics, Science, and Technology will be hosting close to 100 high school students in the A, B, and G building from 9:00 – 1:00. Gareth York and Sara DeNeal attended the Illinois High School Theater Festival held at ISU and traveled to Bloomington/Normal to set up a table to hand out SIC information and theater scholarship information. They were also able to attend the All-state show,

AIDA, directed by our own retired theater instructor, Allan Kimball. The current exhibit in the Visual and Performing Art Center Gallery, *Inspired by Art and Nature: Wall Art Quilts By Marie Samuel*. The current exhibit in the West gallery of the Ella Elizabeth Hise Museum of Regional Art is Inspirations, an exhibit of work from Libby Morecraft's SIC Senior Art class.

### **Dr. Rice's Report**

The Art Selection Committee met recently to discuss accepting a donation of a 16 foot tall metal sculpture from artist, Aldon Addington. This sculpture would probably be placed between the E and F buildings. The Board said they would like to accept the donation. We will again this year host Howl at the Moon, a concert with a cause with Ferrell Hospital. This concert scheduled for February 15<sup>th</sup> will be hosted at SIC, Michael Intravaia will cater the event, and Morello's will provide the spirits. The Rinehart R100 Shoot is scheduled here at SIC on May 2<sup>nd</sup> and 3<sup>rd</sup>. This is a huge family friendly archery shoot and SIC is one of only 15 places in the country that will be hosting the event. We will have about 300 participants shooting at 100 life size targets. There will be 2 courses set up, each with 50 targets of life size animals ranging from elephants to giraffes. We are in the process of cleaning up the back range and will put in handicapped parking and a sidewalk. The trap range will be housed in this area and will it will help us generate some short term revenue. The ballfields need a cover over the batting cages and we are in the process of getting bids to have this done. Additionally, we need bathrooms in the ballfield area to be in code with ADA specifications. This will involve putting in a separate septic system. The parking area has been completed. Flooring in A, B, and C buildings is almost finished. Senator Fowler, Representative Windhorst, Representative Severin, and a representative from Congressman Shimkus' office will attend the Learning Commons ribbon cutting ceremony tomorrow. Our enrollment as of January 6<sup>th</sup> is down. We are 1.3% down in credit hours at this time. The State wants ICCB to host a southern and a northern symposium to discuss the enrollment decreases. JRROTC will not be an option for SIC, so we will continue trying new things to help us mitigate enrollment, things like the OWL program, micro credentials, etc. We had 33 high school students who attended SIC's Spot Light Days show interest in the criminal justice program. Recently the Sheriff's office has lowered their requirements for employment. Hazwoper training and hemp classes will be offered soon. We can't find a teacher for taxidermy. Trap shooting classes are a possibility as is open shoot at the range for concealed carry brush up practice for firearms usage. Dr. Rice distributed a handout called Pillars for Success and said he'd like SIC to use these. He also referenced an article he read in the Chronical of Higher Ed that said smaller schools will have to collaborate for sustainability. We will have to use both to help us reorganize, modify and alter programs here at SIC. In budgeting and finance news, we are projecting a loss this year. We are working on planning for the Carmi campus, this will be done by summer. SIC employees had 8 meetings last week regarding low enrollment. We will present 2 RIFs and a program elimination to the Board next month. Dr. Rice is working with ICCB because SIC accepted students we should not have taken from 7 colleges. This is in violation of the state wide career agreement. Dr. Rice has called 4 of the 7 colleges to apologize and is on the agenda to speak about this at the ICCCP meeting. Dr. Rice has asked for an internal audit of the CTE department to make sure this has not occurred like it did in ECE. Other programs will be looked at too. Financial Aid has had great audits, but a \$200 error 2 years in a row has flagged the Department of Education who will send a

team to do an audit. We haven't had an audit from the Department of Education in over 20 years. The Child Study Center was recently denied the NAEYC accreditation and they will appeal this since \$15,000 in grant money is involved. Farmers State Bank/Franks Family Scholarship has a long standing here at SIC and it will continue on. We have a new functional fire truck and one for sale. On January 10<sup>th</sup> we had faculty/staff in-service, faculty learned about flipped classrooms and staff learned about quality customer service. We will have training on mental health in the future since 1 in 3 people suffer from some kind of mental health issue. Student loan debt is higher than credit card debt - \$1.6 trillion. Dr. Rice said he will be hosting listening one-on-one sessions with employees starting this month. SICEA has pulled their grievance without contingency. In separate news, Dr. Rice said he will bring a revision of board policy #5014.4 Family Related Medical Leave to the Board next month.

### **Student Trustee Report**

The Art Club is working on a spring fundraiser. Circle K Club is planning a "pay it forward" event. Early Childhood Club is planning a March Expo. The Education Club will be having lunch and learn meetings. The Math and Science Club is working on a spring project. PBL is selling taffy for their fundraiser. PTK Club is selling Rada knives for their fundraiser. Student Government is helping with the Learning Commons Grand Opening and are planning spring events. Theta Sigma Phi is planning a trip to IHSTF Theater Festival. The PAS Club attended the Ag Teacher Winter Section Meeting.

### **Consent Agenda**

A motion was made by Trustee Ellis, seconded by Trustee Hughes to approve the Consent Agenda which included the December 3, 2019 minutes, destroying tapes of the December 2017 closed session, the Treasurer's Report and the approval of bills for November 2019 which totaled \$2,925,625.94 which included \$537,090.91 in payroll and December 2019 which totaled \$1,169,595.79 which included \$509,142.44 in payroll. On roll call all members voted aye. Motion carried.

Agenda item E has been tabled since Dr. Barbre will not be able to attend the ACCT Summit in Washington DC in February.

### **Action Items**

#### **A. Approve Board Policy Revision #5032 Employee Resignation.**

A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve Board Policy Revision #5032 Employee Resignation. All members voted aye. Motion carried.

#### **B. Approve Board Policy Revision #6002 Non-Discrimination, Sexual Harassment, Anti-Harassment, and Non-Retaliation Policy.**

This policy has been amended to say, "The College has designated the Associate Director of Enrollment Services as the Title IX Coordinator."

A motion was made by Trustee Ellis, seconded by Trustee Hughes to approve Board Policy Revision #6002 Non-Discrimination, Sexual Harassment, Anti-Harassment, and Non-Retaliation Policy with the above amendment. All members voted aye. Motion carried.

C. Approve Board Policy Revision #6015 School Visitation Rights Act Policy.

A motion was made by Trustee Dennison, seconded by Trustee Ellis to approve Board Policy Revision #6015 School Visitation Rights Act Policy. All members voted aye. Motion carried.

D. Approve Board Policy Deletion #6002.1 Prohibition of Sexual Discrimination, Harassment and Misconduct.

A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve Board Policy Deletion #6002 Prohibition of Sexual Discrimination, Harassment and Misconduct. All members voted aye, motion carried.

E. Approve Tuition Freeze and Fee Increase Recommendation for FY21.

A motion was made by Trustee Ellis, seconded by Trustee Hughes to approve tuition freeze and fee increase recommendation for FY21. All members voted aye. Motion carried.

F. Approve Request to Serve Alcohol at Dueling Pianos Fundraiser Event and Donor Event.

A motion was made by Trustee Hughes, seconded by Trustee Ellis to approve request to serve alcohol at Dueling Pianos Fundraiser Event and Donor Event. All members voted aye. Motion carried.

G. Approve Budget Transfers.

A motion was made by Trustee Dennison, seconded by Trustee Hughes to approve budget transfers. All members voted aye. Motion carried.

H. Approve PHS Flooring Replacement Change Order Numbers G-5 and G-6.

A motion was made by Trustee Ellis, seconded by Trustee Dennison to approve PHS flooring replacement change order numbers G-5 and G-6. All members voted aye. Motion carried.

I. Approve PHS Lighting Repairs Change Order Number E-2.

A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve PHS lighting repairs change order number E-2. All members voted aye. Motion carried.

**Non-Action Items**

A. Board Policy Revision #9016 Sexual Harassment, Anti-Harassment, and Non-Retaliation Policy.

B. Deferred Maintenance Project Application.

Dr. Rice recommended to the Board an unexpected expense that would be a good investment. By spending \$... we could get \$691,000 in PHS money. The expenses include water protection, window repairs, tuck pointing, and work on the boilers in the boiling room. This would cause SIC to go more in the red now, but it would pay off for us in the future. Dr. Rice suggested bringing this as an action item to the Board next month. The Board agreed to move forward on this.

#### C. Strategic Planning Process.

Dr. Rice said the 5 year plan will soon begin and the step-by-step process is on the SIC website to view.

#### D. Cafeteria Donation.

Michael Intravaia, Food Service Manager here at SIC has closed his restaurant and donated kitchen supplies to SIC.

#### E. Correspondence.

Letters from Galatia Coal and Mr. Hise were received.

### **Personnel**

A motion was made by Trustee Dennison, seconded by Trustee Hughes to approve all items listed in Personnel. All members voted aye. Motion carried.

- A. Approve to Hire Grant Accounting Manager/Accountant.
- B. Approve to Hire TRIO/Student Support Services Retention Specialist.
- C. Approve Communications and Relations Specialist Job Description Revision.
- D. Approve Curator and Events Professional Job Description Revision.
- E. Approve Transfer of Communications and Relations Specialist to Curator and Events Professional Position.
- F. Approve Retirement of Learning Commons Media/Graphics Technician.
- G. Approve Adjunct Faculty.

### **Adjournment**

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Dennison. All members voted aye. The meeting adjourned at 7:30 pm.