

**ACADEMIC OPERATIONAL PLAN MEETING  
MINUTES  
March 21, 2012, 3:00 p.m.  
Private Dining Room**

**Present:** Steve Dotson, Amy Murphy, Matt Lees, Kurt Miyashiro, Diane King, Lori Cox, Brian Surprenant, Karen Weiss, Karla Lewis, Gary Jones, Dana Keating, Peggy McDowell

The operational plan is a 1-year fall to begin next fall.

A sample operational plan was reviewed along with the cross reference grid which addresses the institutional goals, board goals, HLC criteria, and the Illinois Public Agenda. An Academic Operational Plan grid was distributed for Initial 3, items 3.10 – 3.25.

The group was asked to share with the folks in their division/programs to identify goals and then send electronically to Dr. Keating by the end of April. Dr. Keating will combine all submissions into one document.

Meeting was dismissed at 3:20 p.m.

Respectfully submitted by Peggy McDowell.