

Southeastern Illinois College Financial Aid Office 3575 College Rd. Harrisburg, IL 62946 Phone: (618) 252-5400 Fax: (618) 252-3062

## 2023-2024 Special Circumstances Parent

Complete this form **AFTER** receiving the **2023-2024** Student Aid Report. If you have been chosen for verification, that process must be completed **BEFORE** this Special Circumstance appeal is considered. **ALL DOCUMENTATION REQUESTED** must be delivered to the address above. Failure to supply documentation will delay your appeal. Appeals are reviewed weekly. You will be notified in writing of the decision. This form **MUST** be completed, signed and dated by the student. *If* submitting after December 31, 2023, submit 2023 W-2 Wage and 2023 U.S. Federal Tax Return.

Email: fao@sic.edu

## Section A- Student Information (Please print clearly)

Last Name	First Name	M.I	Student ID Number			
Address			Date of Birth			
City	State	Zip Code	Phone Number			
Section B- Fir	nancial Information					
Number of family m	nembers in 2023-2024 (include student	s, student's parents, and do	ependents):			
Number of family m	nembers in college at least half-time du	uring 2023-2024 (include	student):			
or salary at cur be considered.  Provide approp  Documenta termination  All final pa  Documenta Proof of se  Recent che	/layoff. y stubs and most recent pay stubs from tion of maximum unemployment bene verance pay received, 401k, IRA, stool ck stub, disability verification, or other	ome must be at least \$2,000 income:  mployer(s) on company less and current employment effits received/to be re	on and at least 20% of total income to  etterhead specifically stating the date of the for both parents.  ed.  her assets converted to cash.  rt loss of income.			
unemployment 20% of total in Provide approper Proof of the	<ul> <li>Reduction or loss of other taxable income/benefits in 2022 or 2023: Parent/step-parent has experienced loss in unemployment benefits, alimony, or other taxed income. The decrease in income must be at least \$2,000 and at least 20% of total income to be considered.</li> <li>Provide appropriate documentation:</li> <li>Proof of the amount and type of income lost.</li> <li>A copy of the current pay statement showing gross year to date wages from each job worked for both parents.</li> </ul>					
support, vetera <u>Provide approp</u> • Submit pro	loss of untaxed income/benefits in 20 n's noneducation benefits, workers copriate documentation: of of the amount and type of untaxed in the opy of the current pay statement show	impensation, or other untaincome lost.	xed income.			

	Separation or Divorce in 2020 or 2022 or 2023: Student has already applied for financial aid, but since that time, the student's parents have separated or divorced. Date of separation or divorce:  Provide appropriate documentation:  • A copy of the court order or if separated, provide utility bills or other acceptable mail from both parents showing different addresses.  • Proof of spousal support and/or child support received and/or anticipated in 2020 or 2022.
	Death of Parent (if dependent) in 2022 or 2023: Student has already applied for financial aid, but since that time, the student's parent has deceased.    Mother/step-mother: Date of loss:   Father/step-father: Date of loss:   Provide appropriate documentation:  • A copy of the death certificate or obituary.  • 2022 income information for deceased, including a copy of the last pay statement showing gross year-to-date wages from each job worked.  • Surviving parent's 2022 income information, including a copy of the current pay statement from each job.  • A copy of life insurance and/or survivor benefits.
	<ul> <li>Medical or dental expenses in 2022: Parent/step-parent paid for medical or dental expenses not covered by insurance that exceed 12% of total income.</li> <li>Provide appropriate documentation:</li> <li>A copy of Schedule A of Federal 2020 tax returns or copies of cancelled checks for 2020 and confirmation of total amount paid by insurance in 2020.</li> </ul>
Sec	Other catastrophic event in 2020, 2022 or 2023 not covered by this form.  Provide appropriate documentation:  Official reports, invoices, and receipts of expenses paid by the family not covered by insurance.  A copy of the statement(s) from the insurance company of any paid or denied claims.  Ction C- Additional Information-Please provide a narrative explaining your circumstance.

## **Section D- Expected Total Income and Benefits Table**

Parent's signature

Please report the household's projected taxable and untaxed income for 2023, including business income, rental income, pension, 401k/IRA distributions, social security, disability, child support, spousal support, and all other types of income. Answer each line with the gross amount or "zero" if it does not apply. *This form will not be processed if incomplete.* 

TAXABLE INCOME FROM WAGES	FATHER	MOTHER	STUDENT		
January 1, 2023-December 31, 2023	TATTIER	WIGHTIEK	STODENT		
Gross wages earned today's date					
Estimate anticipated wages					
OTHER TAXABLE INCOME					
Unemployment Compensation					
Severance, Paid Time Off, or Vacation Pay out (not included in gross wages)					
Social Security Income					
Taxable Disability Income					
Taxable Pension					
Interest/Dividend Income					
Business Income, Rents, Royalties, and/or Annuities					
Maintenance/support from spouse (if separation/divorce)					
Taxable income from 401k disbursements or other existing assets					
Other taxable income (survivor benefits, lump sum payment, etc.)					
TYPES OF UNTAXED INCOME					
Workers Compensation					
Child support Received for all members of your household					
Housing allowance for military or clergy					
Untaxed pension					
Untaxed disability income					
Other untaxed income					
TOTAL 2023 INCOME FROM ALL SOURCES					
Section E- Signatures					
I certify the information on this Special Circumstances Form and documentation are true, accurate, and complete to the best of my knowledge. I understand my appeal will not be considered until all supporting documentation is provided.					
Student's signature	Date				

Date