

Standing Committee Minutes Report

Committee: Assessment Committee Meeting
Date of Meeting: Wednesday, August 12, 2020
Location of Meeting: Zoom
Time (Beginning and Ending): 11:00 – 11:16 a.m.
Purpose of Meeting: Monthly Meeting
Members Present: Tyler Billman, Jason Fitzgerald, Chad Flannery, Sky Fowler, Cory Garmane, Erica Griffin, Jerri Harbison, Matt Lees, Cara Lehman, Robbie Lindhorst, Anita Lowery, Sylvia Moore, Amy Murphy, Andrew Oxford, Karen Weiss, Tucker Murphy, Amanda Payne Members Absent (E = Excused, UE = Unexcused, Route to HR): Chris Barr E, Stacy Moore E
Meeting Notes: <ul style="list-style-type: none">• Introduction of the A-Team Dr. Billman opened the Assessment meeting by introducing the Assessment Committee members. Cory Garmane will be the new co-chair; all instructional plans will be submitted to him and all non-instructional plans will be submitted to Dr. Billman.• Review of assessment calendar Dr. Billman stated that the committee has planned to meet on November 6, 2020 and March 5, 2021 at 1:00 p.m. Dr. Billman has kept the meetings very brief this year due to the pandemic. Again, these meeting might be held in-person in the Heritage room with safe social distancing or they could be held via Zoom depending on the circumstances.• Assessment during a pandemic Cory Garmane stated that he has relied primarily on student performance that he could visually witness in assessment. The reality is at any given moment we could end up remote. Cory has been doing a lot of research. He has read many good articles that he plans to send to everyone on the committee. These articles talk about transitioning from the traditional assessment models to a more formative assessment that could be interspersed throughout the semester. For example, having students do video demonstrations of a lab procedure or working through a math equation, that could be

assessed by their ability to work through the demonstration line-by-line. Another idea would be to do a Concept Map, you could have the students map through a process. Cory stated that we need to think about our students and what they may actually be able to do. We are dealing with students that may not have the best internet connection or they may not have the luxury of doing a lengthy exam alone from home. You should come up with your goals but be fairly flexible and recognize what your students may or may not be able to accomplish. Dr. Billman stated that we have a lot of opportunities to assess if what were doing during this pandemic is helpful. This does speak to how we are operating from an instructional and non-instructional aspect in terms of crisis management and how we are dealing with learning during a crisis and if we're still receiving those Gen Ed objectives regardless of modality changes.

- Review of Gen Ed and CTE goals

Dr. Billman addressed to the committee that in terms of Gen Ed and CTE goals those have not been changed. Those are still on the form and the form can be found on Intrinsic. Amanda Payne has updated those under the 2020-2021 forms.

- Peer review process

Dr. Billman stated that we are still having the peer review process, he is still updating that based on some staffing changes. He will be sending that out soon.

- Questions?

Dr. Billman opened the session up for questions. Cory mentioned that everyone pay attention to what they're doing and see if maybe there is a way to add another layer to assess, but don't try to create this lofty ambiguous plan, let's keep it simple and applicable. The ultimate goal is to make sure we're delivering quality programs and that we're improving and constantly meeting the needs of our students. Dr. Billman stated that sometimes we learn the most from projects that fail and we learn to maybe retest something. There might be something you want to retest from last year that failed due to COVID-19. Lastly, Dr. Billman asked that if you have anyone new to please have them reach out to him so that he can set them up with some new employee training.

Dr. Billman closed the meeting at 11:16 am. The next meeting will be held at 1:00 p.m. on November, 6, 2020.

Submitted by: Amanda Payne

Signature: *Amanda Payne*

Date: 9/08/2020