

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
OCTOBER 31, 2023 – 6:00 p.m.

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, October 31, 2023, in the Rodney J. Brenner Board Room at SIC. On roll call, the following members were present: Dr. Franke Barbre, Mr. Dave Dennison, Mrs. Debbie Hughes, Mr. Richard Morgan, and Student Trustee Miss Addison Bean.

Also present: Dr. Jonah Rice, Dr. Karen Weiss, Dr. Kyla Burford, Dr. Chris Barr, Ms. Lisa Hite, Dr. Tyler Billman, Mrs. Kathy Volkening, and Mr. Gary Davis.

Dr. York welcomed guests and allowed time for comment.

**ICCTA Report – Dr. Barbre**

Dr. Barbre discussed his attendance at the September ICCTA meeting and his upcoming trip to Schaumburg for the November meeting. He reminded everyone that SIC would be hosting the regional trustee meeting that would be held on November 7<sup>th</sup>.

**Student Trustee Report – Addison Bean**

Ms. Addison Bean reported that Circle K met with Kiwanis and Math and Science is working with Student Government on hosting a game tournament. Phi Theta Kappa is doing fundraising for a trip to Florida in the spring and the Student Government had an annual cookout as well as running concessions at the first basketball game. Theta Sigma Phi is busy rehearsing for Elf and are planning a spring trip to New York City.

**Reports:**

**Dr. Rice**

Dr. Rice reported that SIC will be working with CampusWorks on an extensive review of IT processes. A potential change in ERP could follow this review. SIC is up 4% in enrollment with dual credit being a contributing factor in that number. The Carmi, phase 2 completion date has been moved to January, 2025. He is working with the cabinet on the comp time policy. BibliU pilot will begin next fall. Martin and Bayley donated \$15,000 to Carmi. A meeting was held with SEIEC regarding solar power. He confirmed that energy can be sold back. The Decennial committee suggestions were presented. Dr. Rice said if anyone had other suggestions to please let him or Dr. York know. There is a potential for new legislation regarding mental health time off. He said to be watching for this in the future. The U.S. Dept. of Labor is proposing changes to the Fair Labor Standards Act's overtime exemptions for "white collar" employees. This could have a \$160,000 impact on SIC if approved.

### **Dr. Weiss**

Dr. Weiss reported that our staff development day went well in October. BibliU will be launched in fall 2024 with 10-12 classes. Norris City will possibly be participating in CTE Academy in the spring. The TRIO traditional and STEM applications are on track. Heritage Fest will be held the weekend of November 4-5. CDL is going strong.

### **Vice President Hite**

Vice President Hite reported that the repairs to F Building Roof and the diesel bay overhead door had been completed. Freezers will be installed in the cafeteria to enable to sale of pizzas. Annual audit is wrapping up. She reported on the status of the current CDB projects that include Carmi Vocational Building, HVAC work which is winding down, and an exterior rehab project.

### **Dr. Billman**

Dr. Billman reported that spring registration is now open. Union County has submitted 38 registration forms for welding. Title III had an external evaluation completed. He was happy to report that he has been selected to serve as a peer reviewer for the ICCB Peer Review team.

### **Dr. Barr**

Dr. Barr reported that the strategic planning meeting went well last week. They have implemented a new dashboard to help with equity gaps. This dashboard will be available on our website and will be invaluable for addressing equity gaps and ensuring student success. He reported that IT has been in over 100 hours of training since January of this year. He discussed the new "IT Support Success Team." They have already met and some good ideas were shared. The team is made up of 5 employees from different departments throughout campus.

### **Dr. Burford**

Dr. Burford reported that we had a VA audit on October 17<sup>th</sup>. There were no findings. An ICCB Sexual Climate Misconduct Survey will be done. Responses are not required. She participated in some Title IX training and she reported that SIC's teams/cheerleaders of 1962-1963 attended the first ball game of the year.

### **SICEA – Paul Cummins**

Paul Cummins was absent from giving his report.

### **Consent Agenda**

Trustee Dennison made a motion, seconded by Trustee Hughes, to approve the Consent Agenda, which included September 26, 2023, regular and closed session minutes, destroying the tapes of the April 2022 closed session, treasurer's report, approval of bills for September 2023 which totaled \$2,469,860.95 which included \$622,971.19 in payroll. On roll call, all members voted, aye. Motion carried.

Reimbursement of Travel, Meals, and Lodging Expenses. Dr. Barbre will travel to Schaumburg, Illinois for the November 10-11 ICCTA meeting. Total estimated cost is \$700.00. A motion was made by Trustee Hughes, seconded by Trustee Dennison, to approve the reimbursement of travel, meal, and lodging expenses. On roll call, all members voted aye. Motion carried.

### **Non-Action Items**

- A. 2022-2023 Assessment Report - Report was presented. No discussion was had.
- B. 2018-2022 Compiled “Going Nowhere” Data - Dr. Burford presented the compiled data that was requested at last month’s meeting. Dr. Barbre thanked her for doing this.
- C. Dual Credit - A lot of growth has been seen recently. We would lose 35% of enrollment without dual credit.
- D. VA Survey Results - Results were shared with the board. No discussion was had.
- E. Review of BP 2006 – Duties of Individual Board Members and BP 2007 – Duties of the Board of Trustees as a Governing Entity.

### **Action Items**

- A. A motion was made by Trustee Morgan, seconded by Trustee Barbre, to approve the resolution to adopt the FY2024 budget. All members voted aye. Motion carried.
- B. A motion was made by Trustee Hughes, seconded by Trustee Morgan, to approve serving alcohol at the Dueling Pianos on February 10, 2024. Trustee Dennison abstained. All other members voted aye. Motion carried.
- C. A motion was made by Trustee Hughes, seconded by Trustee Barbre, to approve serving alcohol at the Stockmen’s Banquet on March 2, 2024. All members voted aye. Motion carried.
- D. A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve the flex schedule policy for exempt staff (spring 2024).
- E. A motion was made by Trustee Barbre, and seconded by Trustee Dennison to approve the Board of Trustees 2024 meeting dates and times. All members voted aye. Motion carried.
- F. A motion was made by Trustee Hughes, seconded by Trustee Barbre to approve new Board Policy 2001.1 – Board Vacancy. All members voted aye. Motion carried.
- G. A motion was made by Trustee Barbre, seconded by Trustee Hughes to approve revised and renamed BP 2002 – Election of Duties of the Officers. All member voted aye. Motion carried.
- H. A motion was made by Trustee Hughes, seconded by Trustee Morgan to approve revised BP 2003 – Board Committees. All members voted aye. Motion carried.
- I. A motion was made by Trustee Morgan, seconded by Trustee Dennison to approve the revised BP 2014 – Special Meetings of the Board of Trustees. All members voted aye. Motion carried.

### **New Business, Topics, of Discussion**

Nothing to report

### **Personnel**

A motion was made by Trustee Hughes, seconded by Trustee Barbre, to approve all items listed in Personnel. All members voted aye. Motion carried.

- A. Approve the hiring of Food Service Assistant
- B. Approve Dean of Career & Technical Education Position Description (Begins on or about July 1, 2024)
- C. Accept Letter of Resignation from IBT Career Mentor

### **Adjournment**

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting, seconded by Trustee Farbre. All members voted aye. The meeting adjourned at 7:18 p.m.