

STRATEGIC PLANNING COMMITTEE

Minutes

August 12, 2016, 1:45 p.m.

B 212

Members Present: Dr. Jonah Rice, Chad Flannery, Dr. Karen Weiss, Gina Sirach, David Wright, Lori Cox, Karla Lewis, Greg McCulloch, Aaron Poole, Dr. Steve Rea, Dr. Shawn Smith, Susie Lampley, Angela Wilson, Ralph Boots, Chris Jones.

Members Absent: Stacy Moore

Others Present: Barbara Willmore

Chad Flannery called the meeting to order at 2:00 p.m. The following information was discussed.

Chad Flannery distributed the meeting agenda, 20017-2022 Major Initiatives, a screen shot of Strategic Planning on the College website, a screen shot of the Strategic Plan on intrinSIC, a synopsis of SIC's five-year planning cycle, and a calendar of SIC's Institutional Effectiveness Cycle Calendar.

I. Operational Planning

- The Committee membership for 2016-2017 will be posted on the website. Bridget Fitzpatrick is the new student representative.
- The Strategic Planning website is found under the Accountability Link on the homepage.
- The Strategic Planning timeline for the 2017-2022 Strategic Plan was included in the agenda and can also be found online.
- This is a unique year, for we are finishing up the old plan and starting on the new 2017-2022 plan.
- Updates may be entered in intrinSIC beginning September 19, and plans are due by October 8.
- It was emphasized that the planning involves everyone across campus and, where appropriate, assessment plans may be used for operational plan initiatives. Make sure decisions are driven by data.

II. Creating 2017-2022 Operational Plans

The 2016-2017 Operational Plan template has been posted on Intrinsic. Members were asked to use Internet Explorer when updating the plans.

- Remove any activities that have been completed.
- Leave for carry over any items that are still in progress OR have dates for completion in the future (fall 2016, spring 2017, fall 2017, etc.).
- Remove any items that, for some reason (i.e. budget, personnel, restructuring of an area, etc.), have been determined that they are no longer a part of your plan. That decision should have been included in your progress update. If not, that info needs to be added now before that activity/project is deleted.
- Add new activities for the upcoming academic year(s). Remember these should be new plans/activities/ initiatives/etc., not something you have been doing for some time and are planning to continue.
- Consider your budget for FY 17 and the future financial outlook.
- Consider your assessment results from the past few years.
- Consider state and federal mandates, i.e. completion increases, developmental education revisions, etc.
- All work on 2016-2017 operational plans should be completed by October 9.
- Send questions to Chad Flannery.

- Major Initiatives are where everyone in the institution should be able to find themselves. Work on sub-initiatives should be finalized by fall 2016 and forwarded to the Board in spring 2017.
- How do we synthesize all of this? We meet with division chairs and program directors; we guide the process and make sure there is institutional support; we go to groups and brainstorm. Strategic Plan committee members plays “critic” but lets the others work at ground level.

III. Development of New Strategic Plan for 2017 - 2022

The timeline for the development of 2017 – 2022 Strategic Plan was distributed. Chad Flannery noted that the shaded items are 2011-2016 Strategic Plan items. The non-shaded are what need to be done to begin work on the new plan (2017-2022).

- **Summer 2018**
2017 – 2022 Strategic Plan available as needed for HLC accreditation process.
- **Fall 2018/Spring 2019**
HLC Peer Review Team Accreditation Visit.

Goal for Fall 2017 is to have the new plan in place and begin the operational plans based on this new plan.

Chad Flannery closed the meeting at 2:30 p.m.

Respectfully submitted by Barbara Willmore.