

**Strategic Planning Committee
Meeting Minutes**

Date: Thursday, August 11, 2022

Time: 1 pm

Location: Heritage Room

In Attendance: Dr. Rice, Dr. Barr, Director Murphy, Division Chair Boots
Dr. Weiss, Division Chair Cummins, Division Chair Fitzgerald,
Interim Dean Burford, Exec. Dean Hite, Kimberly Hambleton

Absent: Student Representative (TBD), Assoc. Dean Lori Cox

Handouts: Agenda, Strategic Plan with Sub-Initiatives, Strategic Planning 2021-22 Calendar,
Strategic Plan Crosswalk 2023-2027

General Purpose for Meeting:

“Back to School” Meeting for Start of Fall Semester. Updates on status of plan and
and review of action items for coming year.

Meeting Notes/Tasks Accomplished:

Dr. Barr - Welcomed everyone back for first in-person meeting since April.

President’s Message

Dr. Rice - Expressed excitement for continued work on the plan.

Area, Sub-Committee Updates

Dr. Barr - IRB has no requests at this time.

Current 2021-2 Strategic Plan

Dr. Barr - Discussed need to finish out the current plan from last year.

Things to do:

1. Plan results were due 5/10. If not already completed, need to update plans
with results for each Initiative located on Intrinsic.
2. Begin working on new Operational Plan.

Action for Meeting

- Dr. Barr - Title for new strategic plan is *Moving Forward Together*.
- March – A task force was formed for each Initiative to come up with Sub-Initiatives. This was very successful and all were turned in. A handout was provided of the submitted work. This was presented to the Cabinet on July 6 where it was reviewed making minimal revisions such as reorganization and rewording.
- Discussion was opened for reviewing Sub-Initiatives as a group. Once the Sub-Initiatives are accepted, they will be presented to the Board.
- Cummins - Recommended that since cabinet has already reviewed, discussion be kept to only those items that need further review/discussion.
- Dr. Barr - Agreed. Noted under cabinet review, there was a concern for Sub-Initiative 1.7. Should this item be moved to Initiative 2?
- Burford - Noted Sub-Initiative 1 focuses on student success. Sub-Initiative 2 focuses on general institution. 1.7 is vague, but seems to fit better in current location – students.
- Dr. Weiss - Suggested sub-initiative 1.7 needs to be identified or qualified as such in its wording.
- Dr. Barr - Proposed to change it to “strengthen quality improvement for student success.”
- Burford - Noted something was missing with accreditation within the plan and that was leadership training. Research shows with aging baby boomers, new leaders are lacking. Should Sub-Initiative 2.7 concerning HR include leadership training?
- Dr. Rice - Leave as HR so the Sub-Initiative cannot be dictated by Board. This allows for overlapping and make it more manageable.
- Suggested that each member review the Sub-Initiatives on their own and send back to Dr. Barr any suggestions/comments.
- Dr. Barr - Agreed. Deadline for changes to the Sub-Initiatives is set for September 1st. Once finalized, they will go before the board.
- Dr. Rice - We are ahead in developing operational plan. Mentioned that shifting its completion to the spring for implementation in the Fall will help with budgeting.
- Dr. Barr - Sub-initiatives will be emailed for review and then will be sent back to the committee for final approval prior to going to the board.

A task force for the Operational Planning is as follows:

- I1 Dr. Weiss, Kyla Burford
- I2 Dr. Rice, Dr. Barr
- I3 Dr. Billman, Lisa Hite
- I4 Lori Cox, Kellye Whitler

Dr. Rice - Creation of the task force appoints people to help guide and feed the creation of the Operational Plan for organization. Each task force has specific areas of knowledge and can help facilitate distribution. This will help with both assessment and creating future initiatives.

Dr. Barr - Will put together a grid and email it out so items for the Operational Plan can be plugged in. Due date will be given at the next meeting.

Fitzgerald - Suggested that input needs to go much further than Division Chairs.

Dr. Barr - Agreed and encouraged committee to reach out to the campus for input.

Calendar Handout – Green shows items that have been added. Planning is on track for Fall 2022. Break out by months will be made on future versions.

Dr. Rice - Mentioned how having the Operational Plan done ahead of schedule will allow more preparation time and focus on the HLC visit in 2023-2024.

Dr. Barr - Asked if Fridays at 8:30 am following Leadership would work for future meetings?

Dr. Weiss - Leadership meeting dates are:
Friday, September 23
Friday, October 28
Friday, December 2

Dr. Rice - Asked if it was possible to show that the new operational plan is data driven?

Dr. Barr - A folder will be created on Intrinsic for data to be accessed by the committee.

Dr. Weiss - Commented that data will be good for HLC as well. It will help show results.

Dr. Barr - Planning is way ahead of schedule. Due date for the Operational Plan will be given at the next meeting scheduled for Friday, September 23, at 8:30 am. Committee members can go thru line in cafeteria for breakfast and charge that back to the President's Office.

A new student member will be assigned by Student Government.

Dr. Rice - Commended past student member Reagan Lees on a job well done.

Dr. Barr - Crosswalk Handout – Handout was created to show how the new plan matches up to HLC criteria. IBHE is a bit different and will be more difficult to cross reference.

Dr. Rice - Noted that IBHE focuses on (3) areas – Equality, Sustainability, and Growth. Using these words will help for cross reference to be done.

Meeting was adjourned at 1:38 pm

Challenges and Assignments:

Completed 2021-2022 Operational Plans need to be completed. They are located on InstrinSIC.

Review Sub-Initiatives and email Dr. Barr any suggestions/comments by September 1st.

Next Meeting Friday, September 23, at 8:30 am in the Heritage Room.

Submitted by: Kimberly Hambleton