

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
MAY 15, 2018 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, May 15, 2018 in the Student Affairs Conference Room (E106). On roll call, the following members were present: Dr. Pat York, David Dennison, Debbie Hughes, Jim Ellis, Richard Morgan, Dr. Frank Barbre, and Callie Smith (Student Trustee). Also present were: Dr. Karen Weiss, Gina Sirach, Lisa Hite, Chad Flannery, Dr. Jonah Rice, and Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

ICCTA Report – Dr. Barbre

The ICCTA Annual Convention is May 31 – June 2 in Springfield. Mr. Ellis, Dr. Rice, and Dr. Barbre will attend.

Dr. Rice's Report

The storm last night caused a power outage for the College. The Co-Op was out all night working to fix the problem and could not estimate how long the power would be out, so the College had to be closed today. Additionally, the MJOCCS has strict regulations about the air-conditioning and power being out. Dr. Rice said he attended a workforce and education meeting this week with the Japanese External Trade Organization (JETRO) at Rend Lake College. The discussion topics were: key needs of foreign employers, current partnerships between colleges and employers, challenges overcome and still faced, future plans and programs, models from other schools, and opportunities for future collaboration. The ground breaking ceremony for the Ella Elizabeth Hise Museum of Regional Art is scheduled for Tuesday, May 29th at 9:00 a.m. Mr. Hise will be here for the ceremony and the reception that will follow. The donation money from Mr. Hise for the art museum has been received and is in Banterra Bank now.

Note: Mr. Morgan arrived at 6:04 p.m.

The housing agreement (which includes \$100,000 in upgrades) has been received by the Foundation and is being reviewed by our legal counsel. Greg McCulloch has looked into internet access for the apartments and provided feedback concluding that we cannot provide access due to liability. Dr. Rice said that the meeting with the committee chairs went well. Cabinet will be visiting nearby colleges this summer to see how libraries are changing into learning centers. This will give us some ideas and help us get started with our own learning center update. Dr. Rice attended a historical meeting of the President's Working Group at Illinois State University last week along with Presidents Dietz, Maimon, Dunn, Avendano, and Ramage. The discussion was on MAP, marketing initiative for IBHE, better ways to collaborate, message to the new/re-elected governor, procurement, and the Illinois agenda. Dr. Rice thanked Gina Sirach for the great job she did working with Eastern Illinois University on a BSN Agreement, shortening time to completion and saving money for students. Once the program is ready to go and the Board approves it, we will

market it extensively. Enrollment is down 2.4% this summer, similar to the rest of the state. One college down state Illinois is down 17% this summer. Dr. Weiss is doing a great job with CTE and has mine rescue skills competition planned for June 12th and 13th. A 3-D printer was purchased through the Perkins Grant. Lisa Hite has worked to get a new chiller installed in the E & F building. The chiller is being installed this week and should be up and running by Monday. The chemistry room in the B building is scheduled to be updated this summer.

Student Trustee Report

Phi Beta Lambda members attended the National PBL Convention in Boston, the Art and Theatre Club will travel to New York this week, and the Junior Falcon Production auditions are going on now for Tarzan and Madagascar Junior.

Consent Agenda

A motion was made by Trustee Ellis seconded by Trustee Morgan to approve the Consent Agenda which included the April 24, 2018 and the May 7, 2018 minutes, destroying tapes of the August 2016 closed session, the Treasurer's Report and the approval of bills for April 2018 which totaled \$1,405,455.37 which included \$583,076.84 in payroll. On roll call the following members voted:

Aye _____ Nay

Dr. Pat York
David Dennison
Debbie Hughes
Jim Ellis
Richard Morgan
Dr. Frank Barbre

All members voted aye. Motion carried.

Action Items

A motion was made by Trustee Hughes seconded by Trustee Barbre to approve Board Policy #3004 Revision – Position Descriptions (Adoption). Dr. Rice said that we are simply updating the Board Policies.

All members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Ellis to approve Board Policy #3001 Revision – Organizational Charts (Adoption). Dr. Rice said that we are simply updating the board Policies.

All members voted aye. Motion carried.

A motion was made by Trustee Dennison seconded by Trustee Hughes to approve the prevailing wage rate ordinance resolution. Dr. Rice said we do this every year per statute.

All other members voted aye. Motion carried.

A motion was made by Trustee Morgan seconded by Trustee Hughes approve working cash fund resolution. Dr. Rice said we do this every year per stature.

All members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Dennison to approve budget transfer requests. Dr. Rice said that as the fiscal year ends, we have more and more of these to approve.

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Barbre to approve curriculum report. Dr. Rice said that due to the new OWL program, there are a lot of courses to approve. Dr. York asked if this program would be up and running by fall. Dr. Rice responded not this fall, but next fall because ICCB and IBHE must first approve the curriculum.

All members voted aye. Motion carried.

Non-Action Items

Board Policy #6001 Revision – Nepotism (First Reading)

Dr. Rice said that Frank Garrett from our legal counsel has reviewed this.

Board Policy #6021 Revision – Physical Fitness Facility Medical Emergency Preparedness (First Reading)

Dr. Rice said only minor changes have been made to update this policy.

Board Policy #4004 Revision – Responsibility of Sponsors (Frist Reading)

Dr. Rice said only minor changes have been made to update this policy.

Saline Valley Conservancy District Contract Review

Dr. Rice said we did not receive the feedback from legal counsel until yesterday. Legal made some minor changes to the contract and added some food for thought about modifying section C.2 and C.3. Dr. Rice recommended to the Board that our legal talk to SVCD's legal about the contract and asked for the Board's direction. Mr. Dennison answered yes, have the 2 attorney's talk and the Board agreed. Dr. Rice will also share with the College's insurance provider. Dr. Rice will let SVCD know and he'll have the 2 attorneys discuss the contract.

Correspondence

Dr. Rice said that nice letters were received from Shirley Oshell and Mr. & Mrs. Graves. A letter from HLC regarding power sports and a letter from ICCB regarding dues was included in the Board packet for review.

Closed Session

A motion was made by Trustee Barbre seconded by Trustee Hughes to convene into closed session as allowed by the Open Meetings Act 5 ILCS 120/2, Section C, Sub-Section (1) appointment,

employment, and compensation of specific employees, (2) negotiations, (9) student discipline, and (11) litigation. The board went into closed session at 6:31p.m.

On roll call, the following members voted:

Aye _____ Nay

Dr. Pat York

David Dennison

Debbie Hughes

Jim Ellis

Richard Morgan

Dr. Frank Barbre

A motion was made by Trustee Dennison seconded by Trustee Morgan to reconvene into open session at 7:00 p.m.

Personnel

A motion was made by Trustee Hughes seconded by Trustee Ellis to approve all items listed under personnel: Employment of Financial Aid Specialist, Employment of Financial Aid Assistant, Employment of Payroll/Accounting Clerk, and Employment of Adjunct Faculty.

All members voted aye. Motion carried.

Adjournment

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:00 p.m.