

**SOUTHEASTERN ILLINOIS COLLEGE  
ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES  
RODNEY J. BRENNER BOARD ROOM  
APRIL 18, 2023 6:00 P.M.**

- I. Call to Order (York)**
- II. Roll Call (Payne)**
- III. Resolution Declaring Election Results**
- IV. Appointment of Chair Pro-tem**
- V. Oath of Office**
  - a. Frank Barbre**
  - b. David Dennison**
  - c. Debbie Hughes**
- VI. Length of Term for Officers and Board Chair Named**
- VII. Election of Officers:**
  - a. Chair**
  - b. Vice Chair**
  - c. Secretary**
  - d. Alternate Secretary**
  - e. Name I.C.C.T.A. Representative**
  - f. Alternate I.C.C.T.A. Representative**
  - g. Appoint Treasurer (Executive Dean of Administrative Services, Lisa Hite)**
- VIII. Adjournment**

**SOUTHEASTERN ILLINOIS COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
RODNEY J. BRENNER BOARD ROOM AT SIC  
APRIL 18, 2023  
Immediately Following Organizational Meeting**

- I. Call to Order (York)**
- II. Roll Call (Payne)**
- III. Welcome of Guests/Comments (Please Note: Comments from the audience regarding any employee of Southeastern Illinois College must be made in closed session.)**  
A. Seating of Student Trustee.
- IV. Reports:**  
A. ICCTA (Barbre)  
B. Student Trustee (Rankin)  
C. President's Report (Rice)  
D. Administrative Reports (As Needed)  
E. SIC Employees (Cummins)
- V. Approve Consent Agenda: (York) (Roll Call Vote Required)**  
**(Any member may ask for clarification on an item or remove an item from the consent agenda simply by requesting the Chair to do so. Items removed will be discussed and voted upon immediately following the passage of the consent agenda.)**  
A. Approve March 21, 2023 regular and closed session minutes.  
B. Destroy the tapes of the October 2021 closed session.  
C. Treasurer's report.  
D. Approve March 2023 bills.  
E. Approve Ratification of CSC Sublet Agreement.

	<b>March 2023</b>
Education Fund	\$ 625,680.29
Building Fund	\$ 285,569.79
Auxiliary Fund	\$ 116,067.41
Restricted Purpose Fund	\$ 267,610.94
Restricted Building Fund	\$ 4,198.88
Bond & Interest Fund	\$ 0.00
Working Cash	\$ 0.00
Tort Fund	\$ 74,640.53
Audit Fund	\$ 0.00
Activity Trust Fund	\$ 0.00
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,373,767.84</b>
Payroll Total	\$ 680,885.47

- F. Reimbursement of Travel, Meal, and Lodging Expenses. (Separate Roll Call Required.). Dr. Barbre and Mr. Ellis will travel to Bloomington Normal, IL, for the ICCTA Annual Convention on June 1-3, 2023. Total estimated expenses are \$2,000.00.

**VI. Action Items**

- A. Approve Revised Board Policy #4006 Evaluations.
- B. Approve New Board Policy #6027 Animals on Campus.
- C. Approve July 2023 BOT Meeting Date Change.
- D. Approve Curriculum Report.
- E. Approve Budget Transfers.
- F. Approve to Use General Funds for USDA Rural Development Grant Match.

**VII. Non-Action Items**

- A. HLC 2023 Trends.
- B. MAPS Financial Health Dashboard.
- C. Correspondence.

**VIII. Closed Session Requested**

**Roll Call Vote**

**Purpose: Under the provisions of the Open Meetings Act, 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, discipline, discharge, and compensation etc. of specific employees.**

**IX. Personnel**

- A. Recommendations for Re-Employment.
  - 1. Administrative Cabinet
  - 2. Other Administrative Personnel
  - 3. Staff and Tenured Personnel
- B. Approve the Job Description for the Student Resource Assistant.
- C. Approve the Job Description for the Senior Director of Curriculum.
- D. Approve the Job Description for the Student Services Assistant.
- E. Approve the Job Description for the Student Services Liaison.
- F. Approve the Job Description for the Business Office Assistant Clerk.
- G. Approve the Transfer of CSC Preschool Age Lead Teacher to Student Resource Assistant.
- H. Approve the Transfer of CSC Preschool Age Assistant Teacher to Business Office Assistant Clerk.
- I. Approve the Transfer of 2's & 3's Lead Teacher to Student Services Assistant.
- J. Approve the Transfer of – Executive Director of Learning Commons.
- K. Approve the Hiring of Full-time CDL Instructor.
- L. Approve the Hiring of Full-time CTE Project Specialist for Carmi Center.
- M. Approve the Nursing Advisory Council Members.
- N. Approve the Resignation of the Administrative Assistant to the Executive Dean of Academic Services.
- O. Approve Adjunct Assignments for Summer 2023 Academic Term.

**X. Adjournment**