

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
OCTOBER 23, 2018 – 6:00 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, October 23, 2018 in the Rodney J. Brenner Board Room. On roll call, the following members were present: Dr. Pat York, Mr. David Dennison, Mrs. Debbie Hughes, Mr. Jim Ellis, Mr. Richard Morgan, and Dr. Frank Barbre. Also present were: Bridget Fitzpatrick, Dr. Diane King, Karla Lewis, Gina Sirach, Dr. Karen Weiss, Chad Flannery, Lisa Hite, Dr. Jonah Rice, and Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

ICCTA Report – Dr. Barbre

The next ICCTA meeting will be in Lisle on November 9th and 10th. Dr. Barbre will attend this meeting. Mr. Ellis will not be available to attend this meeting.

SIC Employees – Diane King

Maggie Calcaterra hosted a round robin tournament from three area travel ball teams to promote SIC and recruit, teamed up with Wabash Valley, Rend Lake, and Olney for a camp, and worked with The Red Onion to serve at a fundraising gala for Harrisburg Medical Center. Cory Garmane judged ILMEA auditions, and has been invited to be the guest conductor for the Southern Illinois Vocal Festival. Sara DeNeal attended Illinois Higher Education Art Association meeting. She is one of four board members representing 2-year schools on the 8-person IHEAA board of officers for the state of Illinois. One of the functions of the IHEAA is developing the content outlines for the IAI Art panel to use in their evaluation of courses sent in for IAI approval. She is also on the IAI Art panel. She will be judging the HHS Invitational Chalk Contest at Harrisburg Middle School. Dr. Diane King will be presenting 2 workshops at the FCCLA State Conference, taking 8 Education Club students to Champaign for the IEA Student Conference, took early childhood students to the STARnet ECERS-3 workshop, had a Lunch and Learn meeting with DCFS Licensing Rep, Lori Van Horn, and will be participating in the NAEYC accreditation workshop.

Dr. Rice's Report

The College has received three grants. The first grant is well over \$100,000 from State capital development funds and will be used for the renovations in the Learning Commons area. The second grant is approximately \$90,000 from the Delta Regional Authority and will be used for fire safety training. The third grant is \$25,000 from SAGO Mine Safety which is part of a co-application with Rend Lake College and will be used for coal mine fire brigade training. The College did not receive the Title III grant, but will resubmit again in March. The only recipients of the Title III grant were those institutions that scored 100% on their submittals. SIC's submittal score was almost 100%. Dr. Rice has been in meetings with Senator Duckworth, Senator Fowler, and Congressman Shimkus regarding the Golconda Job Corp facility that has been shut down and

is now vacant. Southern Illinois leaders hope to use the facility for something useful. Dr. Rice does not think it is feasible for the College to hold many classes there since so much equipment has been removed. Ideas for the vacant facility include a mental health facility, or a facility for homeless vets. Leaders have toured the 200 acre facility that includes 15 major structures, 4 dorms, and several small buildings. The area is remote and in need of security. There are a lot of renovations that need to be done. The electricity will be turned off in June, so the hope is that plans can be made for the use of the campus by then. None of the 8 Job Corp facilities in Kentucky were shut down. The College plans to hire an instructor for the Outdoor Wildlife Management program in December. The Learning Commons area is adapting to the needs of the students. Architectural drawings have been done for the purpose of enhancing the space. Great price quotes have been received from local businesses for furniture, and the plan is to buy furniture in phases. Karla Lewis has been appointed as Associate Dean of Learning Commons and searches for two other positions (Academic Resource Specialist and Distance Learning Specialist) will take place later this year. Both are full-time faculty positions. A structure of positions for the Learning Commons will be presented at the December Board of Trustees Meeting. The Leadership Academy (formerly called Chairs Academy) has funds for leadership development and is looking across the campus for emerging leaders. Tier One Tactical's workshop presented on staff development day, has received many positive comments from employees and engaging ideas have emerged from this training. One idea was to have one button on all campus phones to push as an intercom to speak to the entire campus quickly and easily. We already have the intercom option on our phones, so it won't be difficult to add the one push button intercom feature. The second idea was to have a door identification system and that is currently in the process of being completed. We will continue with more campus safety training in the future. Dr. Rice and Dr. Barbre will be involved in a post-election conference call with ICCTA. Dr. Rice had a good meeting with the MJOCCS staff regarding billing procedures and parenting classes. Cabinet is researching agricultural programs to see if they might be feasible for SIC. There are 2 minor findings on our annual audit, one is financial aid pay backs regarding WA's, and the other is the Hise donation, which pushed us above our insurance limit for a short period of time. We will need to monitor donations and follow the WA policy. Greg McCulloch is educating employees on email phishing. Dr. Rice distributed handouts to the Board from our lobbyist stating that Illinois has the second highest rate in the country for high school graduates to go out-of-state for college. Another handout Dr. Rice gave to the Board was about a robot co-teaching an ethics philosophy course at West Point. The third handout Dr. Rice gave the Board was a memo from Tom Cross and Dr. Al Bownan responding to ISBE's actions regarding educator shortages which will effect Universities more so than Community Colleges. Dr. Rice reported that SIC staff held a math seminar for local high schools, have been involved with strategic planning, and hosted STEM Day. Remodeling for the new parking lot near the circle drive in the MJOCCS area will begin soon.

Student Trustee Report

Archery fundraiser - Zombie Shoot, Art Club – painted backdrops for Young Frankenstein, BASIC - Track or Treat, Diesel Technology Club - Annual Pork Chop Fundraiser, Education Club - Fall Conference, Nursing Club - Bake Sale and Silent Auction, PBL - bagging items for the food pantry, Phi Theta Kappa - Blood Drive and Induction, Student Ambassadors - Young Frankenstein, Art

Show Reception, and College Transfer Day, Student Government - Candidate Forum,
Theatre - Young Frankenstein.

Consent Agenda

A motion was made by Trustee Ellis seconded by Trustee Barbre to approve the Consent Agenda which included the September 18, 2018 minutes, destroying tapes of the December 2016 closed session, the Treasurer's Report and the approval of bills for September 2018 which totaled \$2,311,292.99 which included \$499,961.75 in payroll. On roll call the following members voted:

Aye _____ Nay

- Dr. Pat York
- Mr. David Dennison
- Mrs. Debbie Hughes
- Mr. Jim Ellis
- Mr. Richard Morgan
- Dr. Frank Barbre

All members voted aye. Motion carried.

Reimbursement of Travel, Meal and Lodging Expenses

A motion was made by Trustee Hughes seconded by Trustee Dennison to approve the Reimbursement of travel, meal, and lodging expenses for Board members. On roll call the following members voted:

Aye _____ Nay

- Dr. Pat York
- Mr. David Dennison
- Mrs. Debbie Hughes
- Mr. Jim Ellis
- Mr. Richard Morgan
- Dr. Frank Barbre

All members voted aye. Motion carried.

Action Items

A motion was made by Trustee Barbre seconded by Trustee Hughes to approve Board of Trustees 2019 Meeting Dates and Times.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Hughes to approve Board Policy #5003 Outside Employment.

All members voted aye. Motion carried.

A motion was made by Trustee Dennison seconded by Trustee Morgan to approve Adjunct Pay Increase and Modification of Distance Bonus.

All other members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Ellis to approve Budget Transfer Requests.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Hughes to approve Removal of Bowling Course Fee.

All members voted aye. Motion carried.

Non-Action Items

Board Policies listed in Non-Action have minor revisions, are new, or are ready to retire. All will be Action items at the next Board of Trustees meeting.

Board Policy Revision #4001 Appointment

Board Policy Revision #6013 Security Clearance

Board Policy Revision #6017 Firearms

Board Policy Revision 6017.1 Archery

Board Policy Revision #9002.3 Out-of-District Residents

Board Policy Revision #5037 Retiree Benefits

Board Policy New #7002.1 Public access to SIC Grounds and Facilities

Board Policy Retire #7005.1 Citizens Request for Reconsideration of a Book

Update on Strategic Planning

Dr. Rice said that SIC documents strategic planning through minutes.

Correspondence

The city of Eldorado has sent SIC a letter regarding tax increment financing (TIF). Eldorado will be initiating planning studies to determine the feasibility of establishing a TIF district in a study area of the community. Dr. York asked what this will cost us. Lisa Hite replied maybe a 1 ½% rate increase.

Personnel

A motion was made by Trustee Ellis seconded by Trustee Barbre to approve all items listed under personnel:

The job description for CTE & Special Projects Coordinator will be revised to reflect added safety training responsibilities. The Job Description Revision for Distance Learning Specialist is a new job description that will replace the old position of Coordinator of Media Services and Distance Learning. The title has been updated as well. The New Job Description for the Associate Dean

of Learning Commons is a newly created position that provides strategic leadership, administrative supervision, and day-to-day management of the Learning Commons Area. This position oversees the operation of the area that is designed to integrate educational functions to assist and support students. The Associate Dean collaborates with faculty to assess evolving user needs: provides for the information needs of students and faculty; encourages integration of technology and instruction, and advocates for academic support services that promote the learning process. Karla Lewis was hired for this position which will be effective January 1, 2019. New Job Description for Academic Resource Specialist is a new full-time SICEA position designed to support the needs of the Learning Commons area. Professional Tutor Position will be a part-time position with a maximum of 2 spots for Math and English tutors. Diversity and Inclusion Co-Coordinator, Sky Fowler and Erica Griffin will work to foster greater awareness and documentation of the efforts by SIC to promote diversity and inclusion. They will research and recommend training initiatives and assessments on a variety of relevant topics. Adjunct Faculty were approved.

All members voted aye. Motion carried.

Adjournment

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:01 p.m.