

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
HERITAGE ROOM, SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
JULY 14, 2020 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting at 6:00 p.m. on Tuesday, July 14, 2020 in the Heritage Room at Southeastern Illinois College. On roll call, the following members were present: Dr. Pat York, Mr. David Dennison, Mr. Jim Ellis, Dr. Frank Barbre and Mr. Colin Sexton. Also present: Dr. Tyler Billman, Mrs. Sara DeNeal, Dr. Karen Weiss, Mrs. Lisa Hite, Dr. Jonah Rice, and Mrs. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

**ICCTA Report – Dr. Barbre**

The last ICCTA Board of Representatives meeting information is enclosed in the BOT packet. Dr. Barbre said he and Mr. Ellis participated in this meeting via zoom. At this meeting, Mr. Ellis was recognized as a recipient of the 2020 Trustee Education Award for attending over 20 education training sessions. ICCTA is planning to have their next meeting the second week of September and it will be held in Bloomington at Heartland College.

**Student Trustee Report – Collin Sexton**

PBL did their virtual competition for PTL Nationals at the end of June. Two \$500 grants have been received from Kroger. We will use this to help get Freddie's Food Pantry restocked so we can reopen in the fall.

**President's Report – Dr. Rice**

The sculpture given to us by Alton Addington, was delivered today. The sculpture is heavy, stainless steel, and 14 feet tall. We will have a crane come in tomorrow to set it in the concrete courtyard near the front railing of the Hise Museum. Dr. Rice showed the Board a picture of the new billboard that will go up in Carmi next week and in Harrisburg the week of August 3. Governor Pritzker has released \$10 million to higher education for COVID-19 expenses. Both Lisa Hite and Karen Weiss are investigating how SIC will benefit from this. The Hearn Complex Hand Gun Range is complete and it is spectacular. We have worked with Bill Ghent on allowing open shooting with specific criteria being developed, including prior enrollment in SIC's Concealed Carry or other entry level gun safety class; valid FOID card; possible required legal checks pending review; on site instructor; defined days and times; flat fee for a term with a reduced waiver given enough shooting time; etc. The trap range is nearing completion, and will be used mainly for our Claybreakers shotgun team. We plan to open this to a restricted audience given similar criteria to that of the hand gun range. The College will be closed on November 3, 2020 due to a new law making that date a state holiday called 2020 General Election Day. Return to Campus – extra-curricular precautions will be taken as we will meet with every major sponsor and coach on mitigation strategies. Liability waivers for special functions on campus and

special situations will be created, cleared by our insurer and SIC, and is currently under legal review. The MJOCCS return to campus plan has been approved by DCFS. Sky Fowler sent out a memo to employees regarding reporting any travel outside of our area and provided a list of COVID-19 symptoms for self-monitoring. We will use the honor code and ask that employees self-check themselves, not come to work if they have any symptoms, and to advise HR if they have symptoms. Students will need to do the same. We will have both employees and students read and sign documentation regarding COVID-19. Dr. Rice met with Bill Ghent to discuss liability insurance and is recommending a shift due to better protection and reduced rates. The new carrier (Liberty) is reputable and is used by other community colleges in our area. With this change, SIC will be saving \$34,000 per year. The Campus Emergency Operations Plan is undergoing review this summer for updates. This was the initial plan used to engage the COVID changes to campus in March and served as a launching pad for our own Return to Campus Plan. Comptroller Mendoza announced last week the FY21 will be worse than when she took over during the budget stalemate. COVID has shut down much of the state's economy and funding. Illinois is not seeing anything close to the revenues it will need to fund the new budget. Mendoza said regardless of the budget passes, the revenues will not be there to fund them. Safe Harbor laws for extra-curricular activities will not allowed in Illinois per Governor Pritzker. Bills on this subject are in the US Senate, but will probably fail to pass. Enrollment – We are 20% down for the fall, which is a loss of \$800,000 in tuition. We expect to end this year and next year to be in the red. Dual Credit is a concern as it will be a low priority for high schools navigating through COVID-19.

### **Consent Agenda**

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve the Consent Agenda which included the May 19, 2020 minutes, destroying tapes of the May 2018 and June 2018 closed session the Treasurer's Report and the approval of bills for May 2020 which totaled \$1,453,169.57 which included \$657,433.41 in payroll and June 2020 which totaled \$1,196,730.39 which included \$492,419.81 in payroll. On roll call all members voted aye. Motion carried.

### **Action Items**

#### **A. Approve Board Policy Revision #5012 Insurance.**

A motion was made by Trustee Dennison, seconded by Trustee Ellis to approve Board Policy Revision #5012 Insurance. All members voted aye. Motion carried.

#### **B. Approve Revised Academic Calendar 2022-2023.**

Dr. Rice said only modest changes have been made to the calendar and SICEA has agreed to the changes.

A motion was made by Trustee Barbre, seconded by Trustee Ellis to approve Revised Academic Calendar 2022-2023. All members voted aye. Motion carried.

#### **C. Approve Liability Insurance Proposal.**

Dr. Rice said that this change is recommended by Bill Ghent.

A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve Liability Insurance Proposal. All members voted aye. Motion carried.

D. Approve Return to Campus Plan.

Dr. Rice said that the ICCB Return to Campus Plan was used as guidance for our own plan as was our insurer, legal, the CDC, and staff. Our COVID plan has been updated. We will have 2 thermal checking stations. Self-reporting by both employees and students is a huge part of this plan and will be done on the honor code. Dr. Rice provided a hand-out, Extra-Curricular COVID-19 Risk Mitigation Plan, which explains how the College stands in regard to each major activity on campus, academic and athletic. Dr. Rice asked the Board for direction and said stipends will not be eliminated. Dr. York and the Board agreed with the plan and rationale for decisions.

A motion was made by Trustee Ellis, seconded by Trustee Dennison to approve Return to Campus Plan. All members voted aye, motion carried.

E. Approve HLTH 150 (Pharmacy Technician) Course Fee Increase.

A motion was made by Trustee Barbre, seconded by Trustee Ellis to approve HLTH 150 (Pharmacy Technician) Course Fee Increase. All members voted aye. Motion carried.

F. Approve Campus Closure on November 3, 2020.

A motion was made by Trustee Dennison, seconded by Trustee Barbre to approve Campus Closure on November 3, 2020. All members voted aye. Motion carried.

**Non-Action Items**

A. COVID Response Survey.

Dr. Rice said we will use this for strategic planning. He thanked Chris Barr, Tyler Billman, and Bre Richardson for their work on this project.

B. Carmi.

Dr. Rice said the Carmi project has been on the books since before he was president. He has talked with businesses and industry in Cami and they want/need career technology training (plumbing, electrical, welding, truck driving, etc.). Carmi businesses and White County may contribute financially. This is a \$4 million RAMP project. We have to put 25% of SIC money into the project and we have that in reserves. We are waiting to hear about the DECO grant. We could get a phase 1 bid, or get a phase 1 and 2 bid. We could build a shell only building for \$1.5 million. We are looking at a 28,000 square feet building, either steel or a pole barn structure. Dr. Rice sees a need, but knows this is not the best time. Dr. Rice asked if we should get a bid for phase 1 and alternate bids too, even without state funding. Dr. York said that we should check into it, be it essential or

non-essential. Dr. Barbre said he agreed with Dr. York and said there has been a potential need for this for a long time. He thanked Dr. Rice for the research done on this and agreed that the timing is not the best, but thought we should get bids for all options. David Dennison said that it will not hurt to look at bids and if we don't do this someone else will. Jim Ellis said that he likes that we are putting our own money into this and he hopes White County will help fund this too. He said to get started on phase 1. He asked about a wood structure vs a steel structure, and asked which is best. Dr. Rice answered steel is best. Mr. Ellis said march forward. Dr. Rice said we will move forward and he thanked Lisa Hite for her work on this project.

C. Correspondence.

**Personnel**

A motion was made by Trustee Barbre, seconded by Trustee Ellis to approve all items listed in Personnel. All members voted aye. Motion carried.

A. Approve Cost of Living Increase for Exempt Employees.

B. Approve Resignation of Associate Director of Enrollment Services.

C. Approve Resignation of Learning Commons Student Success Center Assistant.

D. Approve Retirement of Steve Rea, History Instructor.

E. Approve Job Description for GED Adult Education Coordinator and Data Manager (in partnership with RLC).

F. Approve Job Description for GED Adult Education Student Support Coordinator (in partnership with RLC).

G. Approve to Hire TRIO/SSS Administrative Technical Assistant.

H. Approve to Hire Adjunct Faculty.

I. Approve Presidential Employment Agreement.

**Adjournment**

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 6:58 p.m.