

MINUTES OF THE BOARD OF TRUSTEES  
PUBLIC HEARING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
SEPTEMBER 18, 2018; 6:00 P.M.

The Southeastern Illinois College Board of Trustees held a public hearing meeting on Tuesday, September 18, 2018, beginning at 6:00 p.m. in the Rodney J. Brenner Board Room. On roll call, the following members were present:

Dr. Pat York  
Blake Bradley  
David Dennison  
Debbie Hughes  
Jim Ellis  
Richard Morgan  
Dr. Frank Barbre  
Alex McRoy

Also present were: Karla Lewis, Sara DeNeal, Sky Fowler, Lisa Hite, Chad Flannery, Gina Sirach, Dr. Karen Weiss, Chris Barr, Frank Garrett, Dr. Jonah Rice, and Lisa Dye.

Dr. York noted that at this time the Board would review the FY2019 Legal Budget that was presented as the tentative budget at the August meeting. Lisa Hite reported there had been no changes to the tentative budget as reported at the August meeting.

Dr. York asked if there were any comments from the public or audience. There being no public comments, a motion was made by Trustee Ellis seconded by Trustee Bradley to instruct the secretary to file record of the proceedings.

On roll call the following members voted:

Aye \_\_\_\_\_ Nay

Dr. Pat York  
Blake Bradley  
David Dennison  
Debbie Hughes  
Jim Ellis  
Richard Morgan  
Dr. Frank Barbre  
Alex McRoy

All members voted aye. Motion carried.

There being no further business to discuss, Trustee Morgan made the motion to adjourn the public hearing seconded by Trustee Dennison. All members voted aye. The meeting adjourned at 6:04 pm.

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
SEPTEMBER 18, 2018 – 6:15 PM

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, September 18, 2018 in the Rodney J. Brenner Board Room. On roll call, the following members were present:

Dr. Pat York  
Blake Bradley  
David Dennison  
Debbie Hughes  
Jim Ellis  
Richard Morgan  
Dr. Frank Barbre  
Alex McRoy

Also present were: Karla Lewis, Sara DeNeal, Sky Fowler, Lisa Hite, Chad Flannery, Gina Sirach, Dr. Karen Weiss, Chris Barr, Frank Garrett, Dr. Jonah Rice, and Lisa Dye.

Dr. York welcomed guests and allowed a time for comment.

**Closed Session**

A motion was made by Trustee Bradley seconded by Trustee Hughes to convene into closed session as allowed by the Open Meetings Act 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, compensation, discipline, and performance or dismissal of specific employees, (2) negotiations, (5) acquisition of property, (6) setting of a price for sale or lease of property owned by the public body, (9) student discipline, and (11) litigation. The board went into closed session at 6:04 p.m.

On roll call, the following members voted:

<u>Aye</u>	<u>Nay</u>
Dr. Pat York	
Blake Bradley	
David Dennison	
Debbie Hughes	
Jim Ellis	
Richard Morgan	
Dr. Frank Barbre	
Alex McRoy	

Also present were: Dr. Karen Weiss, Gina Sirach, Sky Fowler, Frank Garrett, Dr. Jonah Rice, and Lisa Dye.

A motion was made by Trustee Bradley seconded by Trustee Barbre to reconvene into open session at 6:51 p.m.

### **ICCTA Report – Dr. Barbre**

Dr. Barbre, Mr. Ellis, and Dr. Rice attended the ICCTA meeting in Peoria last week. ICCTA is in the process of changing their logo and asked the representatives to encourage participation in a logo contest. This contest is open to all students in the Illinois community college system. The ICCTA Public Relations Committee, in conjunction with the Executive Committee, will review and choose the winner at ICCTA's spring 2019 meeting. Top prize is an invitation to ICCTA's June 2019 convention, where the winner will receive a \$250 scholarship. Submissions are due by March 29, 2019 and must be e-mailed to [iccta@communitycolleges.org](mailto:iccta@communitycolleges.org) with the subject: ICCTA Logo contest. For specifications and requirements see the ICCTA website. Two round-table meeting topics were very interesting – program expansion and enrollment and free tuition. Prior to the session, Mr. Ellis submitted the idea of discussing free tuition and his idea was chosen as a topic for the discussion. For the program expansion and enrollment topic, 24 or 25 community colleges were represented and 9 talked about their ability to increase enrollment or to not decrease enrollment due to agricultural programs. Between the 9 colleges, 5 had started new agricultural programs and 4 had added to their agricultural programs. Dr. Barbre said maybe SIC should look into agricultural programs to help with enrollment because we know our enrollment is going to decrease because the number of high school students are decreasing. Dr. Barbre told the ICCTA group that our Power Sports program is helping to increase our enrollment. Mr. Ellis said that welding programs were discussed at the meeting too, and that they were helping colleges with enrollment. Dr. Barbre said that Farm Week Magazine had an article about high school agricultural students that confirmed the same information. Mrs. Hughes said that SIC tried that kind of program several years back. Dr. Rice said the students never really materialized. Gina Sirach said we have an agricultural transfer program with the University of Illinois. Dr. Karen Weiss said another local college just started an agricultural transfer program. The other discussion item, free tuition, has our legislatures asking how we can do this. SIC has 40% of its funding coming from the State, so how could we generate free tuition with our income? For SIC and affluent colleges, free tuition is a very different issue. ICCTA also discussed the 3% issue saying administrators have a challenge dealing with it and that legislation will be proposed to help deal with it since it is almost impossible to decipher. Dr. Barbre said that Dr. Rice's address to ICCTA was very good and that he was surprised to hear from Dr. Rice that 72% of Illinois community college presidents have only been on the job 5 years or less. Dr. Barbre is pleased to say that Dr. Rice is on the committee to select Mike Monaghan's replacement. Mike Monaghan has been invited to our board retreat next month, and Dr. Barbre will reach out and encourage him to attend. Dr. Barbre handed out a survey to SIC trustees from ICCTA and asked them to complete it before leaving and give it to Lisa Dye to enter.

### **SIC Employees Report – Sara DeNeal**

Karla Lewis and Sara DeNeal attended the IEA-NEA Presidents' Leadership Retreat at Illinois State University in Bloomington-Normal, July 23-26, 2018. Aaron Aul graduated with his Graduate Certificate in Mathematics this August. Additionally, he has been hard at work printing samples and learning the ins-and-outs of our new 3D printer for a workshop presentation to the faculty. Shortly we hope to have SIC's 3D Print Lab open to instructors. Dr. Tyler Billman and

Jenny Billman recently published an article, “Boy Stories: Teaching our Sons to Share and Listen” in the autumn 2018 issue of Mutuality, a national Christian magazine. Kelsie Bond-Rodman’s Business PBL students are assisting Student Government during the fall and spring with the food pantry. Starting Monday, September 17<sup>th</sup>, PBL students will start raffling baskets to raise money for the State Leadership Conference in April. Starting in fall of 2019, Kelsie will be taking over as the new Finance Manager for PBL of Illinois and she is working on a business flyer that contains current students and alumni. Maggie Calcaterra made improvements to the press box at the softball field, has completed 24 graduate hours, and used fundraising money to purchase a tarp for the softball field. In addition she will be hosting three travel ball teams on October 7<sup>th</sup> and host a multi-college camp. Sara DeNeal, completed a tri-fold brochure for the SIC visual art program at the end of the 2017-2018 school year for recruitment. IT installed new Windows surface, and 2 Mac Pros in the Art Lab. Organics Plus by Janet Bixler is now up in the Gallery until November. The reception will be Oct 21, at 1pm. The new Mural painting class is completing a set of 20’x20’ backdrops for Young Frankenstein. Sara has been in discussion with Saline County Historical Society and plans are in the works for a mural in Eldorado. Diane King’s Education Club members held their first professional development meeting on August 30<sup>th</sup>. Karla Lewis’ department installed a 70” TV in the new Power Sports Classroom and worked with IT to connect it to the computer, installed a new wireless mic system in the lecture halls, are ordering new larger public display monitors for A/B lobby, Student Center, G Building lobby, and registration area, and are in the process of ordering a flat screen TV for the archery building.

### **Dr. Rice’s Report**

Dr. Rice praised the student service staff’s one-on-one contact retention efforts. There were 345 students on the list for possible retention outreach, and 132 enrolled after phone calls for a conversion rate of 38.3%. On October 17<sup>th</sup> at 2:00, Senator Dale Fowler and State Representative Natalie Phelps-Finney will attend the Learning Commons Renovation Event. Dr. Rice and Dr. Weiss had a phone conversation with Matt Rice from Congressman Shimkus’ office regarding the Job Corps facility that has recently been shut down. The purpose of the call was to brainstorm ideas of what to do with the facility. One idea was to make it into a rehabilitation center. Next month SIC will host state and federal officials and state workforce leaders to discuss the Golconda Job corps site. Dr. Rice said that a request has been submitted for a funding match for the Learning Commons Center. We are already seeing an increase of students using the Learning Commons and they are giving us some great feedback. There is more free flow space, a kiosk in the middle of the area (which the students call the collaboration station). Lighting will be the most expensive part of the renovation. New walls, paint, floor, furniture, ceiling tiles, electrical work, and an overall facelift will transform the center. Architect, Demonica Kemper was recently at the ICCCP retreat and said that Kankakee College, Black Hawk College, and Moraine Valley College have all recently renovated their libraries into a Learning Commons. The Ella Elizabeth Hise Museum of Regional Art is under construction and we are making plans for the opening celebration. Dr. Rice said he will meet next month with Ferrell Hospital’s CEO about the \$35 million expansion/renovation to the hospital and upcoming fundraiser that we are planning with them. Dr. Rice asked the Board their thoughts on calling the Private Dining Room the Heritage Room. The Board all agreed that would be fine to do. Congressman Shimkus’ office is working with us on the JROTC program. High school students will be surveyed to see if they are interested in JROTC.

Archery tournaments held at Sahara Woods will be moving to Alabama. Tier One Tactical Solutions will be here October 5<sup>th</sup> for Staff Development Day. This company is from St Louis and was recommend to us by former Sheriff Brown. Dr. Rice led the ICCCP meeting earlier this month. Discussion were on funding, the 3% ruling, and common numbering (IAI) for ease with transfers. Dr. Larry Dietz and Dr. David Glassman were the keynote speakers for the ICCCP retreat. They spoke on MAPP, for profit institutions, and commonalities. Angela Kersenbrock from Community College Baccalaureate Association also spoke about BSN. Dr. Rice said Nevada and Minnesota are doing nursing apprenticeships and that we all need to be on the same page cutting down expenses and helping students. The BOT retreat will be October 23<sup>rd</sup> from 4:00-6:00 here at the College. Mike Monaghan has been asked to join us as our speaker. Dr. Weiss will speak on HLC at the retreat. Headcount is up about 1.5%. Credit hours are about 4% down. Dual Credit has good numbers. We will have to rewrite the TRIO grant soon.

### **Student Trustee Report**

All clubs were recruiting new members at the Back to School Bash that was held on September 12<sup>th</sup>. BASIC will be hosting See You at the Pole on Wednesday, September 26<sup>th</sup>. The Bowling Team has tournaments scheduled in October in Kentucky and Missouri. The Cosmetology Club participated in the Harrisburg High School Homecoming Parade and went to the hair show in St. Louis. The Math & Science Club will host STEM Day on September 26<sup>th</sup>. The Nursing Club will participate in an ADN Pediatric Clinic on September 25<sup>th</sup>. Phi Theta Kappa and Student Government will have a voter registration drive on September 26<sup>th</sup>. Student Government's Inauguration will be September 27<sup>th</sup>. Women's Basketball had a pig raffle and participated in the Eldorado Homecoming Parade. The PBL Club will have a fundraising raffle this month. Student Ambassadors participated in the Harrisburg and Eldorado Parades and helped with the James Manley Cultural Arts Event that was held on September 16<sup>th</sup>.

### **Consent Agenda**

A motion was made by Trustee Barbre seconded by Trustee Ellis to approve the Consent Agenda which included the August 14, 2018 amended minutes, destroying tapes of the November 2016 closed session, the Treasurer's Report and the approval of bills for August 2018, which totaled \$1,436,678.81 and included \$318,582.65 in payroll. On roll call the following members voted:

Aye \_\_\_\_\_ Nay

Dr. Pat York  
Blake Bradley  
David Dennison  
Debbie Hughes  
Jim Ellis  
Richard Morgan  
Dr. Frank Barbre  
Alex McRoy

All members voted aye. Motion carried.

## **Action Items**

A motion was made by Trustee Morgan seconded by Trustee Hughes to approve resolution to adopt FY2019 budget.

All members voted aye. Motion carried.

A motion was made by Trustee Bradley seconded by Trustee Barbre to approve Lisa Dye to the local election official appointment.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Bradley to approve Outdoor and Wildlife Management job description.

Dr. Rice said there are 2 job descriptions and an MOU for 1 teacher who will start this fall, but not start teaching until the spring. This is a full-time position. The person we hire will need to recruit for this program. Dr. York asked if we had any leads for a teacher. Dr. Rice answered no. Mr. Morgan asked if we had reached out to former SIC graduates who had been in the program. Dr. Rice answered no.

All other members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Dennison to table the SVCD agreement until next month because we have not heard back yet from SVCD.

All members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Hughes to approve bond use for ceiling and lights match and other start-up construction for Learning Commons Area.

Dr. Rice estimates we probably need to \$150,000 - \$180,000 to demolish and remove ceiling and lights and put in new ceiling tiles, add a small wood ceiling, add a small wood grid over the kiosk, diffusers HVAC, demolish the dark room, and add power lighting receptacles. The State will contribute \$101,737. Some of these things can be done in-house to save money. The bathrooms will just get a facelift. We should be able to do the renovation for about \$300,000. Furniture will be bought in phases as needed and some can be paid for out of existing budgets. Flooring will come in another phase and cost about \$53,000.

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Morgan to approve the request to serve alcohol at the Ferrell Hospital and SIC joint fundraiser in February.

All members voted aye. Motion carried.

A motion was made by Trustee Bradley seconded by Trustee Dennison to approve the curriculum report.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Hughes to approve ATI fee increases.

All members voted aye. Motion carried.

## **Non-Action Items**

### Investment of Fund Options

Dr. Rice asked the Board in accordance to the Illinois Public Funds Investment Act, if they wanted to invest and at what limit? Dr. Rice recommended investing \$1-3 million in CD's staggered in maturity dates with defined limits. Dr. Barbre asked for banking options to be presented at the next BOT meeting.

### Benchmarks and Dashboard Presentation

Chris Barr started the presentation by defining benchmarks (Sheldon and Durdella, 2006). Metrics utilized by colleges to define excellence, establish and adopt standards of performance, and compare performance – both across institutions (cohorts) and internally and effective measurements designed to improve community college outcomes and performance that relate to stakeholders. SIC measures recruitment, finances, human resources, internal success, external success, and enrollment management. Currently 30 benchmarks are tracked, all of which has been set by Cabinet. Dashboard and Benchmarking is located on our website under Institutional Research. All Benchmarks are tied to the Strategic Plan and HLC Criterion and are part of the IE Master Calendar and are updated continuously. They are used to make decisions, and monitor compliance issues.

### Sol-System Proposal

The Board discussed the proposal. This is a 25 year plan and panels degrade approximately 1% annually. Dr. Rice, Dr. York, and Mr. Ellis said this has been a very educational process. Due to challenges and concerns, the Board will not charge ahead with this project.

### Review October Board Retreat

October 23<sup>rd</sup> from 4:00 – 6:00 in the Heritage Room (PDR). If Mike Monaghan attends, the board would like to present him with a gift for his retirement. We will have dinner and Dr. Weiss will inform the board on the scheduled HLC visit.

### Program Review FY2018

This is a requirement and takes a lot of work by many SIC staff.

### Correspondence

We received a thank you letter from Eldorado Town and Country Days.

## **Personnel**

A motion was made by Trustee Bradley seconded by Trustee Ellis to approve all items listed under personnel. The Board approved the UMWA Collective Bargaining Agreement as a one-year

contract offering a 3% raise to all UMWA employees as well as an updated starting salary of \$21,150 to meet the 2017 living wage. The Board approved a cost of living increase for exempt employees. Non-bargaining employees who earn \$64,999 or less will be given a 3.25% cost of living increase and non-bargaining employees who earn \$65,000 or more will be given a 3% cost of living increase effective July 1, 2018. The Board approved the job description revision for the Educational Technology Specialist position. The Board approved to accept the resignation of the Student Success Center and Testing Coordinator. The Board approved the new job description of the Student Success Center Assistant position. The Board approved the hiring of a Student Success Center Assistant. The Board approved the hiring of a TRIO/SSS Program Specialist. The Board approved the recommendation of the Financial Aid Specialist. The Board approved the retirement of Building Illinois Bio-Economy Curriculum and Training Director. The Board approved to accept the resignation of MJOCCS Teacher. The Board approved to hire an Assistant Teacher for the MJOCCS. The Board approved adjunct faculty for employment.

All members voted aye.

### **Adjournment**

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 8:45 pm.