

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
OCTOBER 26, 2021 – 6:30 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, October 26, 2021 in the Ella Elizabeth Hise Museum of Regional Art at SIC. On roll call, the following members were present: Dr. Pat York, Mrs. Debbie Hughes, Mr. Jim Ellis, Mr. David Dennison, Dr. Frank Barbre, and Mr. Jacob Lemon.

Also present: Mr. Chris Barr, Dr. Karen Weiss, Mrs. Lisa Hite, Dr. Tyler Billman, Dr. Chad Flannery, Dr. Jonah Rice, Mrs. Lisa Dye, Paul Cummins, and Mrs. Amy Murphy.

Dr. York welcomed guests and allowed a time for comment.

Dr. Barbre's Report

The next ICCTA meeting is mid-November and both Mr. Ellis and I will attend. Additionally, Mr. Ellis and I attended the ACCT National meeting along with Dr. Rice and Mr. Barr. Dr. Rice, Mr. Ellis, and Mr. Barr did an excellent job with their presentation about the alliance with Rend Lake College. SIC was entitled to one vote during the Thursday and Friday Business Sessions of the National ACCT. I represented SIC as the voting delegate during these business meetings. Illinois had four ICCTA members running for four of the National Officer positions. Three of those four ICCTA candidates were elected to the offices of Central Region Board, Nominating Committee and Diversity Committee.

Jacob Lemon's Report

The Speech Team and the MIG Team are both preparing for their upcoming competitions. All clubs are once again meeting.

Dr. Rice's Report

Dr. Rice had Mrs. Amy Murphy report on the ACEN visit. She reported that the 4-day virtual visit had been completed and now moves to an external review panel which will meet in January. From there, the ACEN Board will decide to either give accreditation or to not give accreditation. (Note: Mrs. Murphy left the meeting after her report.) At the ACCT meeting, we learned to expect more federal funds, but in a different way than we are used to. We can expect more funds for facilities, Pell grants, performance funds based on outcomes, and other sources of support, all with obvious documentation and data reports. We expect more grant opportunities, given the parameters defined by the DOE. Dr. Barbre, Dr. Weiss, Ms. Healy from the City of Carmi, and I met with Senator Bryant at the Carmi Center. We had a great discussion and look forward to working with our newest State Senator. We met with auditors regarding Financial Aid and as a result, we have temporarily reassigned Erica Griffin to assist with policy and process review. I also met with Campus Works at ACCT and Lisa Hite has engaged their team to see if a consult is

possible. These efforts are not only to help us improve that area, but we also want to show a commitment to the DOE that we are aggressive and determined to remedy the findings. John and Audrey Coyle paid in full (\$10,000) to become Falcon Society Members. John and Audrey are strong givers to the College sponsoring significant scholarships and other support. Frank Garrett has become one of our newest Dream Maker with a \$1,500 annual membership contribution and continuing pledge. Jerry King established a nursing scholarship in memory of his wife Kathy King and donated artwork. Betty Walton is very interested in becoming a lifetime member of the Falcon Society and paid in full. Robert Wiman has asked about starting a scholarship in memory of his father Dave Wiman. The newest drive for our Title III match is underway. We hope to raise \$260,000 in 60 months. My team (Sky, Adrianna, Angie, and Kendra) and I have engaged a systematic giving drive that we hope will yield more Falcon Society Members and Dream Maker Members to grow our endowment. Given the lack of events due to COVID, pledged giving will become even more important to achieve this goal. We are excited by this work and will be working closely with Dr. Weiss and Dr. Billman (oversight of Title III) on the matching funds drive portion of the grant. Mailings and promotions for the Title III Matching Grant begin Nov. 1. The Trivia Night fundraiser with HMC has been postponed. A new date will be announced later. Dueling Pianos with Howl at the Moon – A Fundraiser for a Cause in cooperation with Ferrell Hospital will be held February 19, 2022. This is the third time for this event. More details to come. We will propose a new policy at the next board meeting. Administrative Rights to ERP policy is needed to capture past practice and shore up our documented process. John. A. Logan College will host NIMS training soon and we will be sending 4 of our employees. SIC hosted a regional NIMS training some years back, and there is again a regional need. Our HLC Assurance Review dates are October 22 & 23 of 2023. Dr. Weiss is working with her team and me on this project. We have a completion dates schedule for the Carmi project. Construction for phase one will be substantially complete by December 2022 and from there we will immediately move into phase two, which will be substantially complete by November 2023. S.H.I.E.L.D is on campus and doing COVID testing. Thank you to Dr. Weiss for your work on Upward Bound, Workforce, and Career Education. Thank you to Dr. Flannery for your work on the ROE presentation, the College Fair, and the Hise Museum. Thank you to Dr. Billman for your work on CTE Academy, and the ACE program. Thank you to Mrs. Hite for your work all over campus with the \$108,000 GEAR2 Grant. New carpet will soon be installed in the VPAC, touchless sinks and toilets will be installed in all campus restrooms, and ionizers will be installed in all buildings. Thank you to Mr. Barr for working with the new IT/IR Software that will help with dashboards and visuals and for Strategic Planning. New IT employee, Paul Camaione is great and is all over campus handling 40% of the work tickets.

Paul Cummins (SICEA) Report

The Association met two weeks ago with half of the members attending. Everyone is happy to be back on campus, and pleased to see the return of the truck driving program and new instructor, and have offered to help with COVID testing. Dr. Rice suggested meeting with SICEA to discuss the COVID days unfunded mandate Bill and to discuss snow days for students without internet.

Consent Agenda

A motion was made by Trustee Barbre, seconded by Trustee Ellis to approve the Consent Agenda which included the September 21, 2021 minutes, destroying tapes of the January 2020 closed session, the Treasurer's Report and the approval of bills for September 2021 which totaled \$1,929,722.28 which included \$522,792.16 in payroll. On roll call all members voted aye. Motion carried.

Reimbursement of Travel, Meal, and Lodging Expenses for Mr. Ellis and Dr. Barbre to travel to Schaumburg for the November 12-13 ICCTA meeting. Total estimated expenses will be \$1,850.00. A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve reimbursement. On roll call all members voted aye. Motion carried.

Action Items

A. Approve 2021 Board of Trustee Meeting Dates.

A motion was made by Trustee Dennison, seconded by Trustee Barbre to Approve 2021 Board of Trustee Meeting Dates. All members voted aye. Motion carried.

B. Approve Institutional and Academic Alliance Intergovernmental Agreement Between Rend Lake College and Southeastern Illinois College.

A motion was made by Trustee Ellis, seconded by Trustee Hughes to Approve Institutional and Academic Alliance Intergovernmental Agreement Between Rend Lake College and Southeastern Illinois College. All members voted aye. Motion carried.

C. Approve Alcohol to be Served at Dueling Pianos Fundraiser on February 19, 2022.

A motion was made by Trustee Hughes, seconded by Trustee Ellis to Approve Alcohol to be Served at Dueling Pianos Fundraiser on February 19, 2022. Trustee Dennison abstained from this vote. All other members voted aye. Motion carried.

D. Approve Implementation of Family Education Class for MJOCCS.

A motion was made by Trustee Hughes, seconded by Trustee Barbre to Approve Implementation of Family Education Class for MJOCCS. All members voted aye. Motion carried.

E. Approve Risk Management Plan and Program.

A motion was made by Trustee Dennison, seconded by Trustee Ellis to Approve Risk Management Plan and Program. All members voted aye. Motion carried.

F. Approve Intergovernmental Agreement Between the City of Carmi and SIC for Acceptance and Use of TIF Revenues.

A motion was made by Trustee Dennison, seconded by Trustee Ellis to Approve Intergovernmental Agreement Between the City of Carmi and SIC for Acceptance and Use of TIF Revenues. All members voted aye. Motion carried.

G. Approve Ballfield Contract for Infield Upgrades.

A motion was made by Trustee Ellis, seconded by Trustee Hughes to Approve Ballfield Contract for Infield Upgrades. All members voted aye. Motion carried.

H. Approve Budget Transfers.

A motion was made by Trustee Barbre, seconded by Trustee Dennison to Approve Budget Transfers. All members voted aye. Motion carried.

I. Approve Bid Proposal for HVAC System Air Quality Improvements.

A motion was made by Trustee Ellis, seconded by Trustee Barbre to Approve Bid Proposal for HVAC System Air Quality Improvements. All members voted aye. Motion carried.

Non-Action Items

A. ACEN Self-Study.

B. Title III Grant.

C. Annual Assessment Report.

D. FY21 Program Review.

E. Correspondence.

Closed

A motion was made by Trustee Hughes, seconded by Trustee Ellis to go into closed session. On roll call all members voted aye. Motion carried.

Personnel

A motion was made by Trustee Barbre, seconded by Trustee Ellis to approve all items listed in Personnel. All members voted aye. Motion carried.

A. Approved Job Descriptions for Title III Grant.

B. Approved Shared Grant Writer Job Description with RLC, Timeline for Posting/Advertising Position and Hiring Schedule.

C. Approved CEO's Conditions of Employment.

D. Approved to Employ Full-Time Truck Driving Instructor.

E. Approved to Employ Assistant to the Director of Environmental Services.

F. Approved to Employ Administrative Assistant to Dean of Institutional Effectiveness and Dean of Administrative Services.

G. Approved Adjunct Assignments for Spring 20022 Academic Term.

Adjournment

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:47 p.m.