

MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD, HARRISBURG, IL 62946
JULY 16, 2024 – 6:00 p.m.

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, July 16, 2024, in the Rodney J. Brenner Board Room at SIC. On roll call, the following members were present: Dr. Pat York, Dr. Franke Barbre, Mr. Jim Ellis, Mrs. Debbie Hughes, Mr. Richard Morgan, Mr. Dave Dennison, Student Trustee Mr. Charlie King.

Also present: Dr. Karen Weiss, Dr. Tyler Billman, Dr. Chris Barr, Lisa Hite, Dr. Kyla Burford, Ms. Rachel Parish and Mrs. Kathy Volkening.

Dr. York welcomed guests and allowed time for comment.

ICCTA Report – Dr. Barbre

Dr. Barbre reported on his attendance at the ICCTA Awards Banquet in June. He said that Dr. Rice was presented with the ICCTA 2024 Certificate of Merit award.

Student Trustee Report –Charlie King

Mr. Charlie King reported that student groups made successful trips to Nashville, TN and New York City in June. The athletic camps held over the summer have gone well, and the basketball team has signed all of their players for the 24-25 season.

President's Report – Dr. Weiss

Dr. Weiss presented the following information to the Board:

- Transition into her new position is going well.
- The Cami campus has allowed the Secretary of State's office to utilize unused space to avoid closure.
- The Decennial Committee will be meeting this fall. More detail will be given in Non-Action.
- Meet & Greets have been scheduled on September 3rd and 19th for her to meet the public as the new President.
- The COS Lab is getting refreshed with new paint and some updated fixtures.
- The unofficial nursing pass rates for our ADN class for 2023-2024 is 95% and CNA is 100%.
- Community Ed trips are being looked at again.
- Career camps held over the summer have been well-attended.
- Admissions staff have begun retention efforts by calling students who are close to completing their degrees in an attempt to help them finish. Another target group are those students who attended last spring and have not registered for fall semester as of yet.

- The 2024 fall enrollment is on-track to meet and/or exceed last fall's enrollment, and as of now there are no concerns with fall enrollment.
- We continue to work towards the implementation of JaaS. Training has been done but more will be required.

SICEA – Rachel Parish

Rachel Parish has taken over for Paul Cummins as SICEA President starting this month. Other officers include: Vice-President: Sabrina Stout; Secretary: Corey Garmane; and Treasurer: Chris Jones.

Consent Agenda

Trustee Ellis made a motion, seconded by Trustee Dennison, to approve the Consent Agenda, which included May 21, 2024, regular and closed session minutes, destroying the tapes of the November 2022 and December 2022 closed session, treasurer's report, approval of bills for May, 2024 which totaled \$1,416,713.89 which included \$784,204.61 in payroll and June, 2024 which totaled \$1,970,031.58 which included \$1,178,998.33 in payroll. On roll call, all members voted, aye. Motion carried.

Non-Action Items

- A. House Resolution 815
Written acknowledgement from Representative Patrick Windhorst of Dr. Jonah Rice's career.
- B. Senate Resolution 1038
Written acknowledgement from Senator Dale Fowler of Dr. Jonah Rice's career.
- C. Campus Life – Finalized Consent to Assignment
Copy of Consent to Assignment for review
- D. Competitive Team P&L
Dr. Burford explained how the numbers were figured.
- E. Decennial Committee
The State is requiring that we hold three meetings to cover subjects that affect the community. A report will be presented to the Saline County Board in December.
- F. FY25 State Allocations
An ICCB report was provided for review, and Dr. Weiss noted that ICCB gave SIC \$5000 to help with incentivizing FASFA sign ups.
- G. HLC Assurance Review
Our report was submitted on June 24th and Dr. Weiss acknowledged that the report was a campus-wide initiative with input from every division and department on-campus.

Action Items

- A. A motion was made by Trustee Hughes, seconded by Trustee Bradley to approve the Emeritus Status for Dr. Jonah Rice - All members voted aye. Motion carried.
- B. A motion was made by Trustee Barbre, seconded by Trustee Bradley to approve

the Intergovernmental Agreement with Secretary of State Office – rental space.
All members voted aye. Motion carried.

- C. The approval of Rental Fee with Secretary of State at David L. Stanley White County Center was discussed in Closed Session.
- D. A motion was made by Trustee Dennison, seconded by Trustee Dennison to approve the Revised 2024-2025 Academic Calendar. All members voted aye. Motion carried.

New Business, Topics, or Discussion

Everyone was encouraged to attend Frozen Jr. July 18-21 in the VPAC.

Personnel

A motion was made by Trustee Bradley, seconded by Trustee Hughes, to approve all items listed in Personnel. All members voted aye. Motion carried. Dr. York abstained from voting for Dean of Nursing and Allied Health due to being related to the applicant.

- A. Approve Hiring of SICEA Cosmetology Instructor
- B. Approve Hiring of Dean of Nursing & Allied Health
- C. Approve Hiring of Curator and Assistant Director of Events
- D. Approve Hiring of Director of Learning Commons
- E. Approve Hiring of Part-time Network AV Technician
- F. Approve Hiring of Workforce Non-Credit Program Specialist
- G. Approve Transfer of Exec. Director of Learning Commons to Associate Dean of IT
- H. Approve New Job Description for CTE Career Specialist
- I. Approve New Job Description for Part-time Network AV Technician
- J. Approve Revised Job Description and Title Change for Dean of Nursing & Allied Health Position
- K. Approve Revised Job Description and Title Change for Administrative Assistant for CTE, Workforce and Community Education
- L. Approve Revised Job Description and Title Change for Assistant Director of CTE and Workforce Education
- M. Approve Revised Job Description for WISBDC Business Development Specialist
- N. Approve Revised Job Description for Associate Dean of IT
- O. Approve Revised Job Description for Distance Learning Specialist
- P. Approve Revised Job Description for Executive Dean of Academic Services
- Q. Approve Revised Job Description for Executive Dean of Student Services
- R. Approve Revised Job Description for Executive Dean of Institutional Effectiveness
- S. Approve Resignation of SICEA Psychology Instructor/Softball Coach
- T. Approve Fall 2024 Board Recommendations

Adjournment

There being no further business to discuss, Trustee Ellis made the motion to adjourn the meeting, seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 7:00 p.m.