

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
OCTOBER 24, 2019 – 6:00 PM

(Meeting started at 6:25 PM)

The Southeastern Illinois College Board of Trustees held its regular meeting on Thursday, October 24, 2019 in the Rodney J. Brenner Board Room. On roll call, the following members were present: Dr. Pat York, Mr. David Dennison, Mrs. Debbie Hughes, Mr. Jim Ellis, Mr. Richard Morgan, Dr. Frank Barbre, and Miss Bridget Payne. Also present were: Mrs. Sara DeNeal, Mrs. Lisa Hite, Dr. Karen Weiss, Mrs. Gina Sirach, Dr. Chad Flannery, Mr. Dennis Weedman, Dr. Jonah Rice, and Mrs. Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

**ICCTA Report – Dr. Barbre**

The Southeast Regional Trustees meeting will be Tuesday, October 29<sup>th</sup> at Shawnee Community College. We will ride together in the college van. We need to leave SIC at 4:15. November 8<sup>th</sup> is the next ICCTA meeting in Lisle. Dr. Barbre and Mr. Ellis will attend. Dr. Barbre congratulated Dr. York for completing his trustee training. Dr. Barbre asked Mr. Ellis to give a report about his trip to San Francisco for the ACCT Annual Leadership Congress. Mr. Ellis said that he, Dr. Rice, Rend Lake College President Wilkerson and a board member from Rend Lake College worked together on a giving a presentation at the ACCT meeting called *Building Bridges Not Walls*. Mr. Ellis said the presentation was well received. He told the Board that this meeting would be held next year in Chicago and that it would be beneficial if more of the Board could attend. The HLC visiting team suggested the Board attend more development opportunities.

**SICEA – Sara DeNeal**

Maggie Calcaterra recently hosted a Junior College Exposure Camp in Marion. Thirty three high school girls attended. This camp was used as a recruitment opportunity. Diane King has been appointed to the Board of Directors for the Illinois Network of Child Care Resource & Referral Agencies. Diane King and Glenda Hall attended the IEA Student Conference in Springfield with 7 students. Diane King will be presenting 2 workshops about early childhood education at the Family, Career and Community Leaders of America Conference that will be held at SIU. Kelsie Rodman and Kim Martin hosted a fall student mixer at Karel Park which focused on team building. Thirty students attended this event. Jerri Harbison, Kim Martin, Karen Weiss, and Gina Sirach met with area high school math teachers and representatives from the Illinois Department of Education to discuss plans for transition math courses.

## **Dr. Rice's Report**

Dr. Rice remarked on his presentation at the ACCT conference by saying that we can't stand alone, we have to continue partnerships as enrollments drop. State and national leaders are pushing this. He attended a session at the ACCT conference about cyber security where he learned of a college's experience with cyber security. It took only one employee at that college to make a mistake and it cost them a million dollars. We are doing phishing practices here at SIC, and educating our employees about cyber security, but we have to stay on it. During a recent phishing test at SIC, 12% of our employees failed. Industry wide the failure rate is 31%. The Learning Commons has received almost \$50,000 in donations. The Foundation continues to recruit new Falcon Society Members and Dr. Rice asked the Board to let him know of possible donors because the Foundation likes to have 12-15 Falcon Society Members in the giving process every year. We have renewed our focus on safety training due to new laws and per insurance recommendations. Dr. Rice discussed our shortfall this year and projected shortfall next year. We are looking into both revenue and reductions to cut the gap between revenue and expenditures for next year. Dr. Rice discussed an article by Pamela Eddy, *Community Colleges Need to Evolve as Student's Needs Do*. This article was shared by ICCTA. The key points of the article included "Community colleges of the future must determine how to successfully walk a tightrope of paradoxes and contradictory expectations. Leaders of these colleges must simultaneously deal with growth and reduction, abundance and scarcity, continuity and change, access and completion. Business model influence. In ranking future challenges facing institutions, the participants noted: (1) they're increasingly reliant on private funding; (2) they're grappling with new models of accountability; (3) big data and analytics are reshaping teaching, learning, and operational practices; and (4) they're moving toward a business model that relies on partnering with others. Reduction in state funding contributed to many of the challenges identified. As one leader lamented, "Smaller colleges are being left behind." Illinois Chief Justice Lloyd Karmeier visited the campus this week and delivered a lecture to approximately 200 faculty, staff, and students about his experiences as a Supreme Court Judge. Dr. Rice thanked Dr. Weiss for attending the National Mine Rescue Skills event in Madisonville, Kentucky. Dr. Weiss will use this information when SIC hosts a national mining event scheduled in the fall of 2020. Dr. Weiss along with Dr. Billman, and Cory Garmane attended an HLC General Education Assessment workshop in Detroit, Michigan. Dr. Rice thanked Dr. Flannery for the FAFSA workshops and the Shawnee Marathon (SIC will serve as the starting point) work that he has recently done. Dr. Rice thanked Lisa Hite for her work on PHS projects, work on the handgun range, work on the batting cage cover, and work on the trap range. Dr. Rice thanked Gina Sirach for the student tutoring sessions going on in the Learning Commons. Tutoring has increased 4 fold since this time last year. Dr. Rice talked about microcredentialing, saying this is a big phase in IT and SIC would be a part of a pilot program with this. SIC is the only southern college in the Google IT Assistant pilot program. SIC is working with state officials for our campus in Carmi. Dr. Rice said he was saddened to hear that another mine has closed in our area and that rapid response is in the works to help. ICCB has a new dual credit endorsement for high school teachers. Colleges cannot refuse high school teachers with this endorsement. They will take president over our teachers. We could see many more one year students and all community

colleges will have to monitor this issue. Mr. Morgan asked what the credentials were. Dr. Rice answered a master's degree and 18 grad hours. Mr. Morgan said that superintendents will push high school teachers to get the endorsement. Dr. Barbre said local superintendents will hear from parents and it is a difficult situation, a no win situation. Mr. Morgan said it would generate more credit for us. Dr. Rice said this new mandate will have staffing implications. Dr. Rice shared material on the new credentials with SCEA President, Sara DeNeal. Dr. Rice informed her that this new mandate could put one teacher against another for the same class. Mr. Weedman asked if HLC might change this policy. Dr. Rice said it depends on leadership and the Department of Education. Dr. Rice is working with Dr. Durham and Mr. Wilkerson to plan a regional transitional math meeting that will be hosted at Rend Lake College in the spring. It will be tailored to English and math faculty and five colleges will be invited to attend. Dr. Rice ended his report by saying we will be getting a new fire truck and therefore will need to sell our old one.

### **Student Trustee Report**

The Art Club elected officers and are planning to set up a booth at the Heritage Festival. The Early Childhood Education Club selected their literacy theme for their March 7<sup>th</sup> conference and attended the IEA Conference. The Math and Science Club cleaned highways and are working on choosing a game for the Student Government game tournament. The Nursing Club's bake sale was successful and they are now planning breakfast with Santa. PBL is selling raffle tickets for their blanket raffle. The PTK Club is working on completing their scholarships. The TSP Club elected officers, performed the Little Shop of Horrors, and are planning a trip to New York. Student Government had a cook out and scavenger hunt at Harrisburg Park.

### **Consent Agenda**

A motion was made by Trustee Ellis, seconded by Trustee Dennison to approve the Consent Agenda which included the September 2019 minutes, destroying tapes of the October 2017 closed session, the Treasurer's Report and the approval of bills for September 2019 which totaled \$3,601,365.17 which included \$541,403.79 in payroll. On roll call all members voted aye. Motion carried.

A motion was made by Trustee Morgan, seconded by Trustee Hughes to approve reimbursement of travel, meal, and lodging expenses for Mr. Ellis and Dr. Barbre to travel to Lisle on November 7<sup>th</sup> and 8<sup>th</sup> for the ICCTA meeting. Total estimated expenses will be \$1,800.00. On roll call all members voted aye. Motion carried.

### **Action Items**

Dr. York asked the Board to combine action items A – I for the vote. A motion was made by Trustee Morgan, seconded by Trustee Barbre to approve action items A – I. All members voted aye. Motion carried.

A. Approve Board Policy Revision #9017 Student Cell Phone and Other Electronic Devices.

B. Approve Board Policy Revision #2016 Student Board Member.

C. Approve Board Policy Revision #6018 College Logo and Seal Usage.

D. Approve Board Policy Revision #3005 Prevailing Wage Law of Illinois.

E. Approve Board Policy Revision #4020 Copyright Compliance.

F. Approve Board Policy Revision #6022 Identity Theft Prevention.

G. Approve Board Policy Revision #5019 Sabbatical Leave.

H. Approve Board Policy Revision #9009 Students Right to Know and Campus Security Act.

I. Approve Board Policy Deletion #4017 Production, Use and Distribution of Video Tapes and Materials.

J. Approve Letter of Application to ICCB.

A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve Letter of Application to ICCB.

K. Approve BOT Meeting Dates for 2020.

Due to spring break, the March BOT meeting will be on Thursday, March 19<sup>th</sup>.

A motion was made by Trustee Hughes, seconded by Trustee Barbre to approve BOT Meeting Dates for 2020.

L. Approve Bid Proposal for Protection, Health, and Safety Project – Energy Conservation Lighting Phase 2 in Buildings D, E, and F and B Building Lecture Hall.

A motion was made by Trustee Barbre, seconded by Trustee Ellis to approve Bid Proposal for Protection, Health, and Safety Project – Energy Conservation Lighting Phase 2 in Buildings D, E, and F and B Building Lecture Hall.

Dr. York asked the Board to combine action items M and N for the vote. A motion was made by Trustee Hughes, seconded by Trustee Ellis to approve action items M and N. All members voted aye. Motion carried.

M. Approve Financial Aid Office Manual of Policies and Procedures – Return of Title IV Funds.

N. Approve Financial Aid Office Manual of Policies and Procedures – Satisfactory Academic Progress Policy.

O. Approve PHS Asbestos Abatement Change Order Number A-1.

A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve PHS Asbestos Abatement Change Order Number A-1.

P. Approval of Curriculum Report.

A motion was made by Trustee Morgan, seconded by Trustee Hughes to approve Curriculum Report.

Q. Approval of Budget Transfers.

A motion was made by Trustee Dennison, seconded by Trustee Barbre to approve Budget Transfers.

**Non-Action Items**

A. Board Policy Revision #4001.1 Faculty Qualifications/Credentials.

B. Board Policy Revision #5016 Bereavement Leave.

C. Board Policy Revision #6013 Security Clearance.

D. Board Policy Revision #5026 Orientation Period.

E. Board Policy Revision #2012 Closed Session.

F. Board Policy Revision #3002 Line and Staff Relationships.

G. Board Policy Revision #2012.1 Recordings of Closed Meetings.

H. Board Policy Revision #6007 Reporting Child Abuse.

I. Board Policy Revision #5022 Maternity Leave.

J. Community College Educational Agreement.

Dr. Rice said this is a continued state wide sharing agreement that is less paperwork and an easier process for students to navigate.

K. Hemp Class Information.

Dr. Rice said this is one class for workforce skills (agriculture and business) that will be 1 credit hour taught over 2 Saturdays. Jason Fitzgerald will expand the information of Botany 121 to include additional information about hemp.

L. Program Review Feedback Report.

ICCB program review recommends that we evaluate to see if there is a need for specific classes and to remove them if no need exists.

M. Correspondence.

Correspondence was received from First Midstate thanking SIC for allowing them to help us in

the recent issuance of General Obligation Refunding Bonds, Saline County CEO thanking Dr. Rice for speaking to their class, and Rachel Anderson thanking SIC for the counselors meeting and making it such a pleasant event.

### **Personnel**

A motion was made by Trustee Ellis, seconded by Trustee Hughes to approve all items listed in Personnel.

All members voted aye. Motion carried.

A. Approve TRIO-SSS Administrative/Technical Assistant Job Description.

B. Approve Resignation from Student Resource Assistant.

C. Approve Adjunct Faculty.

### **Adjournment**

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 8:03 pm.