

# General Timeline for Regular Planning and Reporting

2023-2027

AUG	SEPT	OCT/NOV	DEC	JAN
<p>New Operational Plans in effect.</p> <p>Previous year operational plan results are posted, calendar, distributed, dashboard, and relevant data/evidence reviewed, and assignments discussed at regular committee meeting.</p> <p><b>COMMITTEE MEETING REQUIRED</b></p>	<p>Cabinet retreat (planning engaged)</p> <p>Any operational plan results that need updated are due at this time.</p> <p>Final revisions and documents are posted on Intrinsic.</p> <p>Operational facilitators meet if needed.</p>	<p>Review operational results, data dashboards</p> <p><b>COMMITTEE MEETING REQUIRED</b></p>	<p>Discuss new operational planning to take place next term. Year in review newsletter or recap to be sent to the committee.</p>	<p>Operational planning for next academic year begins. These plans are to be enacted as dictated from the scope and nature of activity as described in the operational plan (e.g., some plans are short-term, some are multi-year).</p> <p><b>COMMITTEE MEETING REQUIRED</b></p>
FEB	MARCH	APRIL	MAY	JULY
<p>Operational Plan reviews begin with all groups and revisions made.</p> <p><b>Budget cycle begins.</b></p> <p>Link planning to budget for following fiscal year as necessary and documented on budget linkage forms during budget hearings.</p> <p><b>BUDGET HEARINGS REQUIRED</b></p>	<p>Budget development and link to planning continues.</p> <p><b>Operational Plans for upcoming Fall are due.</b> Reviews held with operational facilitators</p> <p>Review of Master Facilities and Improvement Plan engaged by Cabinet.</p> <p>Copies of plan available to Board of Trustees</p>	<p>Reporting on progress/ completion of activities provided to Strategic Planning Committee (electronic submission).</p> <p><b>COMMITTEE MEETING</b></p>	<p>Progress report compiled.</p>	<p>Progress report available to Board of Trustees.</p>