

# STRATEGIC PLANNING

## Suggested timeline for Development of 2023 – 2028 Strategic Plan

Note: 2022 – 2023 is an overlap year so as not to break from planning

### **FALL 2021**

#### **August**

- Memo to Strategic Planning Committee (SPC)
- Preview tasks ahead
- Schedule first meeting

#### **September** - First meeting of SPC

- Get regular operational planning activities started
- Kick off planning for new cycle by working with 3 ad hoc and 1 standing subcommittees
  - Mission Statement/Vision Statement/Institutional Goals/Core Values
  - Calendar/Reporting, Process/Format; Institutional Effectiveness
  - General Education Goals will be reviewed by Curriculum Committee during the fall semester
  - Task force on environmental scanning to create instrument and list of external contacts

#### **October**

- Operational Plans due Mid-October
- Plans reviewed and revised as needed (October through November). Work begins on activities.
- Review and make recommendations on assigned areas in Subcommittees
- Assemble external scanning data

#### **November**

- Final proofing, formatting and production (Late-November)
- Continue working in subcommittees
- Meet to review and recommend changes to Mission, Vision, Institutional Goals, Values, Calendar, Process and Institutional Effectiveness Calendar; review recommendations on General Education Goals from Curriculum Committee
- Schedule January meeting

#### **December**

- All operational plans posted to Intrinsic by Mid-December
- Catch up on 2023 – 2028 planning process work (if needed)
- Board of Trustees non-action item for review of Mission, Vision, Goals, Core Values

## **Spring 2022**

Regular operational planning activities are in process. Annual updates/progress/completion reports due early April

### **January**

- SPC meet to engage context and initiatives
- Board of Trustees action item to approve Mission, Vision, Goals, Core Values

### **February**

- Series of open forums held to discuss major initiatives

### **March**

- Finish forums and finalize recommendations for major initiatives

### **April**

- All progress updates/progress and completion reports due by early April.
- SPC meets to share, review and make recommendation on major initiatives

### **May**

- Non-action item for Board of Trustees for review of major initiatives

## **SUMMER 2022**

Regular process of completing Operational Plan document with updates/progress/completion reports takes place. Generally a report to BOT on SP is done in July.

- Report to BOT on progress of new SP Development
- Action-Item for Board of Trustees for approval of major initiatives

## **FALL 2022**

Regular operational planning activities started at beginning of fall semester for fall 2022 – 2023 academic year.

- Create sub-committees to work on sub-initiatives
- Present sub-committee recommendations on sub-initiatives to SPC

## **SPRING 2023**

Regular operational planning activities are in process for 2022 – 2023 academic year. Annual updates/progress/completion reports due at the end of the semester.

- Format final document
- Board of Trustees reviews and adopts for Fall 2023. Final document published.

### **SUMMER 2023**

Last update/progress/completion reporting done on 2017 – 2022 Strategic Plan.

### **FALL 2023**

New 2023 – 2028 Strategic in place.

Operational planning process begins using new Strategic Initiatives and sub-initiatives.

### **SPRING 2024**

Regular operational planning activities are in process. Annual updates /progress/completion reports due at the end of the semester