

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
MARCH 17, 2022 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Thursday, March 17, 2022 in the Rodney J. Brenner Board Room at SIC. On roll call, the following members were present: Dr. Pat York, Mr. Blake Bradley, Mrs. Debbie Hughes, Mr. Jim Ellis, and Dr. Frank Barbre. Also present: Dr. Karen Weiss, Dr. Tyler Billman, Mrs. Kyla Burford, Mr. Chris Barr, Dr. Jonah Rice, Mrs. Amanda Payne, and Mrs. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

ICCTA Report – Dr. Barbre

Dr. Barbre and Mr. Ellis attended the recent ICCTA meeting in Peoria. At roundtable the discussion was about recent enrollment trends, campus security, and how faculty, staff, and students are dealing with COVID fatigue. Dr. Barbre thanked everyone for all the good work they've done during COVID and asked the group to thank others every chance we get. At the meeting, the CFO of Black Hawk College presented an overview of the Governor's funding formula. This formula includes a 5% increase for operations, 5% increase for adult education/post-secondary education, an increase of \$122 million for math (across the state), and PELL is still looking good for certificate programs.

Dr. Rice's Report

We have awarded a bid for phase 1 of the Carmi project to H. E. Mitchell Construction. The Foundation's Howl at the Moon event was successful. The next event, Jazz Under the Stars is scheduled for April 23rd. At this event, the Visionary Philanthropist Award will be presented. As a COVID safety precaution to reduce crowding, we will have two graduation ceremonies on May 14th. As part of our Alliance with Rend Lake College, we are planning to have a joint board meeting. More phishing/cyber security trainings are in the works for employees. Dr. Rice welcomed Kyla Burford as the Interim Dean of Student Services, thanked Tyler Billman for his work on the math grant and the Title III Grant, thanked Lisa Hite for her work on physical changes around campus including the ionization units for air quality improvement, Karen Weiss for her work on the Carmi project with our industry partners and Chris Barr for his work on strategic planning.

Consent Agenda

A motion was made by Trustee Ellis, seconded by Trustee Bradley to approve the Consent Agenda which included the February 15, 2022 minutes, destroying tapes of the May 2020 closed session, the Treasurer's Report and the approval of bills for February 2022 which totaled \$2,534,492.61 which included in payroll, and which totaled \$ which included \$524,269.67 in payroll. On roll call all members voted aye. Motion carried.

A motion was made by Trustee Bradley, seconded by Trustee Hughes to approve the reimbursement of travel, meal, and lodging expenses. On roll call all members voted aye and the motion carried. Dr. Barbre and Mr. Ellis will travel to Springfield for the August 29th ICCTA Meeting. Total estimated expenses will be \$1,000.00.

Action Items

A. A motion was made by Trustee Bradley, seconded by Trustee Barbre to approve Curriculum Report. All members voted aye. Motion carried.

B. A motion was made by Trustee Hughes, seconded by Trustee Ellis to approve Budget Transfers. All members voted aye. Motion carried.

C. A motion was made by Trustee Ellis, seconded by Trustee Bradley to approve Revised 2021-2022 Academic Calendar – Commencement Date. All members voted aye. Motion carried.

D. A motion was made by Trustee Ellis, seconded by Trustee Bradley to approve Bid for Construction of Carmi Vocational Building – Phase 1. All members voted aye. Motion carried. A bid opening for the construction of the new Carmi Vocational building – Phase 1 was held Tuesday, March 15, 2022 at 2:00PM in the Office of Administration and Business Affairs, Building E, Room 245 of Southeastern Illinois College. A review of the bids and discussions with Nick Williams, principal architect with White & Borgognoni Architects and Ed Fitzgerald of SIC was had following the bid opening. Empire Contractors had the lowest bid, however there were some discrepancies between their bid and the bid documents. The architect had a follow up conversation with Empire to confirm the discrepancies. In addition, the architect spoke with the next lowest bidder, H. E. Mitchell construction to verify that there were no discrepancies between their bid and the bid document. They indicated there were none. As a result, I would recommend that the Board accept the next lowest Base Bid of \$2,286,000, Alternate No. 1 for \$92,065, Alternate No. 2 for \$24,055, and Alternate No. 3 for \$26,780, Alternate No. 4 for \$148,000, Alternate 5 for \$220,000, and Alternate No. 6 for \$88,000 for the sum of \$2,884,900 from H. E. Mitchell Construction out of Harrisburg, Illinois.

Non-Action Items

A. Strategic Planning

The Strategic Planning Committee hosted three open forums. The forums were designed to present the proposed Strategic Initiatives to the campus and gather feedback. Major topics researched for the forums included: Trends, Accountability, Student Success, and Institutional Effectiveness/Assessment. White Papers were presented for each major topic. The forums created a dialogue with the Strategic Planning Committee and provided feedback that will be discussed at the next meeting on March 18, 2022.

B. Fitness Center Update

Student Government and SICF will hope fund this project. The old equipment will be auctioned off. Jerry King provided ideas helped market this.

C. Correspondence.

Personnel

A motion was made by Trustee Barbre, seconded by Trustee Bradley to approve all items listed in Personnel, except item D, which was voted on separately. All members voted aye. Motion carried.

A. Approved Evaluations.

1. Tenue Track Faculty

B. Approved Resignation of Executive Dean of Student Services.

Chad Flannery

C. Approved to Hire Administrative Assistant to the Executive Dean of Academic Services.

Tracey Smith

D. Approved Revised Job Description for Math Instructor.

A motion was made by Trustee Bradley, seconded by Trustee Ellis to approve Revised Job Description for Math Instructor. Mr. Blake Bradley, Mrs. Debbie Hughes, Mr. Jim Ellis, and Dr. Frank Barbre voted aye. Dr. Pat York voted nay. Motion carried.

E. Approved New Job Description for Math Student Support Specialist.

F. Approved Interim Dean of Student Services.

Kyla Burford

G. Approved Interim Registrar.

Tiffany Brannock

Adjournment

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:10 p.m.