MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
MARCH 22, 2018 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Thursday, March 22, 2018 in the Rodney J. Brenner Board Room. On roll call, the following members were present: Dr. York, Mr. Ellis, Mr. Bradley, and Ms. Hughes. Also present were: Greg McCulloch, Karla Lewis, Gina Sirach, Dr. Karen Weiss, Lisa Hite, David Wright, Dr. Diane King, Ed Fitzgerald, Chad Flannery, Callie Smith, Alex McRoy, Dr. Jonah Rice, and Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

Alex McRoy of Harrisburg, Illinois, was sworn in as the 2018-29 Student Trustee.

**ICCTA Report – Mr. Ellis**

Mr. Ellis reported that there was good round table discussion about enrollment at the ICCTA meeting on March 8 & 9. The northern part of the state is feeling the pain of low enrollment along with us. He said that doing what we can do in Kentucky and Indiana with dual credit will help us with enrollment numbers. Some community colleges reported big issues with their bookstores. ICCTA does not want ICCB and IBHE to combine.

**SIC’s Employee Report – Karla Lewis**

The Choir and Art department are teaming up for Visions and Voices on March 27th in the theater. Art students will be creating a painting as the choir sings. The Math and Science department hosted a STEM activity for local cub scouts on March 17th. The Nursing Department had Spotlight Day, participated in an outreach project with Harrisburg Medical Center called “Teddy Bear Care Fair,” helped with SIC’s Kids Fair, and helped with the Special Olympics. The Model Illinois Government Team placed second for the Outstanding Small Delegation Award. Casper Johns won the Outstanding Lobbyist Award, Ryan Dennison won the Outstanding Member of the Senate Award (the highest award granted in the chamber) and Dana Hooven was named Outstanding House Chair. In Media Services the RLC workmen completed all five of their remaining installation projects; plan to install a new sound system in the PDR; working with Marketing to utilize our top rankings to market online programs via billboards, social media, radio spots, and the SIC website; visit Webster County Kentucky to promote online programs.

**Dr. Rice’s Report**

Staff appreciates the two new part-time armed security guards that we have hired. They have the experience, certification, background, and training that we need. They will be providing security for us during the peak times that students are on campus. A third armed guard will start on May 3rd. Our legal council has approved the job description. Our insurance company is preparing a quote to add coverage for this new position. The yearly cost for having armed security is approximately $25,000 and once insurance is factored in it will cost approximately $30,000. Dr. Rice said the plan of having the Saline County Sheriff’s Office provide armed deputies just simply did not work out. Dr. York asked about SIC having a police car on campus. Dr. Rice answered that we already have SIC vehicles that they can use if need be. Dr. York asked if we would have armed security at major events here on the campus. Dr. Rice answered that is the plan. David Wright spoke up to say that his office will be receiving new bids from security firms starting next week and that maybe something would work out for us to use them too.

The first phase of the Master Facilities Plan expires in 2020 and at that time we will review and start working on phase two. Phase two will include PHS work and HVAC work.

ICCB’s Ashley Becker was praising SIC for starting a taxidermy program. Dr. York agrees and added that the program is being taught at night and on weekends as great way to entice working people to attend. The same is true for Powersports Technology said Dr. York. Ms. Hughes commented that adding new programs is a lot of work and that it speaks volumes about the cabinet member’s work ethic. She said larger colleges do not add a lot of programs. Dr. York said that Eric McCuskey is building trails and camping sites in Sahara Woods and that would attract people that have an interest in power sports. Dr. Rice said he would meet with Eric.

There is a high number of students in the Nursing program that are not making the scores they need and we are losing some of them. ACEN curriculum is changing.

Ed Fitzgerald will take care of moving the fire truck to the archery range storage area so that the PowerSports lab can be set up.

Archie Blair is recruiting for the Bowling Team and doing an exceptional job. Dr. Rice has met with one in district recruit and one out of district recruit. One will be majoring in diesel technology and the other in general education.

Chris Barr is working on a legislative agenda and data from placement scores.

Work was done on campus during spring break, as was stripping and waxing of floors throughout the campus. Work on the ball fields will soon begin.

Dr. Rice passed out a Regional Comparison Chart that showed SIC not looking too bad in head count, but we are getting smaller he said. Our region is shrinking faster than the other mid states. We must get more students. SIC is one of the smallest Community Colleges in the state. In headcount SIC is 2nd best out of all our cohorts. All are losing students due to the declining area we are in.

Greg McCulloch and Chris Barr will be running a report each Friday for enrollment management purposes. This report will consist of a red light, yellow light, and green light showing us how far off we are from the norm by dates. This will give us a proactive look at enrollment and allow us to aggressively target the areas within the yellow and red light areas. Right now dual credit is up, returning students is up, students seeking AS Degrees are down 30%, and the Diesel Program is up.

We have a 30 year lease agreement for the campus housing. Rick Welborn owns the apartments. The SIC Foundation owns the land that the apartments are on. Mr. Welborn is working with Farmers Bank and SIC attorney, Ken Florey to redo the loan and put money into maintaining the apartments.

Hise Update: The review on redesigns is 100% due March 26th. The next step will be to publish out for bids in late April and award a bid by mid June and then start the building process.

Rend Lake College will be hosting the Southeast Region Trustee Meeting on March 28th. We will be taking the large SIC van.

Dr. Rice asked the Board if they would like to promote rental space at SIC. We could actively engage this through our marketing department. He would have to check with our insurance company first. Ms. Hughes asked if the one’s hosting an event here would be able to charge the people attending their event. Dr. Rice answered no.

Western Kentucky University is cutting 140 jobs. Higher Education is still being reinvented in the U.S.

Dr. Rice asked Lisa Hite to report on funding. Ms. Hite reported that SIC would receive more state money this month and that a total of 3 more equalization payments would be coming this year, hopefully before the end of December. FY 19 looks bleak due to state gridlock.

**Student Trustee Report – Callie Smith**

The Cosmetology Club will host a mother/daughter spa day on April 7th. Ivas John’s Acoustic Concert will be April 13th. The Early Childhood Club attended the Childcare Expo on March 3rd. The Math & Science Club are co-hosting a game tournament on March 23rd along with Student Government, and have their annual Easter bake sale March 28th & 29th. The Nursing Club attended a trauma care workshop. The Speech Team took 3rd place at State. Student Government is hosting a blood drive on March 28th. SIC welders took 1st place at the David Nuckols Memorial Welding Competition. The Model Illinois Government Team placed second for the Outstanding Small Delegation Award.

**Consent Agenda**

A motion was made by Trustee Ellis seconded by Trustee Bradley to approve the Consent Agenda which included the February 20, 2018 minutes, destroying tapes of the June 2016 closed session, the Treasurer’s Report and the approval of bills for February 2018 which totaled $2,037,091.43 which included $517,438.40 in payroll. On roll call the following members voted:

Aye Nay

Dr. York

Mr. Bradley
Mr. Ellis

Mrs. Hughes

Callie Smith (Student Trustee)

All members voted aye. Motion carried.

**Reimbursement of Travel, Meal and Lodging Expenses**

A motion was made by Trustee Hughes seconded by Trustee Bradley to approve the Reimbursement of travel, meal, and lodging expenses for Board members. On roll call the following members voted:

Aye Nay

Mr. Ellis
Dr. York

Mr. Bradley

Mrs. Hughes

Callie Smith (Student Trustee)

All members voted aye. Motion carried.

**Action Items**

A motion was made by Trustee Bradley seconded by Trustee Hughes to Approve the Academic Calendars for 2021-2022, and 2022-2023.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Bradley to Approve the Revision to Academic Calendars for 2018-2019 and 2020-2021. Note: The agenda was wrong, it said “Approve Revision to Academic Calendar 2020-2021.” It should have said, “Approve Revision to Academic Calendar 2018-19.”

All members voted aye. Motion carried.

A motion was made by Trustee Bradley seconded by Trustee Hughes to Approve the Adoption of Board Policy #4010.2 Revision – Grievance Procedure (UMWA).

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Bradley to Approve to Award the Bid for Lawn Care Services to Brown Landscaping of Eldorado, Illinois.

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Bradley to Approve the Curriculum Report.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Bradley to Approve the Budget Transfer Requests.

All members voted aye. Motion carried.

**Non-Action Items**

Master Facilities Plan Update

The lagoon project will be handled next month. A new phase of the Master Facility Plan will soon be in the works. The new theater curtains have been put up. Student Government will have a fundraiser to help clean up and re-do the flag pole entrance as well as to help purchase new chairs and table tops for the Student Center.

Water Tower & SVCD

A subcommittee is working on this project. Saline Valley Conservation District would like to use our tower and our gravity for New Burnside and Carmi. The proposed plan is a $1 for a thousand gallons of water. Dr. York asked what the estimated monthly flow is. Mr. Ellis answered that we don’t exactly know. The plan would help us keep our water fresher and circulated better. We now pay $1.64 per thousand gallons. This hinges on a 20 year bond. The Board discussed pricing even a sked about free water perhaps. Mr. Ellis said no that won’t happen; Saline Valley has people they have to answer to. The Board would like to see another offer.

DOE Response Regarding WVC/UB

Dr. Rice said he was disheartened about being rejected by the DOE. He, Dr. Weiss, and Chad Flannery met to discuss ideas and express concern to the ICCB. WVC used a federal grant to encroach into another college’s territory without permission. The Board discussed possible courses of action. The Board agreed to stay on top of and follow up.

Correspondence

We received correspondence from Congressman Shimkus, Shirley Oshell, and the Ellis family.

**Closed Session**

A motion was made by Trustee Bradley seconded by Trustee Hughes to convene into closed session as allowed by the Open Meetings Act 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, and (11) litigation. The board went into closed session at 7:03 p.m.

On roll call, the following members voted:

Aye Nay

Dr. York

Ms. Hughes

Mr. Ellis

Mr. Bradley

Ms. Smith, Student Trustee

A motion was made by Mr. Bradley seconded by Mr. Ellis to reconvene into open session at 8:04 p.m.

**Personnel**

A motion was made by Trustee Bradley seconded by Trustee Hughes to approve all items under personnel.

All members voted aye. Motion carried.

**Adjournment**

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Bradley. All members voted aye. The meeting adjourned at 8:05 p.m.