

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
JULY 17, 2018 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, July 17, 2018 in the Rodney J. Brenner Board Room. On roll call, the following members were present: Dr. Pat York, David Dennison, Debbie Hughes, Jim Ellis, Richard Morgan, Dr. Frank Barbre, and Alex McRoy (Student Trustee). Also present were: Dr. Karen Weiss, Gina Sirach, Lisa Hite, Karla Lewis, Dr. Jonah Rice, and Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

**ICCTA Report – Dr. Barbre**

The ICCTA May 31 – June 2 meeting in Springfield was a good meeting and was attended by Dr. Barbre, Dr. Rice, and Mr. Ellis. The dates of the upcoming meetings are in the Board packet.

**Dr. Rice's Report**

Dr. Rice said he has been working with Lisa Hite on the budget. Bond fund money is needed for one-time purchases. A finance subcommittee (Mrs. Hughes and Dr. York) is needed for budget purposes and it was decided that they would meet on August 1. The budget will be presented at the September BOT meeting. Dr. Rice has been working with a team to renovate the learning commons area. They have looked at several schools that have made the transition from library to a learning commons area. The summer FTE enrollment is flat. As in-district high schools begin a new school year next month, there will only be 510 seniors. All schools in our district were invited to help themselves to furniture that we were weeding out and replacing. Six schools benefited from this and we were glad they could use the used furniture. Student Government bought new tables and chairs from Tri-State for the Student Center and the Foundation bought new chairs for the PDR along with prints to hang on the PDR walls. Dr. Rice said he tentatively plans to visit Maxwell Air Force Base to inquire about the AFJROTC program. He said he's already met with Col. Haffley from Marion, who was very helpful. Rantoul has recently started a AFJROTC program. Dr. Rice is working to see if in-district high schools are interested in AFJROTC. There is a good change this could happen. In Foundation news, the Jackson family has made a donation for scholarships. Dr. Rice said he met with Mr. Hise, and some of the art committee members to discuss the grand opening of the Ella Elizabeth Hise Museum of Regional Art. In legal updates, Dr. Rice said the Janus issue is still a hot topic with its claw back changes and the pension shift that is not easily calculated. We are not on the College Affordability and Transparency List (which is a good thing). The Higher Learning Commission has put an Illinois college on notice. This is a serious thing to think about as we prepare for our HLC visit. Dr. Weiss has included mine rescue in her report, done a lot of work on Staff Development Day, and worked with Gina Sirach on Rend Lake College Agreements. Gina Sirach has worked with Amy Murphy on ACEN accreditation. Chad Flannery has been working on dual credit and received a good report on student satisfaction. Lisa Hite has lots of projects going on including budget work, and administrating the Early Childhood Grant that we just received.

## **Student Trustee Report**

Phi Beta Lambda members attended the National PBL Convention. EmmaLee Pruitt placed 4<sup>th</sup> in the nation in Business Presentation and Mattie McGowan placed 4<sup>th</sup> in the nation in Business Presentation and 8<sup>th</sup> in the nation in Small Business Management. The Junior Falcon Production of Tarzan brought in between 950-1000 people and Madagascar Junior brought in about 900. Both productions were very good.

## **Consent Agenda**

A motion was made by Trustee Ellis seconded by Trustee Morgan to approve the Consent Agenda which included the May 15, 2018 and the June 3, 2018 minutes, destroying tapes of the September 2016 closed session, the Treasurer's Report and the approval of bills for May 2018, which totaled \$1,228,216.03 and included \$652,925.07 in payroll and the approval of bills for June 2018, which totaled \$1,145,331.27 and included \$430,403.96 in payroll. On roll call the following members voted:

Aye \_\_\_\_\_ Nay

Dr. Pat York  
David Dennison  
Debbie Hughes  
Jim Ellis  
Richard Morgan  
Dr. Frank Barbre

All members voted aye. Motion carried.

## **Action Items**

A motion was made by Trustee Hughes seconded by Trustee Dennison to approve Board Policy #6001 Revision – Nepotism (Adoption). Dr. Rice said there have been no changes made since this was a first reading at the last Board of Trustees Meeting.

All members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Morgan to approve Board Policy #6021 Revision - Physical Fitness Facility Medical Emergency Preparedness (Adoption). Dr. Rice said there have been no changes made since this was a first reading at the last Board of Trustees Meeting.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Hughes to approve Board Policy #4004 Revision – Responsibility of Sponsors (Adoption). Dr. Rice said there have been no changes made since this was a first reading at the last Board of Trustees Meeting.

All other members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Morgan approve use of general obligation funds for maintenance and special programs. Dr. Rice said money from this fund will be used for projects like maintenance and repair. If these projects would have been in last year's budget, we probably could have fit them in, but if we put them in this year's budget, they probably would not have fit. We have to maintain programs to keep them, Dr. Rice said. This fund will pay for new microscopes that will cost \$19,000 (\$3,000 more than what we estimated).

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Dennison to approve ATI fee increase for 2018-2019. Dr. Rice said this is a simple fee increase that comes for our Director of Nursing.

All members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Ellis to approve RAMP Application for FY 2020.

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Dennison to approve curriculum recommendations.

All members voted aye. Motion carried.

### **Non-Action Items**

#### **Board Policy #5012 Revision – Insurance (First Reading)**

Dr. Rice said this is coming from the Director of Human Resources, Sky Fowler. This is not a major revision, but does reflect current procedures.

#### **Board Policy #5012.1 New – Dental/Vision Insurance (First Reading)**

Dr. Rice said this is a new policy coming from the Director of Human Resources, Sky Fowler. Currently the College offers Aflac for optional dental/vision coverage. We have many employees who knew that we offered optional Aflac products however, they were unaware that they included dental and vision. This policy will address any concerns employees may have regarding the College offering dental/vision coverage. Additionally, other options (at the employee's expense) are being looked into. Once we find a good cost effective plan, we will add that to our already existing Aflac plan and employees will be advised of the optional dental/vision insurance. Managerial expense will be the only cost to the Board, all other expenses will be paid for by the employee.

#### **Board Policy #6012 Revision – Mandatory Safety Training (Frist Reading)**

Dr. Rice said this policy is being updated to meet OSHA regulations. It has been screened by our legal team.

#### **Board Policy New – Debt Management Policy (First Reading)**

Dr. Rice said establishing a comprehensive formal debt management policy will give the College clear guidance on future financing activities. This has been screened by our legal team.

#### Dual Credit Scholarship per In-District School

Dr. Rice said the total amount of scholarships SIC provides to local high schools for dual credit is nearly \$400,000 dollars. This figure is for dual credit only. Our high schools use this and Dr. Rice is very pleased to offer it to them.

#### Correspondence

Dr. Rice said correspondence from Lorna Dallas-Brown, Senator Dale Righter, the Illinois Department of Financial and Profession Regulation, and the Higher Learning Commission are in the packet for review.

#### Closed Session

A motion was made by Trustee Hughes seconded by Trustee Dennison to convene into closed session as allowed by the Open Meetings Act 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, (6) setting of a price for sale or lease of property owned by the public body, (9) student discipline, and (11) litigation. The board went into closed session at 6:35 p.m.

On roll call, the following members voted:

Aye \_\_\_\_\_ Nay

Dr. Pat York

David Dennison

Debbie Hughes

Jim Ellis

Richard Morgan

Dr. Frank Barbre

A motion was made by Trustee Barbre seconded by Trustee Dennison to reconvene into open session at 7:25 p.m.

#### Personnel

A motion was made by Trustee Ellis seconded by Trustee Hughes to approve all items listed under personnel except for item E - Approve Hire of Chemistry/Biology Instructor (Tentative) and item F – Approve Hire of Assistant Director of Environmental Services (Tentative). The Board of Trustees approved Holly Healy to be named Director of the David L. Stanley White County Center, along with the removal of “interim” status, effective August 1, 2018. The Board of Trustees approved a full-time temporary Nursing Instructor position. The Board of Trustees approved the retirement of Steve Dotson, Chemistry Instructor, effective August 31, 2018. The Board of Trustees approved the job description for Chemistry/Biology Instructor. The Board of Trustees approved the part-time employment of Kayla DePriest as the Student Resource Assistant. The Board of Trustees approved the reduction in force of the Building Illinois Bio-Economy Curriculum and Training Director position effective September 30, 2018. Renee Loesche is in that

position now and will transfer to an adjunct position effective October 1, 2018. The Board of Trustees approved new and previously employed adjunct faculty.

All members voted aye. Motion carried.

**Adjournment**

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:27 p.m.