

MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
SOUTHEASTERN ILLINOIS COLLEGE  
3575 COLLEGE ROAD, HARRISBURG, IL 62946  
APRIL 18, 2023 – 6:00 p.m.

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, April 18, 2023, in the Rodney J. Brenner Board Room at SIC. On roll call, the following members were present: Dr. Franke Barbre, Mr. Dave Dennison, Mr. Jim Ellis, Mrs. Debbie Hughes, Dr. Pat York, and Student Trustee Mr. Devin Rankin.

Also present: Dr. Tyler Billman, Dr. Kyla Burford, Dr. Chris Barr, Dr. Jonah Rice, Mrs. Lisa Hite, and Ms. Amanda Payne.

Dr. York welcomed guests and allowed time for comment.

**ICCTA Report – Dr. Barbre**

Dr. Barbre briefed the board on recent ICCTA updates and board highlights. He noted that he will attend Lobby Day with Trustee Ellis on May 3<sup>rd</sup>.

**Student Trustee Report – Devin Rankin**

Mr. Devin Rankin highlighted the student club activities and noted that he attended a Zoom conference on mental health.

**Dr. Rice's Report**

Dr. Rice updated the Board on higher education trends, noting that on the recent Sorenson Institute's Financial Health Scores, SIC ranked first in the region for fiscal health, considering spending on student learning and student support. Dr. Rice briefed the board on the child care center, noting that all long-time institutional employees have taken new jobs on campus and maintained full benefits as originally planned. Current new employees have elected to stay on with Bright Beginnings, the new vendor for the MJOCCS. Expanded service time and openings will be offered, and rates will remain unchanged. This will be a turn-key operation bringing more jobs to the region. Dr. Rice gave on the first phase of the Williams Career and Training Center in Carmi on slate for Fall 23 with CDL, welding, and a full complement of dual credit credentials offered to White County High School students.

**SICEA – Paul Cummins**

Paul Cummins was absent from giving his report.

**Consent Agenda**

Trustee Ellis made a motion, seconded by Trustee Hughes, to approve the Consent Agenda, which included March 21, 2023, regular and closed session minutes, destroying the tapes of the October 2021 closed session, treasurer's report, approval of bills for March 2023 which totaled

\$1,373,767.84 which included \$680,885.47 in payroll. On roll call, all members voted, aye. Motion carried.

Reimbursement of Travel, Meal, and Lodging Expenses. Dr. Barbre and Mr. Ellis will travel to Bloomington Normal, IL, for the ICCTA Annual Convention on June 1-3, 2023. Total estimated expenses are \$2,000.00. A motion was made by Trustee Hughes, seconded by Trustee Dennison, to approve the reimbursement of travel, meal, and lodging expenses. On roll call, all members voted aye. Motion carried.

### **Action Items**

- A. A motion was made by Trustee Barbre, seconded by Trustee Ellis, to approve the Revised Board Policy #4006 Evaluations. All members voted aye. Motion carried.
- B. A motion was made by Trustee Hughes, seconded by Trustee Dennison, to approve New Board Policy #6027 Animals on Campus. All members voted aye. Motion carried.
- C. A motion was made by Trustee Dennison, seconded by Trustee Barbre, to approve July 2023 BOT Meeting Date Change. All members voted aye. Motion carried.
- D. A motion was made by Trustee Barbre, seconded by Trustee Hughes, to approve Curriculum Report. All members voted aye. Motion carried.
- E. A motion was made by Trustee Ellis, seconded by Trustee Barbre to approve Budget Transfers. All members voted aye. Motion carried.
- F. A motion was made by Trustee Hughes, seconded by Trustee Dennison to approve to Use General Funds for USDA Rural Development Grant Match. All members voted aye. Motion carried.

### **Non-Action Items**

- A. HLC 2023 Trends
- B. MAPS Financial Health Dashboard.
- C. Correspondence from Harrisburg Superintendent Dixon and the FAD letter were included for the board.

### **Personnel**

A motion was made by Trustee Hughes, seconded by Trustee Dennison, to approve all items listed in Personnel. All members voted aye. Motion carried.

- A. Recommendations for Re-Employment.
  - 1. Administrative Cabinet
  - 2. Other Administrative Personnel
  - 3. Staff and Tenured Personnel
- B. Approve the Job Description for the Student Resource Assistant.
- C. Approve the Job Description for the Senior Director of Curriculum.

- D. Approve the Job Description for the Student Services Assistant.
- E. Approve the Job Description for the Student Services Liaison.
- F. Approve the Job Description for the Business Office Assistant Clerk.
- G. Approve the Transfer of CSC Preschool Age Lead Teacher to Student Resource Assistant.
- H. Approve the Transfer of CSC Preschool Age Assistant Teacher to Business Office Assistant Clerk.
- I. Approve the Transfer of 2's & 3's Lead Teacher to Student Services Assistant.
- J. Approve the Transfer of – Executive Director of Learning Commons.
- K. Approve the Hiring of Full-time CDL Instructor.
- L. Approve the Hiring of Full-time CTE Project Specialist for Carmi Center.
- M. Approve the Nursing Advisory Council Members.
- N. Approve the Resignation of the Administrative Assistant to the Executive Dean of Academic Services.
- O. Approve Adjunct Assignments for Summer 2023 Academic Term. Approve

### **Adjournment**

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting, seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:30 p.m.