

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
JULY 13, 2021 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, July 13, 2021 in the Rodney J. Brenner Board Room at SIC. On roll call, the following members were present: Dr. Pat York, Mr. Frank Barbre, Mrs. Debbie Hughes, Mr. Jim Ellis, Mr. Blake Bradley (via Zoom), and Mr. Jacob Lemon.

Also present: Mrs. Lisa Hite, Dr. Karen Weiss, Mrs. Jennifer Roehm-Scheffer, Dr. Tyler Billman, Dr. Chad Flannery, Mr. Chris Barr, Dr. Jonah Rice, and Mrs. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

**Dr. Barbre's Report**

The summary of ICCTA's annual meeting is in the board packet. Dr. Barbre asked if there were any questions about the meeting. There were no questions. He said the meeting was excellent and that he and Mr. Ellis took the mandatory trustee training at the meeting. Mr. Ellis said that Dr. Barbre was surprised and honored to receive the ICCTA President's Award. Dr. Barbre said that he represents SIC to the best of his ability and that he appreciates working with a great Board. The entire Board said they were proud of Dr. Barbre and happy that he got this award.

**Jacob Lemon's Report**

Jacob thanked the Board for bringing free text book rental to SIC students.

**Dr. Rice's Report**

We have received word about the second appropriation of funding for the Carmi project, and we have the funds to pay our portion. The architect will plan for a two-phase building project. This could end up being a \$4.5 million project. We don't have a start date yet, but the plans are being drawn up now and will be completed this fall, for the first phase. We will consider CDL instruction in Carmi and will be discussing this with the Board Finance Subcommittee later this month. The State's bond rating is a notch up and stable according to Moody's. SIC's budget should be positive. We have an equalization loss of \$200,000 and our projection of being flat was correct at just \$30,000 short from ICCB. COVID funds will soon run out. Rend Lake College donated a fire truck to us. We will host a COVID vaccine clinic with Egyptian Health Department in August. This comes at a time when the Delta Variant of the virus has gone from 84 reported cases on July 2<sup>nd</sup> to 3,000 reported cases as of today, which is an increase of 970%, and 98% of those with the variant have not been vaccinated. Credit hours are up, enrollment is up, full-time enrollment is down, part-time enrollment is up. Our foundation will jointly host Dueling Pianos with Ferrell Hospital for a fundraiser and also plan an additional fundraiser as well, perhaps with HMC. We will plan a joint retreat with RLC, buy history seats from them, and they will buy sociology seats

from us. We will host a regional president meeting at SIC in August. Dr. Weiss is working on grants, and CDL classes; Dr. Flannery is working with and mentoring coaches, and working on the new website; Dr. Billman is working on credit recovery, and the ACE Program; Lisa Hite is working on the budget and signage; Chris Barr is working on the community survey and IT department.

### **Jennifer Roehm-Scheffer's Report**

The Humanities division is working on a showcase that will include song, dance, Spanish, etc. Everyone who teaches in this division will contribute to the showcase.

### **Consent Agenda**

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve the Consent Agenda which included the May 27, 2021 minutes, destroying tapes of the October 2019 closed session, the Treasurer's Report and the approval of bills for May 2021 which totaled \$1,444,634.49 which included \$580,474.48 in payroll and approval of bills for June 2021 which totaled \$999,448.23 which included \$422,688.88 in payroll. On roll call all members voted aye. Motion carried.

### **Action Items**

#### **A. Approve New Board Policy – Prohibition Against Monetary Incentives for Recruitment Activities – Second Reading.**

A motion was made by Trustee Barbre, seconded by Trustee Hughes to approve new board policy – Prohibition Against Monetary Incentives for Recruitment Activities – Second Reading. All members voted aye. Motion carried.

#### **B. Approve Revised 2021-2022 Academic Calendar.**

A motion was made by Trustee Bradley, seconded by Trustee Hughes to approve revised 2021-2022 academic calendar. All members voted aye. Motion carried.

#### **C. Approve OWL Advisory Committee Members.**

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve OWL advisory committee members (Allie Armstrong, Estella Engelhardt, Justin Knop, Bill Weinbrecht). All members voted aye. Motion carried.

#### **D. Approve Archery Fiber Project (GEER Grant).**

A motion was made by Trustee Barbre, seconded by Trustee Hughes to approve archery fiber project (GEER Grant). All members voted aye. Motion carried.

#### **E. Approve Liability Mutual Insurance Commercial Package.**

A motion was made by Trustee Hughes, seconded by Trustee Ellis to approve Liability Mutual Insurance Commercial Package. All members voted aye. Motion carried.

## **Non-Action Items**

### **A. SICF Benchmarks.**

Chris Barr completed this report which shows positive growth. We will add to this report in the future. Dr. Rice said that seven of Col. Hise's personal paintings were being sent to the College. Dr. York said that we should have a special memorial using these paintings to honor Col. Hise.

### **B. ICCTA President's Award.**

Dr. Barbre received the first ICCTA President's Award that has ever been given. Dr. Rice said this came as a surprise to Dr. Barbre and that it was very notable and well deserved.

### **C. Revised Divisional Organization for 2021-2022.**

This update came from Academics and SICEA has agreed to the update.

### **D. Chair Academy Completion Recognition.**

Karla Lewis, Chris Barr, Tyler Billman, and Lori Cox participated and completed this training.

### **E. Update on Master Facilities and Improvement Plan.**

This is an end of the year update for the Board showing what has been accomplished. We will add bathrooms to the baseball/softball field and repair the bridge in that same area. Additional PHS funds will be received to continue helping with future projects.

### **F. Correspondence.**

Letters from Collin Sexton and Representative Windhorst were received.

## **Personnel**

A motion was made by Trustee Hughes, seconded by Trustee Bradley to approve all items listed in Personnel. All members voted aye. Motion carried.

Approved Revision of Communications and Relations Specialist Job Description.

Approved to Employ Communication and Relations Specialist, Kendra Zirkelback.

Approved Resignation of Administrative Assistant to the Executive Dean of Academic Services, Tucker Murphy.

Approved Full-time Status for Adult Education Student Support Coordinator, Audrey Talbott.

Approved Administrative title update, from Senior Liaison of Institutional Effectiveness to Dean of Institutional Effectiveness.

Approved Adjunct Assignments for Fall 2021 Academic Term.

## **Adjournment**

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 6:28 p.m.