

Strategic Planning Committee Meeting Minutes

Date: Friday, October 27, 2023
Time: 9:00 am
Location: B114
Facilitators: Dr. Chris Barr

In Attendance: Director Murphy, Dr. Weiss, Division Chair Fitzgerald, Dr. Burford, Assoc. Dean Cox, Division Chair Cummins, Exec. Dean Hite, Kimberly Hambleton, Student Representative Brylee Bayer

Absent: Dr. Rice, Division Chair Boots

Handouts: Agenda, Strategic Enrollment Management Team Proposed Implementation Timeline Handout

General Purpose for Meeting:

Updates on status of plan and discussion/recommendations for new sub-committees: Strategic Enrollment Management Team and Equity Gap Team

Meeting Notes/Tasks Accomplished:

Dr. Barr - Welcomed everyone.

President's Message

Dr. Weiss - Reminded committee to be thinking about recording operational plan results. Assurance Review with HLC is coming up - June 2024. The results will help add clarity to the plan as well as making it more visual. This is something HLC has complimented SIC on in the past.

Dr. Burford - Mentioned HLC is looking not only for quantitative results, but also qualitative to help tell the SIC story.

Dr. Weiss - Jotform submissions will be dropped into IntrinSIC. An email will be sent about when drafts are due.

Area, Sub-Committee Updates

Dr. Barr - One IRB request has been made, but no application has been submitted.

2023-2027 Strategic Plan

- Dr. Barr - Operational Plan results are due May 2024. If no action has been taken yet, results can be stated as “still in progress.” Be sure to elaborate to satisfy HLC. Also, don’t worry if plans failed.
- Dr. Weiss - The Assurance review in June 2024 will cover Operational Plans from this year.
- Dr. Burford - With HLC coming In June, discussed the need for the creation of an Enrollment Management (SEM) Plan Sub-Committee that will follow the Strategic Plan timeline. This sub-committee was in effect once before, but there is a need to revamp. Requested approval of the creation.
- Cummins - Moved to Accept
- Dr. Weiss - Seconded
- Dr. Burford - Requested recommendations for CTE and Baccalaureate members.
- Dr. Weiss - Recommended CTE faculty member/Diesel instructor, Robbie Lindhorst, since there is a need to meet issues with male student populations.
- Fitzgerald - Suggested Jessica Bayer as a Baccalaureate faculty member.
- Dr. Barr - Discussed the need for an Equity Gap taskforce. Reviewed dashboards additions made to the website. This is something no other community college in the state has. Dashboards will be live following today’s meeting. The goal is to lessen the equity gap. This is something that is a concern for both HLC and ICCB. Requested recommendations for taskforce members. Faculty members are key.
- Members tentatively proposed by committee and pending further approval:*
- Fitzgerald - Recommended Jessi Wright.
- Cummins - Recommended Shawn Smith.
- Murphy - Recommended Sabrina Stout.
- Dr. Barr - Stated the taskforce for the study of Equity Gaps will be part of the Assurance Review. However, there will be nothing to compare it to since it is totally new.
- Added Sonja Yewell and Damon Whitt will be on the taskforce as well as part of Title III.
- Dr. Burford - Recommended Nicole York since she works with Dual Credit and Maddison Maloney since she is now an advisor for CTE.
- Dr. Barr - taskforce team members will, also, include himself and Kimberly Hambleton.
- Next step for data research will be to look at courses, followed by programs. The plan is to have this completed by Summer 2024.

Questioned whether they need to add someone from a curriculum standpoint. Amanda Payne? Consensus was yes.

Meeting was adjourned at 9:44 am.

Challenges and Assignments:

Updates/results to the current Operational Plan will need to be added and will be due in April or May 2024.

Next Meeting will be scheduled in January during in-service.

Submitted by: Kimberly Hambleton